WPC.EC.26.11.01 – Summary of Parish Council Decisions

Ordinary Meeting:

Date	Meeting	Agenda Item	Decision
24/09/2026	Parish Council	26.09.20	The meeting asked the clerk to again invite Year 6 of Wickhambrook Primary Academy to lay the wreath at the Remembrance Day Ceremony at Wickhambrook Cemetery on Sunday 8th November, as they considered it important to involve the next generation in the marking of this occasion, and Resolved: That a donation of £50 be made to Royal British Legion for the Remembrance Day Wreath
24/09/2026	Parish Council	26.09.17.3	DC/26/1172/HH - Householder planning application detached cart lodge (following demolition of existing garage) Brook Cottage Cloak Lane Wickhambrook Suffolk CB8 8UJ No objections.
24/09/2026	Parish Council	26.09.17.2	DC/26/1171/FUL - Planning application Two storey outbuilding Easterwood House Baxters Green Wickhambrook Suffolk CB8 8UY No objections
24/09/2026	Parish Council	26.09.17.1	a. Planning application – 43 dwellings with access, roads, parking, garages, public open space and associated infrastructure b. Outline planning application (all matters reserved) for commercial use and associated parking (class E) Land Off Bunters Road Wickhambrook Suffolk The meeting considered this application and having taken into account: 1) The application and additional supporting documents available on West Suffolk's planning portal, including the cover letter dated 28th August 2026 from Denbury Homes 2) A briefing paper (WPC/26.09/DC/25/1736/HYB) prepared by the clerk 3) An update from Denbury Homes (who presented their apologies, no officer being available to attend the meeting) on their current planning application at Land off Bunters Road, Wickhambrook: 3.1. Denbury Homes Response to Wickhambrook Parish Council's report (Appendix A) 3.2. Denbury Homes Further Information in response to Queries from Wickhambrook PC (Appendix B) Agreed that the concerns which they had previously identified with respect to Objectives 3, 7, 9, 10, 13, 14 and 15 and policies WHB 2, 3, 8, 10, 12, 13, 16 and 17 (Min. EO.26.07.6.1 refers) had been addressed through the additional information supplied by Denbury Homes identified above, specifically: Objective 3 - New housing should be located where it is safely accessible by foot to the village's services and facilities Policy WHB 2 Details of signage will be informed by the Road Safety Audit process that has been conditioned by SCC Highways Objective 7 - Natural habitats will be protected and enhanced. Policy WHB 8 – Biodiversity and Habitats • Baseline habitats assessment: The site is currently majority arable agricultural land with small areas of grassland, woodland and artificial unsealed surface. The metric calculates the ecological baseline as 5.60 habitat units. • On-site habitat creation: Post-development the site will comprise a mixture of developed land with sealed surface, gardens, grassland, woodland and trees. The metric calculates the on-site habitat post development as 6.30 habitat units. • Net Change: The net change between the baseline and post-development assessments is +0. 70 habitat units which represents a 12.46% increase. The development therefore achieve the required > 10% BNG on-site though the creation of large areas of open space with grassland and tree planting. The on-site habitat creation and its ongoing monitoring will be secured through a S106 legal agreement. Denbury Homes confirms that it will comply with any additional recommendations/conditions identified by Ecology in response to the RAMs Method Statement for GCN. Objective 8 - Wickhambrook's built heritage assets will be protected. Policy WHB 10 – Buildings and Structures of Local Significance • Footway around the southern bell mouth of site entrance removed in response to conservation officer comments regarding suburban character
24/09/2026	Parish Council	26.09.12.3	Resolved: That the payments to be made, listed above at 11.2 be authorised.
24/09/2026	Parish Council	26.09.10	The meeting considered the Conclusion of Audit from PKF Littlejohn LLP that had been received, and an update to the actions identified in response to the Internal Auditor's report (previously circulated as WPC.26.09.04) and having identified no further actions, Resolved: The parish council authorise the cost of an annual subscription to Breakthrough Communications (Pro) at £695 plus VAT.
24/09/2026	Parish Council	26.09.9.6	Parish Council elections take place every 4 years, the last election having taken place on 4th May 2023. The next election would be in held on 6th May 2027 and the Annual Meeting of the Parish Council must be held on the day the new councillors take office or within 14 days following that day. This gives a window of Monday, 10 May 2027, to Monday, 24 May 2027 (inclusive). The parish council's scheduled Annual Meeting of the Parish Council (27th May, 2027) would therefore need to be brought forward to Thursday 20th May 2027 to meet these requirements.
24/09/2026	Parish Council	26.09.9.3	The current smart meter for supply of electricity would be replaced free of charge late this autumn. The parish council had an opportunity to enter into a new 3 year contract with Smartest Energy £0.0 Standing Charge and £0.4111 pence/kWh. Resolved: The parish council update its electricity supply contract for three years through Smartest Energy at a cost of £0.0 daily standing charge and £0.4111 pence/kWh (VAT @ 5%).
24/09/2026	Parish Council	26.09.9.2	The account for supply of water to the Bowls Green was currently £23.17 in credit, service charges averaging £6.50 per month. This arrangement had worked well over the past three years and had delivered to the parish council a much more consistent and predicable approach to billing and costs of water consumption. If renewed, the monthly charge (exclusive of metered water costs) would increase by £0.94 to £7.44. Resolved: The parish council renew its water supply contract through Everflow at a monthly cost of £7.44 plus metered water usage payable by direct debit.
24/09/2026	Parish Council	26.09.7.6	The meeting considered an update to ICT and Social Media (previously circulated as WPC.26.09.03) and, having identified a number of items for inclusion in the proposed print newsletter for the autumn: • Update on the Request for a reduction in speed limit on the A143 • Parish elections • Explanation of the budget process • Good Neighbourhood Scheme Resolved: The parish council authorise the cost of print and delivery of a newsletter 2 sides A3 folded (600 units) at not more than £345.00 plus VAT (as applicable).
24/09/2026	Parish Council	26.09.05	… Councillors noted that the demographic in Wickhambrook included a high proportion of elderly residents, and a similar scheme had operated well during the Covid lockdowns. The meeting asked the clerk to include this as an item on the November agenda as they would like to support such an initiative in the parish (which would also link directly to some of the Community Actions identified in the Neighbourhood Plan. The meeting thanked Lorraine Brown and the representative from Stansfield Good Neighbourhood Scheme and residents for bringing this to their attention
24/09/2026	Parish Council	26.09.03	Resolved: That the Minutes of the Parish Council meeting held on 29th July, as tabled, be agreed as a true record.

Hilary Workman
Clerk & RFO
October 2026