

Wickhambrook Parish Council

Minutes

Of an Ordinary Meeting of the Parish Council held on Wednesday 29th July 2026

- Present:** Cllrs T Cann, A Grimes, K Grimes, M Karunaratne, M Lavelle
Hilary Workman, Clerk; WS Cllr Sarah Pugh, Mr Gary and Mrs Heather Carre-Skinner,
Mr Dave Jackson, Mr Sam Sykes
- 26.07.01 **Noted:** That there were no apologies for absence to be noted or approved
- 26.07.02 **Noted:** That when invited, there were:
- 2.1 No Members' Declarations of Disclosable Pecuniary Interest and/or other registerable interests
 - 2.2 No Declarations of lobbying for planning matters on the agenda, including gifts of hospitality exceeding £25
 - 2.3 No requests for dispensations
 - 2.4 No additions and/or deletions to the Council's Register of Interests
- 26.07.03 Resolved:**
That the Minutes of the Parish Council meeting held on 28th May, and the extraordinary meeting held on 2nd July, and the Extraordinary meeting held on 2nd July, as tabled, be agreed as a true record.
- 26.07.04 **Noted:** Reports from Representatives of the Council on External bodies, Ward Members and other external bodies as appropriate.
- 4.1 Cllr Mrs Bobby Bennett, Suffolk County Council – not present
 - 4.2 Cllr Mrs Sarah Pugh, West Suffolk Council
An oral updated that:
 - She had received a lot of correspondence with respect to waster collection where there have been some issues following the introduction of the new Better Recycling arrangements. There is a there is a web page for [reporting these issues](#).
 - The council had held its last meeting before the summer break (next full council meeting 14th October). An extraordinary meeting was called regarding regarding the government's proposals to use the site to house upto 3,750 asylum seekers. Barnham has a parish population of 585 with local sites of Special Scientific Interest (it is home to one of the largest colonies of stone curlew in Europe) and extends all the way up to Brandon. West Suffolk has objected and asked Government to set this decision aside. There had been no consultation with council. The Government was reported to be putting special
 - Normally each councillor is allocated a locality budget, but this had not yet been announced. As soon as Councillors had been advised, Cllr Pugh would confirm how much it will be available for this financial year.
 - Cllr Pugh would like to do a photo shoot for installation of the new noticeboards from last locality budget.
- 19:06 Cllr Sarah Pugh left the meeting.**
- 4.3 Mr Julian Wilson - Wickhambrook United Charities – not present
- 26.07.05 **Noted:** Public Forum – (**Open Session**)¹. 19:06
That when comments or questions were invited on any Agenda item or matter of concern from those members of the public present, the following:
- Mr Jackson reported that a concrete block was lodged in the bottom of the ditch alongside FP24. He would send through some images together with a What3Words location to facilitate reporting. He was concerned that without removal of the large

¹ The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

block, this would add further to the risk of the bank alongside the footpath collapsing as a result of the stream undercutting.

- Mr Carre-Skinner raised his concerns with respect to the ongoing issue of speeding (particularly motorbikes at night) on the A143 through Wickham Street and his desire that the speed limit be reduced to 30mph with more visible enforcement. He had, with the assistance of a neighbour, monitored speed through Wickham Street over the past two months using a radar device and submitted a report (which forms Appendix D to report WPC.26.07.02) and slide presentation to the parish council and is attached as Appendix 1 to these minutes.

Standing Order 10(a)x: Cllr Lavelle agreed to extend the time limit for speaking beyond 15 minutes

- Further points raised by members of the public were:
 - The police had advised there enforcement at Wickham St was limited because there was insufficient run in and visibility which could result in an increased risk of accident arising from road users breaking on seeing enforcement activity
 - Could the speed limit signs and repeaters be cleaned/replaced and vegetation trimmed back by SCC
 - There was a great fear that nothing would be done by SCC and Suffolk Constabulary until there had been a fatality
 - The addition of double white line markings through Wickham Street might reduce the risk of accidents (preventing overtaking) and reducing speeds (many residents in Wickham Street have concealed entrances, and accessing onto the A143 is difficult. Double white lines might further strengthen the case for enforcement requests with Suffolk Constabulary
 - Acknowledging that the radar had not been formally calibrated, they would like to see the data collected over the past two months shared with Suffolk Constabulary and Suffolk County Council, and to explore whether there might be a process for future data collection to be relied upon formally by getting the existing unit calibrated.

In answer to questions, Councillors advised that:

- Neither Vehicle Activated Signage (VAS) nor Community Speedwatch (CSW) could operate in Suffolk unless within a 30mph or lower speed zone (the CSW camera is self calibrating)
- Locations for collection of data through VAS or CSW could only be approved by Suffolk Constabulary and had to meet strict criteria (visibility, distance of run in etc.)
- Until recently Police enforcement cameras had only two locations to operate from in the parish, but that this had recently been increased to four locations, with one enforcement event being undertaken each month
- The report submitted by Mr Carre Skinner would be included in the parish council's submission to Suffolk County Council as an anecdotal supplement (acknowledging that while the radar at present was not calibrated, it still gave a good picture of the current situation) and the clerk would investigate whether or not it would be possible for the unit to be calibrated to SCC's satisfaction
- A previous parish wide consultation on road safety had been undertaken in the summer of 2025 and responses included in the parish's report submitted to SCC. The parish council had been building earmarked reserves based on advice of the likely costs and time scales (estimated as £6-8K, and between 6 – 30 months) for a Traffic Regulation Order (TRO) should the parish council's request for a reduction in the speed limit be successful. Only once the SCC panel had reached a decision on any speed limit reduction would the parish council need to formally commit to and approve spending to fund the TRO.
- The parish council's preference was for a reduction in speed limit across the full current 40mph zone (Wickham Street and Clopton Green), not just the 600m at Wickham Street.

Session Closed - 19:48

Members of public left the meeting

26.07.06 **Noted:**

Signed: Mike Lavelle

Dated: 24/09/2026

The meeting considered correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report previously circulated as report [WPC.26.07.01](#)) and identified no further actions.

26.07.07 Noted: Reports and requests to this meeting relating to Councillors' Portfolios summarised below:

7.1 Highways/VAS reporting Cllr Kevin Grimes
An oral update that the recent collection of VAS data from Ashfield Green had shown that the speed of vehicles travelling through the green was increasing over time (a speed of 65mph had been recorded). The recent dry weather may be contributing to higher speeds.

7.2 Emergency Planning Cllr Mike Lavelle
Cllr Lavelle advised that there was nothing to report. With recent wildfires being reported across the country, the meeting asked the clerk to look into preparing a section within the plan focussing on wildfire response.

7.3 Planning & Community Actions Cllr Tracey Cann
Cllr Cann advised that there were no actions to report.

7.4 Road Safety Working Group Cllr Mel Karunaratne
Cllr Karunaratne advised that:

- One new volunteer had recently joined the Community Speedwatch team.
- As a group, Wickhambrook CSW had been running well compared to other groups across the county. In May, there had been one challenge to a speeding advisory letter (outcome not yet advised), but in June there had been no NFA's recorded.

The meeting considered an update on Road Safety (previously circulated as [WPC.26.07.02](#)) which included the draft report from Suffolk County Council (Appendix B to the report) and, having considered the points raised at public forum, asked the clerk to draft a formal response to Suffolk County Council based on:

1. Comments set out in the table in the body of report WPC.26.07.02)
2. Any further issues which Suffolk CC had not addressed or commented upon based on an AI comparison of the Suffolk CC response (including comments from Suffolk Constabulary) with the original formal report submitted by Wickhambrook Parish Council
3. The inclusion of the recent data and summary report provided by Mr Gary Carre-Skinner
4. The inclusion of the comments from Passenger Transport that they had considered the establishment of engineered bus stops at Clopton Green too dangerous within the current 40mph speed limit zone
5. A request that the panel considers the full stretch of the A143 through Wickham Street/Clopton Green, with a statement that as a minimum, the parish council would want a reduction in speed limit over the 600 meters through Wickham Street

The meeting further agreed that it would like Suffolk CC Highways to take forward the establishment of engineered bus stops (at Wickham Street) as applied for under the BSIP funding for bus stop improvements which had been reviewed by Passenger Transport.

The meeting asked the clerk to copy Cllr Bobby Bennet and Nick Timothy MP into the formal responses, and to investigate how existing speed limit signs within the 40mph zone could be cleaned, vegetation trimmed back and village gates replaced and installed.

Resolved

The parish council authorise the movement of £5000 from General Reserves (Highways £4000, General £1000) to Earmarked Reserves (Highways), noting adjusted balances.

7.5 Cemetery Records Project & SALC Cllr Andrea Grimes

An oral update that mapping of the old cemetery had now been completed.

7.6 Social Media Cllr Tracey Cann

Signed: Mike Lavelle

Dated: 24/09/2026

The meeting considered an update to ICT and Social Media (previously circulated as [WPC.26.04.03](#)) and asked the clerk to:

- Thank Ken and Gloria (MSC Trustees) for their recent weeding and care of the Skate Park; and
- Prepare a hard copy Newsletter for distribution in early October to target recruitment of more volunteers to the parish team.

26.07.08 **Noted:** Resolutions of Estates Committee meeting on 2nd July 2026

02/07/2026	Estates Committee	26.07.13	Noted: The meeting considered an update on the interim inspection of parish trees (tabled and circulated as WPC.EC.26.07.06) and take action as appropriate Resolved The Estates Committee authorise the cost of: i. Provision of a shredder and operator at not more than £140.00 ii. Work to parish trees identified in the interim report at not more than £660.00
02/07/2026	Estates Committee	26.07.12	Noted: The meeting considered an update on parish lands (previously circulated as WPC.EC.26.07.05) and agreed the actions set out in the report and below: 1. Update the registered address on each Title with HM Land Registry to ensure that any future notices served by them are sent to the correct address (exempt from fee) 2. If Six Acres land is registered as common land, consider whether to apply to register Qualified Title of the land with HM Land Registry 3. Consider whether to apply for registration of the land used for the Cemetery 4. Get an initial estimate for the likely cost of clearing the ditch on the boundary between the Bowling Green and Thorns Close properties. 5. Establish whether any of the restrictive covenants recorded in the summary title deeds of Thorns close properties relate to any form of shared responsibility for the ditch to the rear of the properties.
02/07/2026	Estates Committee	26.07.11	The meeting considered an update on play area inspections (previously circulated as WPC.EC.26.07.04) and, agreeing that the balance of the cost (relating to fixings of the bin - £29.24 plus VAT be dealt with under delegated authority in consultation with the Chair Resolved The Estates Committee authorise the cost of a replacement bin for the Children's play area at Cemetery Road at a cost of not more than £165.00 plus VAT
02/07/2026	Estates Committee	26.07.10	Noted: The meeting considered a review of the Grounds Specification for the next financial year 2027/28 (previously circulated as WPC.EC.25.07.03) and asked the clerk to check the shape and extent of the cut within the wildlife area situated by the Tennis Courts before referring back to full council.
02/07/2026	Estates Committee	26.07.04	Resolved: That the Minutes of the Estates Committee meeting held on 9th April 2026, as tabled, be agreed as a true record
02/07/2026	Estates Committee	26.07.01	Noted: Cllr Mel Karunaratne having been appointed Chair of the Committee by the Parish Council, to confirm appointment of Vice-Chair (Cllr Mike Lavelle) and note receipt of declaration(s) of Acceptance of Office.

26.07.09 **Noted:** Clerk's report that:

- 9.1 VAT reclaimed for the months of June was £944.29 (received).
- 9.2 The account for supply of water to the Bowls Green is currently £36.39 in credit, service charges averaging £6.50 per month – this contract is due for renewal in November.
- 9.3 As a council using HMRC mileage rates, these have been revised for the first time since 2011, effective for the current tax year. The HMRC figure, which represents the tax-free amount at which mileage can be reimbursed for the first 10,000 mileage claimed, had increased from 45p/mile to 55p/mile
- 9.4 The fireproof filing cabinet agreed at the May meeting (**Min. WPC.26.05.25** refers) had been purchased and installed.
- 9.5 The parish council had now received the two new Parish Noticeboards (**Min. WPC.EC.26.02.10** refers) which would be installed on the next parish day at Wickhambrook Surgery and Clopton Green.
- 9.6 The parish council had now received the replacement bin for the Children's play area at the recreation ground (**Min. WPC.EC.26.07.11** refers) to be installed on the next parish day.
- 9.7 Work to parish trees (**Min WPC.EC.26.07.13**) had been scheduled for the week commencing 27th July.
- 9.8 The parish council's submissions to the BBC Casting Call for The Repair Shop were not successful on this occasion, but that they had agreed to keep the information on file.
- 9.9 Defibrillator batteries for both Clopton Green and the MSC had been replaced, with thanks to Cllr A Grimes.

Signed: Mike Lavelle

Dated: 24/09/2026

26.07.10 Noted:

The meeting considered an update to the actions identified in response to the Internal Auditor's report previously circulated as [WPC.26.07.04](#)) and identified no additional actions.

26.07.11 Noted:

The meeting considered the Chair's review of the internal control statement and report for Quarter 1 of the previous financial year (previously circulated as [WPC.26.07.05](#)) and identified no further actions.

26.07.12 Noted:**12.1 The following income received**

Vouche	Code	Date	Bank	Description	Customer	Total
6	Wayleaves	01/06/2026	Unity Trust Bank -	Wayleave Payment	Eastern Power Networks PLC	£ 114.16
7	VAT Reclaim	28/05/2026	Unity Trust Bank -	VAT Reclaim	HMRC	£ 616.57
8	Recycling Credits	19/06/2026	Unity Trust Bank -	Recycling Credits	West Suffolk Council	£ 882.75
9	VAT Reclaim	11/06/2026	Unity Trust Bank -	VAT Reclaim	HMRC	£ 335.82
10	Other Cemetery Fees	29/06/2026	Unity Trust Bank -	Transfer of Deed by Stal	Gary Phillip Bigg	£ 70.00
11	Bank Interest	30/06/2026	Unity Trust Bank -	Unity Trust Bank Quarter	Unity Trust Bank	£ 47.68
12	VAT Reclaim	20/07/2026	Unity Trust Bank -	XXV1260001010 VAT Reclaim	HMRC	£ 944.29
Total						£3,011.27

12.2 The payments to be made as listed below:

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
60	Recycling Grant to MSC	19/06/2026		Unity Trust Bank - C		Recycling Credits	Wickhambrook Memorial S	X	882.75		882.75
79	Recreation Ground (Ground Re	30/07/2026		Unity Trust Bank - C		Ground Rent	Wickhambrook Memorial S	X	10.00		10.00
80	Services and Supplies	24/07/2026		Unity Trust Bank - C		Clerk Mileage and Subsistence	Hilary Workman	E	3.48		3.48
80	Services and Supplies	24/07/2026		Unity Trust Bank - C		Clerk Mileage and Subsistence	Hilary Workman	E	6.48		6.48
81	Clerk Mileage and Expenses	31/07/2026		Unity Trust Bank - C		Clerk Homeworking Allowance	Hilary Workman	X	78.00		78.00
82	Clerk Mileage and Expenses	31/07/2026		Unity Trust Bank - C		Clerk Mileage and Subsistence	Hilary Workman	X	62.66		62.66
Total									1,043.37		1,043.37

Resolved

That the payments to be made, listed above at 11.2 be authorised.

12.4 To note the following payments previously authorised.

Vouche	Code	Date	Minute	Bank	Description	Supplier	Total
	Staff Costs	28/05/2026 - 10/08/2026			Confidential		3,309.82
22	Corporate Multipay Serv	02/04/2026	WPC.26.02.12.2	Lloyds Commercial Multipay Card	Lloyds Multipay Monthly Fee	Lloyds Bank Commercial Card Services	3.00
38	Other Software Subscrip	22/04/2026	25.02.10.1	Lloyds Commercial Multipay Card	Adobe Pro Software Subscription	Adobe Systems Software Ireland Ltd	19.97
39	Other Software Subscrip	22/05/2026	25.02.10.1	Lloyds Commercial Multipay Card	Adobe Pro Software Subscription	Adobe Systems Software Ireland Ltd	19.97
42	Grounds Contract	30/05/2026	WPC.26.02.12.1	Unity Trust Bank - Current	Grounds Contract	R H Landscapes & Maintenance Ltd	1,727.34
43	Phone and Internet Serv	15/06/2026	WPC.26.02.12.2	Unity Trust Bank - Current	Clerk Mobile charges	Hutchison 3G UK Ltd	22.00
45	Meeting Room Hire	02/06/2026	WPC.26.02.12.1	Unity Trust Bank - Current	Hire of Pavilion/DS Room @ Wickham	Wickhambrook Memorial Social Centre	20.00
46	Play and Teen Project Ma	28/06/2026	WPC.26.04.16	Unity Trust Bank - Current	Play Equipment Maintenance	Online Playgrounds	1,513.26
48	Grounds Contract	30/06/2026	WPC.26.02.12.1	Unity Trust Bank - Current	Grounds Contract	R H Landscapes & Maintenance Ltd	1,597.55
49	Office Supplies	04/06/2026	WPC.26.05.25	Unity Trust Bank - Current	Office Equipment	The Safe Shop Ltd	709.00
51	Bank Service Charge	30/06/2026	WPC.26.02.12.2	Unity Trust Bank - Current	Unity Trust Bank Monthly Charges	Unity Trust Bank	7.00
56	Bin & Dog Waste	17/06/2026	WPC.26.02.12.1	Unity Trust Bank - Current	JRB-DGP15 Economy Dispenser Dog G	JRB Enterprise Ltd	99.24
57	Water - Bowls Club	22/06/2026	WPC.26.02.12.2	Unity Trust Bank - Current	Water Supply - Bowling Green	Everflow	12.73
59	Office Supplies	18/06/2026	WPC.26.04.9.9i	Lloyds Commercial Multipay Card	Print Toner	Printerland	59.03
61	Phone and Internet Serv	16/07/2026	WPC.26.02.12.2	Unity Trust Bank - Current	Clerk Mobile charges	Hutchison 3G UK Ltd	22.00
62	Phone and Internet Serv	17/08/2026	WPC.26.02.12.2	Unity Trust Bank - Current	Clerk Mobile charges	Hutchison 3G UK Ltd	22.00
63	Services and Supplies	22/06/2026	WPC.EC.26.04.8.1	Unity Trust Bank - Current	Interim Tree Inspection	Acacia Tree Surgery Ltd	210.00
64	Services and Supplies	13/07/2026	WPC.EC.26.07.11	Unity Trust Bank - Current	Estates - Replacement Bin for Childre	Kingfisher Direct	14.39
	Bin & Dog Waste						26.39
	Play and Teen Project Ma						192.31
65	Parish Notice Boards	15/07/2026	WPC.EC.26.02.10	Unity Trust Bank - Current	Parish Noticeboards	Noticeboard Co	858.55
							515.12
							12.00
							1,385.67
66	Bank Service Charge	31/07/2026	WPC.26.02.12.2	Unity Trust Bank - Current	Unity Trust Bank Monthly Charges	Unity Trust Bank	7.00
67	Other Software Subscrip	22/06/2026	25.02.10.1	Lloyds Commercial Multipay Card	Adobe Pro Software Subscription	Adobe Systems Software Ireland Ltd	19.97
68	Corporate Multipay Serv	02/06/2026	WPC.26.02.12.2	Lloyds Commercial Multipay Card	Lloyds Multipay Monthly Fee	Lloyds Bank Commercial Card Services	3.00
69	Corporate Multipay Serv	02/07/2026	WPC.26.02.12.2	Lloyds Commercial Multipay Card	Lloyds Multipay Monthly Fee	Lloyds Bank Commercial Card Services	3.00
74	Grounds Contract	08/08/2026	WPC.25.11.15	Unity Trust Bank - Current	Grounds Contract	R H Landscapes & Maintenance Ltd	1,740.33
Total							15,652.39

Signed: Mike Lavelle

Dated: 24/09/2026

12.5 The following actions under Clerk's Delegation:

c) To spend up to £1000 in situations where (s)he considers such expenditure to be justified after consultation with the Chairman of the Council or Chairman of the appropriate committee.

Vouche	Code	Date	Minute	Bank	Payment Ref. Description	Supplier	Total
44	Safety & Security	28/05/2026	Clerk Delegation	Lloyds Commercial Multipay Card	Defib Battery	Defib Warehouse - First Rescue Training and Supplies Ltd	267.60
47	Safety & Security	04/06/2026	Clerk Delegation 1di (Items below £500)	Lloyds Commercial Multipay Card	Defibrillator Supplies	Defib Warehouse - First Rescue Training and Supplies Ltd	53.94
50	Services and Supplies	28/05/2026	Clerk Delegation	Unity Trust Bank - Current	Printing - 10 Copies of Made Plan	Places4People	57.60
55	Play and Teen Project Mai	17/06/2026	Clerk Delegation 1dii	Unity Trust Bank - Current	Play Equipment Maintenance	Online Playgrounds	703.67
58	Safety & Security	18/06/2026	Clerk Delegation 1di (Items below £500)	Unity Trust Bank - Current	Defib Battery	Defib Warehouse - First Rescue Training and Supplies Ltd	267.60
70	Cemetery & Churchyard	28/05/2026	Clerk Delegation 1di (Items below £500)	Lloyds Commercial Multipay Card	Stakes - Cemetery Supplies	Suregreen	32.50
71	Safety & Security	28/05/2026	Clerk Delegation 1di (Items below £500)	Lloyds Commercial Multipay Card	Defibrillator Supplies	Shenzhenhiyahuidanzhiyouxiangongsi	13.98
72	Services and Supplies	04/06/2026	Clerk Delegation 1di (Items below £500)	Lloyds Commercial Multipay Card	HM Land Registry Checks	H M Land Registry	7.00
73	Services and Supplies	04/06/2026	Clerk Delegation 1di (Items below £500)	Lloyds Commercial Multipay Card	HM Land Registry Checks	H M Land Registry	14.00
	Bank Transfer	18/06/2026	clerk Delegation	Unity Trust Bank - Current	Unity Trust Bank - Savings	Internal Bank Transfer	10,000.00
						Total	12,389.16

12.6 The current account balances and reconciliation to 30 June 2026 and the Chairman's confirmation that they were supported by relevant bank balances.

26.07.13 Noted:

The meeting considered the review of income and expenditure against budget and any proposed adjustments to the approved budget (previously circulated as [WPC.26.07.06](#)) and

Resolved

To approve transfer of funds (£225) from Earmarked Reserves to Revenue budget lines, as indicated in Table i of report WPC.26.07.07 and note net changes to revenue and earmarked reserves.

26.07.14 Noted:

The meeting considered a review of the grounds specification for the next financial year 2027/28 (previously circulated as [WPC.25.07.07](#)) agreed by the Estates Committee at its meeting on 2nd July and asked the clerk to invite quotes based on the specification set out in the report.

26.07.15 Noted: Planning results as notified by West Suffolk summarised below

- 15.1 [DCON\(A\)/25/1844](#) - Application to discharge
Condition 4 (later approval of details) of application DC/25/1844/LB
Brooklyn Cottage Bury Road Wickham Street Wickhambrook Suffolk CB8 8XJ
WSC: Application Granted **WPC:** Not consulted
- 15.2 [DCON\(B\)/25/1399](#) - Application to discharge
Condition 6 (wildlife sensitive lighting) of application DC/25/1399/HH
Boyden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX
WSC: Application Granted **WPC:** Not Consulted
- 15.3 [DC/26/0656/TCA](#) - Trees in a conservation area notification
Two Acer Campestre (as indicated on plan by cross) overall crown reduction by up to 3m
Old Timbers Bury Road Wickham Street Wickhambrook Suffolk CB8 8PB
WSC: No Objection **WPC:** No Objection (Min. 26.05.23.1 refers)
- 15.4 [DC/26/0462/HH](#) - Householder planning application
Summer house in rear garden
Fort George Bury Road Wickham Street Wickhambrook Suffolk CB8 8XJ
WSC: Application Granted **WPC:** No Objections (Min. WPC.EO.26.04.05.3 refers)

26.07.16 Noted: Planning applications notified by West Suffolk Council for comment below:

- 16.1 [DC/26/1029/TCA](#) - Trees in a conservation area notification
One Red Maple (Marked on plan) fell
Crabbe House Bury Road Wickham Street Wickhambrook Suffolk CB8 8XJ
No objection
- 16.2 [DC/26/1024/HH](#) - Householder planning application
a. front porch extension

Signed: Mike Lavelle

Dated: 24/09/2026

- b. changes in fenestration to side and rear elevations
- c. single storey rear extension

6 Clopton Park Wickhambrook Newmarket Suffolk CB8 8ND

No objection

16.3 Resolved

That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council.

26.07.17 **Noted:** Other Planning matters for information, to be noted or for inclusion on a future agenda.

17.1 [DCON\(BGP\)/25/0086](#) -

Application to discharge statutory biodiversity gain plan condition in relation to DC/25/0086/FUL

Giffords Hall Cottages Giffords Lane Wickhambrook Suffolk

26.07.18 **Noted:**

The meeting considered a review of the charges for Clubs' use of Six Acres (previously circulated as [WPC.25.07.08](#)) and, having agreed the following actions:

1. That there be no change to the ground rent (£35.00 per annum) for clubs for the next financial year (2027-28) and invoices and agreements be processed at the start of each financial year in future;
2. invite the owners of the goal posts and storage unit to enter into an agreement with the parish council whereby they pay ground rent for the items to remain on parish land and provide a copy of public liability insurance
3. if the owners of the goal posts and storage unit do not enter into an agreement with the parish council, to:
 - a. invite the owners of the goal posts and storage unit to remove the items and make alternative arrangements for their storage.

The meeting asked the clerk to write to the former football club with respect to items 2 and 3 above.

26.07.19 **Noted:** That when any other matters for information, to be noted or for inclusion on a future agenda were invited, the following:

- Any items for inclusion in the draft budget to be prepared for the next FY (2027/28)
- Nunnery Green Verge – wild flower seed

26.07.20 **Noted:**

That the scheduled date for the next meeting is Thursday 24th September beginning at 7:00pm at the Pavilion, Wickhambrook Memorial Social Centre.

26.07.21 **Noted:** Close of meeting. 20:38

Signed: Mike Lavelle

Dated: 24/09/2026