

**Re: Internal audit report updated - to refer to AGAR line
11 - trust transactions**

clerk < clerk@wickhambrook-pc.gov.uk >

2 emails

Hilary Workman CiLCA < clerk@wickhambrook-pc.gov.uk >

Thu, 28 May 2026 10:43:00 AM +0100

To "Laura Sampson"<operations@suffolk-alc.gov.uk>

Laura, sorry, I can't see what has changed on the internal audit report - is it possible to highlight? Also, we completed our AGAR Section 2 line 11 indicating No as we have no trust transactions to exclude - it was signed by both myself and the Chair at the April meeting. If they want us to change this to Yes before submitting to the external auditor, is it ok to add a comment to the PDF explaining when this was changed and why (in accordance with NALC Guidance). I don't now have another meeting between now and when I have to submit the external audit.

Hilary Workman CiLCA
Clerk and RFO

Wickhambrook Parish Council

Email: clerk@wickhambrook-pc.gov.uk
Website: www.wickhambrook-pc.gov.uk

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To contact the clerk, Hilary Workman, see below:

Tel: 07508 039810
E-mail: clerk@wickhambrook-pc.gov.uk
Website: [Parish Council - Wickhambrook Village](#)

Her normal working hours are mornings Monday to Friday.

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From: Laura Sampson <operations@suffolk-alc.gov.uk>
To: "Hilary Workman" <clerk@wickhambrook-pc.gov.uk>
Date: Sat, 23 May 2026 15:02:10 +0100
Subject: Re: Internal audit report updated - to refer to AGAR line 11 - trust transactions

Dear Hilary

Following a briefing from NALC this week (published in the SALC NEWS bulletin on Monday) regarding the completion of the AGAR Accounting Statement box 11 - the SALC internal audit report has been updated to advise the council to review its response to Line 11 - Disclosure regarding trust funds - and refer to paragraph 2.32 of the Practitioners Guide which states that where a body is NOT a sole trustee, it must answer Yes in line 11.

We apologise that this was not picked up whilst completing the internal audit.

Updated internal audit report

Best wishes
Laura

Laura Sampson | Operations and Facilities Manager
Email: operations@suffolk-alc.gov.uk

Suffolk Association of Local Councils - Unit 1 and 2 Hill View Business Park - Old Ipswich Road - Claydon

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Laura Sampson <operations@suffolk-alc.gov.uk >

Sat, 23 May 2026 3:02:34 PM +0100

To "Hilary Workman"<clerk@wickhambrook-pc.gov.uk>

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