

WPC.26.07.01 – Summary of Correspondence

From	Summary	Action to date	Action Agreed
SALC	• Vacancy bulletins • Win a storytelling chair • Superforum – a focus on devolution • Unauthorised Encampment guidance pack • Project Keystone – strategic review of NALC • Legal Bulletin – The Subsidy Control Act 2022 • Suffolk Community Awards Nominations • AGAR Box 11 Clarification • Plug In Suffolk • Training Bulletin • SALC Locum Service • Code of Conduct Factsheet – Dispensations • Clerk week 8-12th June • Enhancing and recovering nature in your local area • HMRC Mileage Rates – updated to 55p/mile • News from Transport East • SALC AGM 9th July 2026 • Suffolk Show ideas board • Suffolk CC – Call for sites, Minerals and Waste Plan • Summer Vigilance Campaign – counterterrorism advice • Preparing for Audit – The Practitioners’ Guide • Change to Councillors’ Register of Interests – no further disclosure of Councillors’ home addresses • Understanding employer pension responsibilities • Farewell to President – Sir Edward Greenwell BART • Temporary Hose Ban	Box 11 Amended Item for website Registered Circulated Published to website	
Suffolk Community Policing Team	Crimes update and Community Engagements	Posted to website	
West Suffolk Council – Governance & Procurement	New Boundaries under LGR		
Sport England Active Places	Annual review for MSC Recreation Ground	Forwarded to trustees	

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West Suffolk Council – Environment	Better Recycling – numerous updates	Updates to website on new arrangements	
West Suffolk Council – Parks & Leisure	Weekly grass cutting schedules	Link already provided on website	
Wickhambrook Scene	June and July Newsletters	Posted to website	
Local Resident	Riparian Responsibilities	Acknowledged, checked with Highways CLO who advised good example of a clear ditch – to circulate as future website news item.	
Anglian Water	Trial Trenching Investigations		
Wickhambrook MSC	- Confirmation of meeting dates – no clash with Wickhambrook Academy - Recycling Payments query	Resolved with treasurer	
Office of Nick Timothy MP	Poster and various newsletters	Newsletters sent in pdf format posted to Website	
Family of resident with local connection	Enquiries re interment/scattering of ashes at All Saints Church	Signposting	
Local Business	Enquiry re stall at Wickhambrook Fete & Flower Show	Signposting	
Security Doors Direct	Any projects live or to be updated?	Advised none	
Neighbouring Parish	Enquiry from clerk re recycling credits	Confirmed position	
Local Resident	Images from parish	Thanked and saved to folder for future use	
West Suffolk Council	West Suffolk Local Plan 2045	Item for website	
Nick Timothy MP	Forest City Action Day in Wickhambrook	Posted to Website	
AT&T	Request to update payment information	Scam – blocked & Deleted	
SCRIBE	Civicy Asset Management software	Attended webinar	
West Suffolk Councils – Planning	Barton Mills Neighbourhood Plan (Regulation 16) Submission Version Consultation		

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Suffolk Community Libraries	Cancellation of service on 24 th June due to heat	Website item	
Website Companies	Various prospective – improve rankings, improve website	Politely declined	
Lighthouse Women's Aid	Letter in support of Charity	Acknowledged	
CAS Network	Charity's update		
West Suffolk Council	Town and Parish Forum	Circulated for attendees	
West Suffolk Council – Waste & Street Scene	Arrangements to move recycling credit payments direct to Trustees of MSC	Completed	
Wickhambrook Fete & Flower Show	Query re cutting arrangements in advance of fete	Updated	
Google.com	Update to terms of service	Noted	
West Suffolk Council – Elections	Annual Canvass Briefing Pack	Checked	
Parish Pump	July Edition	Published to website	
CAS	Newsletter		
West Suffolk Council – Electoral Services	Changes to Electoral Register	Saved and Updated numbers	
Suffolk County Council	Suffolk Celebration of Cycling – Sunday 12 th July	Published to website	
Gallagher	Community Matters Newsletter		
Police & Crime Commissioner Team	Update	Published to website	
Suffolk On Board	Bus Timetable Updates - various	Checked – no action	
Estates Cttee Member	Litter Pick update	Chased collection of waste Thanks published to website	

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SCRIBE	Digital AGAR	Attended webinar	
CAS	Complete Leadership Course – online and in person		
Local Resident	Speeding Through A143 Wickham Street	Acknowledged, signposting Forwarded detailed speeding summary to Community Policing team	
West Suffolk Council – Leader	Update on Forest City Proposal	Published to Website	
Local Resident	Overgrowth of vegetation over footpath at Shop Hill	Acknowledged and signposting Further signposting	
Estates Cttee Member	Cuts on FP25 & 26	Acknowledged	
Suffolk County Council – Highways CLE	Signage for Quiet Lanes	Advice on locations where signage missing	
Babergh Mid Suffolk Councils	FP1 Footpath Diversion Order	Published to website	
West Suffolk Councils – Families and Communities	Thriving Communities Fund	Discussed with Wickhambrook MSC Trustees re assisting with completion of application relating to new fencing for children's play area	
Local Resident	Requested assistance for food vouchers	Acknowledged, researched, signposted	
Local Resident	Grass Cutting at Attleton Green	Raised with parks – now cut	
Parish online	Newsletter		
Local Resident	Coffee Caravan	Requested regular visits	
Padel Vision	Converting tennis courts to padel	Forwarded to Wickhambrook Tennis Club	
Neighbouring Clerk	Enquiry re play area signage	Acknowledged, sample wording sent	
Local Resident	Enquiry re using recreation ground for ballooning activities	Acknowledged, sent enquiry to insurers Signposted to MSC	
Suffolk Constabulary	Haverhill Community Policing Team – update	Posted to website	
West Suffolk Council – Environment & Regulatory	Message on behalf of Councillor Gerald Kelly – Interest loan to help fund energy efficiency improvements	Posted to website	

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Community Action Suffolk	The complete leadership course		
Local landowner	Improvements to Footpath 30 and request for help	Acknowledged, sigposting, sought more information	
Additionally , since 22 May 2026			
Newsletters etc 302			
Notifications 68			