WICKHAMBROOK PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summonsed to attend an extra-ordinary meeting of the Council on

Thursday 5th November 2026
at 6:15pm at Pavilion, Wickhambrook Memorial Social Centre
for the transaction of the business on the agenda below.

MEMBERS OF THE PUBLIC
are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

EO.26.11.01 To note or approve apologies for absence:
- Cllr A Grimes – Personal Commitment
- Cllr Mike Lavelle – Business Commitment

EO.26.11.02
2.1 To receive any Members' Declarations of Local Non-Pecuniary Interests Disclosable Pecuniary Interest and/or Other Registerable Interests in subsequent Agenda items
2.2 To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
2.3 To receive requests for dispensations
2.4 To note any additions and/or deletions to the Council's Register of Interests.

EO.26.11.03 To consider the co-option of Councillor(s) to the Parish Council (tabled and circulated as **WPC.EO.26.11.01**) and to take action as appropriate
4.1 Proposal:
That Lorraine Brown be co-opted on to Wickhambrook Parish Council to serve as councillors forthwith.
4.2 To receive co-opted Councillor's Declaration(s) of Acceptance of Office or to decide when to receive same
4.3 If Declaration(s) of Acceptance of Office received, to invite from co-opted councillors any declarations at agenda item 2 above.

EO.26.11.04 Public Forum – (**Open Session**)[1].
To receive comment or question on any Agenda item or matter of concern from those members of the public present

EO.26.11.05 To receive any reports from Representatives of the Council on External bodies, Ward Members and other external bodies as appropriate.
4.1 Cllr Mrs Bobby Bennett, Suffolk County Council (previously circulated)
4.2 Cllr Mrs Sarah Pugh, West Suffolk Council

EO.26.11.06 To consider and determine a response to the planning applications listed below as notified by West Suffolk Council for comment.
6.1 **DC/26/1221/HH** - Householder planning application
a. part two storey part single storey side extension
b. single storey extension to existing garage
1 Clopton Park Wickhambrook Suffolk CB8 8ND

[1] The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

Hilary Workman, Clerk & RFO to the Council
3 Farriers Close, Great Barton, Bury St Edmunds, IP31 2FP;
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6.2 **DC/26/1462/HH** - Householder planning application
a. two storey rear extension
b. single storey side extension
c. link extension from dwelling to barn
d. conversion of barn ground floor to habitable rooms e. external staircase to barn
Moat Farm Moat Farmhouse Farley Green Wickhambrook CB8 8PX

6.3 **DC/26/1481/TCA** - Trees in a conservation area notification
Two Silver Birches (as indicated on plan), one Hawthorn (as indicated on plan), one Willow (as indicated on plan) fell
Glebe House Church Road Wickhambrook CB8 8XH

6.4 **Proposal:**
That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council.

EO.26.11.07 Any other planning matters for information, to be noted, or for inclusion on a future agenda.

7.1 **DC/26/1479/TCA** - Trees in a conservation area notification
One Portugese Cherry Laurel (as indicated on plan by circle) fell
1 Brook Farm Cottage Bury Road Wickham Street CB8 8XJ
Having consulted with the Chair, the clerk responded to this application under delegated authority (3Piii) and made no comment.

EO.26.11.08 To note the West Suffolk Consultation on West Suffolk Local Council Tax Reduction Scheme (LCTRS) (tabled and circulated as **WPC.EO.26.11.02**) and take action as appropriate.

EO.26.11.09 Any other matters for information, to be noted or for inclusion on a future agenda

EO.26.11.10 To confirm that the scheduled date for the next meeting is Thursday 26th November 2026 beginning at 7:00pm at Pavilion, Wickhambrook Memorial Social Centre.

EO.26.11.11 Close of meeting

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Mike Lavelle
Chair of the Council

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