

## Play Area Inspection Reports & Remedial Work

At its November meeting, the committee considered an update on play inspection reports and proposals to address works required through budgeting and future grant application(s) (WPC.EC.25.11.05).

At the November '24 meeting (Min 24.11.12), the Committee noted the following as a proposal for managing planned maintenance work to the play areas:

1. Work which the parish council could undertake as part of volunteer days includes:
  - a. Re-instating surface levels around embankment slide and securing matting
  - b. Removing staples from wooden posts and rubbing down splits and shakes
  - c. Rubbing down paintwork and re-touching
  - d. Treatment for algae, moss etc (already completed in September)
  - e. Tightening of bolts which come loose and fitting of bolt caps etc
  - f. Trimming and cutting back vegetation
2. There is one budget line for maintenance of all play equipment across the parish estate (in order to reduce costs of travel and attendance on site, work items are often combined and it is difficult to separate costs out across the budget lines)
3. Low risk (and below) items that cannot be dealt with by parish volunteers will be held back until the end of the financial year (February). This will ensure that funds are available for unexpected medium or high risk items that may need to be addressed urgently throughout the year. Once the February inspection report is received, any remaining funds in the budget will be allocated to address low risk items identified in the reports.
4. Earmarked reserves for Teen Project Replacement and Play Area Replacement be combined (current total reserves £800).

There are currently no items of work higher than low risk identified by the West Suffolk Inspector. Despite councillors and volunteers completing some tasks (cleaning of algae and moss from equipment, cutting back of vegetation etc), the inspector is still reporting these issues and this has been raised with him.

An updated Service Level Agreement with West Suffolk has now been signed and returned (Min. WPC.EC.26.02.9 refers).

A summary of work identified is attached as **Appendix A** and copies of the March inspection reports are attached as **Appendix B**.

The relevant sections of the Financial Regulations are set out at **Appendix C**

In early February the clerk approached two contractors based on the January reports, asking suppliers to identify work upto £520 plus VAT (the unspent budget in the previous financial year for play areas). Unfortunately, no quotes were received in time to be considered at the February meeting.

The clerk has gone back to the suppliers, asking them to quote for all works identified in the March reports from West Suffolk, and this matter will be considered at the next full meeting of the parish council on 30<sup>th</sup> April.

Appendix B

Item	Manufacturer	Year of Purchas	Purchase Cost	In Warranty	Date of Inspection	Date Issue first identified	Annual Inspection	Risk assessmer	Finding No	Finding 1	Action	Cost to Rectify	Who	When
Site General	Owner/Operator				04/03/2026			Very Low Risk		This item is satisfactory - no work required -				
Sign	Owner/Operator				04/03/2026		01/07/2025	Very Low Risk		This item is satisfactory - no work required -				
Gate - Self Cl	IDVERDE				04/03/2026	02/08/2024		Low Risk	1	The gate rebounds when opened quickly and could strike	ongoing adjustment by both Fenland and pc inspectors		Online Playgrounds	Within one year
Fence - Chair	Not Identified				04/03/2026	01/11/2023		Low Risk	1	There is some damage to the fence sections - Monitor for	Get quote to include in grant template	Approach Havebury and SCC	Other	Within one year
Bench	Not Identified				04/03/2026			Very Low Risk		This item is satisfactory - no work required -				
Litter Bin	Wybone				04/03/2026			Very Low Risk		This item is satisfactory - no work required -				
1 Bay Mixed	Playdale Playgrounds Ltd				04/03/2026			Very Low Risk		This item is satisfactory - no work required -			Online Playgrounds	Within three months
Spring See-S	Ledon				04/03/2026			Very Low Risk		This item is satisfactory - no work required -				
Jeep	Not Identified				04/03/2026	01/11/2023		Low Risk	Fault Rectified	This item is satisfactory - no work required -				completed
Multi-play (J)	IDVERDE	2020	£ 7,353		04/03/2026	01/11/2023	01/07/2025	Low Risk	1	The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability			Volunteers	Within one year
					04/03/2026	08/01/2026				The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required	Marked complete by inspector 03/05/2024			completed

Item	Date of Inspection	Date issue first ident	Annual Inspection	Risk ass	Finding 1	Finding 1	Action	Cost to Rectify	Who	When	Note
Site General	20/03/2026	06/10/2023	01/07/2025	Low Risk	1	There is moderate damage to the surface - Repair the damaged areas of surfacing	discussed with Sovereign 27/11/2023- has seen much worse - mostly tree roots and this will appear even if re-surfaced		Other	Within two years	
	20/03/2026	12/07/2024		Low Risk	3	The concrete foundation around the goal structure is lifting - repair	this was repaired with resin and cement by RH Landscapes November '25.Sovereign warranty out of time before this was reported. Requested RH Landscapes look at this to see if they can fix on next parish day.		Original Supplier	Within one year	
Fence Bowtop	20/03/2026	10/12/2024		Low Risk		There are a number of fixings missing from the fence - replace missing fixings	have requested replacment fixings		Volunteers	Within three months	
Ball Games Area	20/03/2026	12/07/2024		Low Risk	1	Parts of the timber are rough or splintered - Remove all rough or sharp edges	raiseed with Sovereign - no action from their part.		Volunteers	Within three months	
	20/03/2026	12/07/2024		Low Risk	2	There is weed/vegetation growth on, between or around the edges of the surfacing - remove weed/vegetation growth			Volunteers	Within three months	
	20/03/2026	12/07/2024		Low Risk	3	There is algae, silt or moss growth on the surface resulting in slippery conditions - clean and treat appropriately			Volunteers	Within three months	
	20/03/2026	03/10/2025		Low Risk	4	There is some tree debris on the surfacing - remove and maintain			Volunteers	Within three months	

Item	Date of Inspection	Date issue first identified	Annual Inspection	Risk assessment	Finding No	Advice	Action	Cost to Rectify	Who	When
Site General	20/03/2026	06/10/2023	01/07/2025	Low Risk	1	There is weed / vegetation growth on, between, or around the edges of the surfacing - Remove weed / vegetation growth			Volunteers	Within three months
	20/03/2026		01/07/2025	Low Risk	2	There is root damage to the surfacing creating unforeseen changes in levels - Repair the damaged areas of tarmac to provide a uniform surface	27/11/2023 - Sovereign say seen far worse and root damage will not be rectified wi		Other	Within two years
	20/03/2026			Low Risk	3	There is some damage apparent to the riding surface - Monitor for any further deterioration and repair as required	get quote		Original Supplier	Within one year
Litter Bin	20/03/2026	04/01/2024	01/07/2025	Low Risk	4	There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately	spray at next volunteer morning		Volunteers	Within three months
	20/03/2026		01/07/2025	Very Low Risk		This item is satisfactory - no work required -	Fault rectified -			
Fence - Bow	20/03/2026	06/10/2023	01/07/2025	Low Risk	1	There is some damage to the fence sections - Monitor for any further deterioration and repair as required	inspect and get images for quote		Volunteers	Within one year
	20/03/2026	09/01/2026	01/07/2025	Low Risk	2	The adjacent foliage is overhanging - Cut back and maintain	this was done on 2nd July		Volunteers	completed
Shelter	20/03/2026	06/10/2023	01/07/2025	Low Risk	1	There is some evidence of fire damage to the item - Monitor for any further deterioration and repair as required	re-spray		Volunteers	Within one year
	20/03/2026	06/10/2023	01/07/2025		2	Pop rivet fixings have failed on the seat - Replace the failed pop rivets	raised with Fenland as this work should have been completed on 31/08/24		Online Playgroun	Within one year
	20/03/2026	06/10/2023	01/07/2025		3	There is surface corrosion / rust present on the item - Consider treating the item	Seeking advice on best treatment		Volunteers	Within one year
	20/03/2026	04/06/2025		Low Risk	4	There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately	Treat with Wet & Protect		Volunteers	Within one year
	20/03/2026	04/06/2025		Low Risk	5	there is weed / vegetation growth within the surface - Remove weed / vegetation growth	this was done on 2nd July			
Grind Rail	20/03/2026	09/01/2026		Low Risk	6	A number of fixing(s) have worked loose - Secure all loose fixings			Other	Within one year
	20/03/2026	06/10/2023	01/07/2025	Low Risk	1	There is surface corrosion / rust present on the item - Consider treating the item	See quote from Eibe for zinc coating		Original Supplier	Within one year
Grind Rail	20/03/2026	06/10/2023	01/07/2025	Low Risk	1	There is surface corrosion / rust present on the item - Consider treating the item	See quote from Eibe for zinc coating		Original Supplier	Within one year
Grind Box	20/03/2026	06/10/2023	01/07/2025	Low Risk	1	There is surface corrosion / rust present on the item - Consider treating the item	See quote from Eibe for zinc coating		Original Supplier	Within one year
Quarter Pipe	20/03/2026	06/10/2023		Low Risk	1	The item (side panel) has been damaged - Monitor for any further deterioration and replace as required	See Quote from Eibe		Original Supplier	Within one year
	20/03/2026	03/10/2025		Low Risk	2	Minor damage to surface - monitor for deterioration				
Platform Rarr	20/03/2026	08/08/2024		Low Risk		Concrete is lifting at the front of the ramp - remove and re-instate concrete (level)	see quote From EIBE		Original Supplier	Within one year
Half Pipe	20/03/2026	06/10/2023		Low Risk	1	A number of fixing(s) have worked loose - Secure all loose fixings	see quote from EIBE		Original Supplier	Within one year
	20/03/2026	03/05/2024		Low Risk	2	There is some damage to the fence sections - Monitor for any further deterioration and repair as required	see below			
	20/03/2026	04/07/2025		Low Risk	3	The paint is flaking off the metalwork - Rub down and repaint				





## Wickhambrook. Bury Road

Inspection Ref: 2999726

Site Ref: 33809

Operational Inspection - 4-March-2026 - 07:58 Inspector Philip Smith

Risk Assessment: 8 Low Risk

**Location:**

The site is located in an area of public open space and is overlooked by a number of properties in the local community.

**Disabled Access:**

Generally accessible; an area accessible to most.

**i** 4 - Very Low Risk

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Sign  
**Manufacturer:** Not Identified  
**Surface Type:** N/A  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 8 - Low Risk

**Item:** Gate - Self Closing  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

The gate rebounds when opened quickly and could strike the next user entering the area - Monitor use and adjust/replace as required

**i** 6 - Low Risk

**Item:** Fence - Chainlink  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

**i** 4 - Very Low Risk

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Litter Bin  
**Manufacturer:** Wybone  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** 1 Bay Mixed Seat, 1 Cradle, 1 Flat  
**Manufacturer:** Playdale Playgrounds Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Spring See-Saw  
**Manufacturer:** Ledon  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 6 - Low Risk

**Item:** Jeep  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 6 - Low Risk

**Item:** Multi Play (Junior)  
**Manufacturer:** Playforce  
**Surface Type:** Grass Matrix Tiles  
**Item Part Number:** Jungle tops  
**Item Quantity:** 1



**Total Findings:** 2

**Finding 1**

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

**Finding 2**

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

## Findings information

### 8 - Low Risk (Finding 1)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The gate rebounds when opened quickly and could strike the next user entering the area  
**Action:** Monitor use and adjust/replace as required

### 6 - Low Risk (Finding 1)

**Item:** Fences - Fence - Chainlink  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some damage to the fence sections

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Playforce

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The ropes/nets are worn/damaged in places

**Action:** Monitor for any further deterioration and repair or replace as required

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Playforce

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process  
**Action:** Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

# Wickhambrook Pocket Park 1

Inspection Ref: 3015422

Site Ref: 5346

Operational Inspection - 20-March-2026 - 09:36 Inspector Philip Smith

Risk Assessment: 8 Low Risk



**Location:**

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

**Disabled Access:**

Generally accessible; an area accessible to most.

**i** 8 - Low Risk

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1



**Total Findings:** 2

**Finding 1**

There is moderate damage to the surface - Repair the damaged areas of surfacing

**Finding 2**

The concrete foundation around the goal structure is lifting - Repair

**i** 6 - Low Risk

**Item:** Fence - Bow Top  
**Manufacturer:** Not Identified  
**Surface Type:** Bitmac  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

There are a number of fixings missing from the fence - Replace missing fixings

**i** 8 - Low Risk

**Item:** Ball Games Area  
**Manufacturer:** Sovereign Leisure  
**Surface Type:** Tarmac  
**Item Quantity:** 1

**Total Findings:** 4



**Finding 1**

There is some tree debris on the surfacing - Remove and maintain

**Finding 3**

There is weed / vegetation growth on, between, or around the edges of the surfacing - Remove weed / vegetation growth

**Finding 2**

Parts of the timber are rough or splintered - Remove all rough or sharp edges

**Finding 4**

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

## Findings information

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There is moderate damage to the surface

**Action:** Repair the damaged areas of surfacing

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** The concrete foundation around the goal structure is lifting  
**Action:** Repair

**i** 6 - Low Risk (Finding 1)

**Item:** Fences - Fence - Bow Top  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Bitmac



**Finding:** There are a number of fixings missing from the fence  
**Action:** Replace missing fixings

**i** 6 - Low Risk (Finding 1)

**Item:** Multi Use Games Area - Ball Games Area **Risk Level:** L - Low Risk  
**Manufacturer:** Sovereign Leisure **Surface:** Tarmac



**Finding:** There is some tree debris on the surfacing

**Action:** Remove and maintain

**i** 6 - Low Risk (Finding 2)

**Item:** Multi Use Games Area - Ball Games Area **Risk Level:** L - Low Risk  
**Manufacturer:** Sovereign Leisure **Surface:** Tarmac



**Finding:** Parts of the timber are rough or splintered

**Action:** Remove all rough or sharp edges

**i** 6 - Low Risk (Finding 3)

**Item:** Multi Use Games Area - Ball Games Area  
**Manufacturer:** Sovereign Leisure

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is weed / vegetation growth on, between, or around the edges of the surfacing

**Action:** Remove weed / vegetation growth

**i** 8 - Low Risk (Finding 4)

**Item:** Multi Use Games Area - Ball Games Area  
**Manufacturer:** Sovereign Leisure

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is algae, silt or moss growth on the surface resulting in slippery conditions

**Action:** Clean and treat appropriately

# Wickhambrook Skate Park

Inspection Ref: 3015423

Site Ref: 5343

Operational Inspection - 20-March-2026 - 09:38 Inspector Philip Smith

Risk Assessment: 8 Low Risk

**Location:**

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

**Disabled Access:**

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

**i** 8 - Low Risk

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1



**Total Findings:** 4

**Finding 1**

There is weed / vegetation growth on, between, or around the edges of the surfacing - Remove weed / vegetation growth

**Finding 2**

There is root damage to the surfacing creating unforeseen changes in levels - Repair the damaged areas of tarmac to provide a uniform surface

**Finding 3**

There is some damage apparent to the riding surface - Monitor for any further deterioration and repair as required

**Finding 4**

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

**i** 4 - Very Low Risk

**Item:** Litter Bin  
**Manufacturer:** Not Identified  
**Surface Type:** Bitmac  
**Item Part Number:**  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i 6 - Low Risk**

**Item:** Fence - Bow Top  
**Manufacturer:** Not Identified  
**Surface Type:** Bitmac  
**Item Quantity:** 1



**Total Findings:** 2

**Finding 1**

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

**Finding 2**

The adjacent foliage is overhanging - Cut back and maintain

**i 8 - Low Risk**

**Item:** Shelter  
**Manufacturer:** Not Identified  
**Surface Type:** Tarmac  
**Item Quantity:** 1



**Total Findings:** 6

**Finding 1**

There is some evidence of fire damage to the item - Monitor for any further deterioration and repair as required

**Finding 2**

Pop rivet fixings have failed on the seat - Replace the failed pop rivets

**Finding 3**

There is surface corrosion / rust present on the item - Consider treating the item

**Finding 4**

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

**Finding 5**

There is weed / vegetation growth within the surface - Remove weed / vegetation growth

**Finding 6**

A number of fixing(s) have worked loose - Secure all loose fixings

**i** 6 - Low Risk

**Item:** Grind Rail  
**Manufacturer:** Eibe Play Ltd  
**Surface Type:** Tarmac  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

There is surface corrosion / rust present on the item - Consider treating the item

**i** 6 - Low Risk

**Item:** Grind Rail  
**Manufacturer:** Eibe Play Ltd  
**Surface Type:** Tarmac  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

There is surface corrosion / rust present on the item - Consider treating the item

**i** 6 - Low Risk

**Item:** Grind Box  
**Manufacturer:** Eibe Play Ltd  
**Surface Type:** Tarmac  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

There is surface corrosion / rust present on the item - Consider treating the item

**i** 6 - Low Risk

**Item:** Quarter Pipe  
**Manufacturer:** Eibe Play Ltd  
**Surface Type:** Tarmac  
**Item Quantity:** 1



**Total Findings:** 2

**Finding 1**

The item has been damaged - Monitor for any further deterioration and replace as required

**Finding 2**

Minor damage to surface - Monitor for deterioration

**i** 6 - Low Risk

**Item:** Platform Ramp  
**Manufacturer:** Eibe Play Ltd  
**Surface Type:** Tarmac  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

Concrete is lifting at the front of the ramp - Remove and reinstate concrete (level)

**i** 6 - Low Risk

**Item:** Half Pipe  
**Manufacturer:** Eibe Play Ltd  
**Surface Type:** Tarmac  
**Item Quantity:** 1



**Total Findings:** 3

**Finding 1**

A number of fixing(s) have worked loose - Secure all loose fixings

**Finding 3**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 2**

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

## Findings information

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There is weed / vegetation growth on, between, or around the edges of the surfacing **Action:** Remove weed / vegetation growth

**i** 8 - Low Risk (Finding 2)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There is root damage to the surfacing creating unforeseen changes in levels

**Action:** Repair the damaged areas of tarmac to provide a uniform surface

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There is some damage apparent to the riding surface

**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 4)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There is algae, silt or moss growth on the surface resulting in slippery conditions

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 1)

**Item:** Fences - Fence - Bow Top  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Bitmac



**Finding:** There is some damage to the fence sections

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 2)

**Item:** Fences - Fence - Bow Top  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Bitmac



**Finding:** The adjacent foliage is overhanging

**Action:** Cut back and maintain

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Shelter  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is some evidence of fire damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Shelter  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** Pop rivet fixings have failed on the seat

**Action:** Replace the failed pop rivets

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Shelter  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is surface corrosion / rust present on the item

**Action:** Consider treating the item

**i** 8 - Low Risk (Finding 4)

**Item:** Ancillary Items - Shelter  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is algae, silt or moss growth on the surface resulting in slippery conditions

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 5)

**Item:** Ancillary Items - Shelter  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is weed / vegetation growth within the surface

**Action:** Remove weed / vegetation growth

**i** 6 - Low Risk (Finding 6)

**Item:** Ancillary Items - Shelter  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 6 - Low Risk (Finding 1)

**Item:** Wheeled Sports - Grind Rail  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is surface corrosion / rust present on the item

**Action:** Consider treating the item

**i** 6 - Low Risk (Finding 1)

**Item:** Wheeled Sports - Grind Rail  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is surface corrosion / rust present on the item

**Action:** Consider treating the item

**i** 6 - Low Risk (Finding 1)

**Item:** Wheeled Sports - Grind Box  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



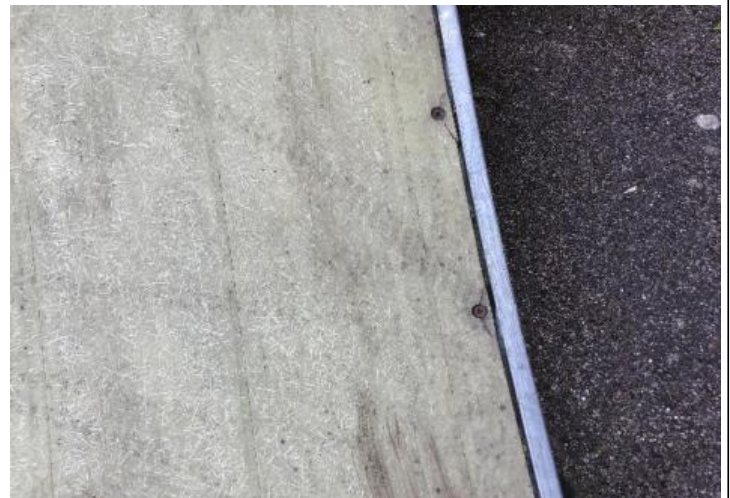
**Finding:** There is surface corrosion / rust present on the item

**Action:** Consider treating the item

**i** 6 - Low Risk (Finding 1)

**Item:** Wheeled Sports - Quarter Pipe  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** The item has been damaged

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 2)

**Item:** Wheeled Sports - Quarter Pipe  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** Minor damage to surface

**Action:** Monitor for deterioration

**i** 6 - Low Risk (Finding 1)

**Item:** Wheeled Sports - Platform Ramp  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



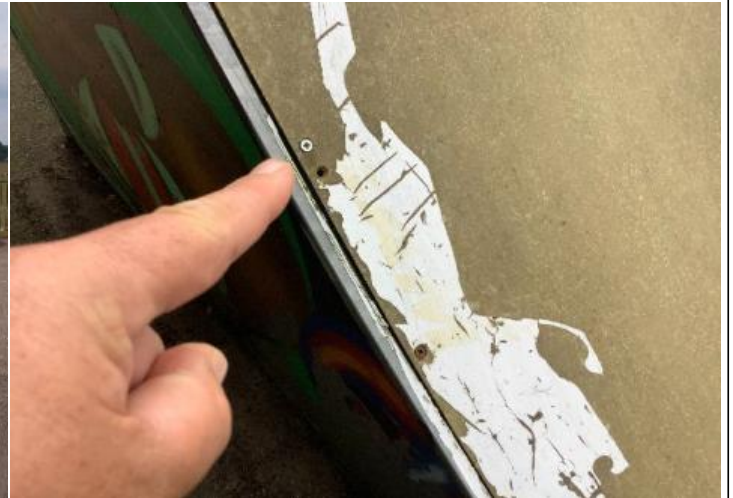
**Finding:** Concrete is lifting at the front of the ramp

**Action:** Remove and reinstate concrete (level)

**i** 6 - Low Risk (Finding 1)

**Item:** Wheeled Sports - Half Pipe  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 6 - Low Risk (Finding 2)

**Item:** Wheeled Sports - Half Pipe  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** There is some damage to the fence sections

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 3)

**Item:** Wheeled Sports - Half Pipe  
**Manufacturer:** Eibe Play Ltd

**Risk Level:** L - Low Risk  
**Surface:** Tarmac



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

# Wickhambrook

Inspection Ref: 3015424

Site Ref: 5341

Operational Inspection - 20-March-2026 - 09:45 Inspector Philip Smith

Risk Assessment: 8 Low Risk

**Location:**

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

**Disabled Access:**

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

**i** 4 - Very Low Risk

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 8 - Low Risk

**Item:** Sign  
**Manufacturer:** Not Identified  
**Surface Type:** N/A  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk

**Item:** Gate - Self Closing  
**Manufacturer:** Easy Gate Ltd  
**Surface Type:** Bonded Rubber Mulch  
**Item Quantity:** 2



**Total Findings:** 1

**Finding 1**

The paint is flaking off the metalwork - Rub down and re-paint

**i** 4 - Very Low Risk

**Item:** Gate - Maintenance  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 8 - Low Risk

**Item:** Fencing - Timber  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 4

**Finding 1**

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

**Finding 2**

Slats damaged - Replace damaged slat

**Finding 3**

Parts of the timber are rough or splintered - Remove all rough or sharp edges

**Finding 4**

There are projecting nail ends present - Remove and provide more appropriate fixings if required

**i** 8 - Low Risk

**Item:** Picnic Table  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 2



**Total Findings:** 1

**Finding 1**

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk

**Item:** Litter Bin  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Part Number:**  
**Item Quantity:** 2



**Total Findings:** 2

**Finding 1**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 2**

The foundation is loose - Reinststate the foundation

**i** 4 - Very Low Risk

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Spring Snail  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

A number of fixing(s) have worked loose - Secure all loose fixings

**i** 8 - Low Risk

**Item:** Spring Bee  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 2

**Finding 1**

A number of fixing(s) have worked loose - Secure all loose fixings

**Finding 2**

There is or are fixings missing on the item - Replace all missing fixings

**i** 4 - Very Low Risk

**Item:** Dish Roundabout  
**Manufacturer:** Sutcliffe Play Limited  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** 1 Bay 2 Seat (Cradle)  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 8 - Low Risk

**Item:** Stepping Posts Timber  
**Manufacturer:** Playworld Systems (Europe) Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 3

**Finding 1**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 2**

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

**Finding 3**

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**i** 8 - Low Risk

**Item:** Embankment Slide  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 3

**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 2**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**Finding 3**

Some timbers are slightly loose in the foundation - Monitor for deterioration

**i 8 - Low Risk**

**Item:** Activity Trail  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 6

**Finding 1**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

**Finding 2**

A number of fixing(s) have worked loose - Secure all loose fixings

**Finding 3**

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

**Finding 4**

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**Finding 5**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 6**

Parts of the timber are rough or splintered - Remove all rough or sharp edges

**i 6 - Low Risk**

**Item:** 2 Bay 2 Flat 1 Basket Seat  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 4

**Finding 1**

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

**Finding 2**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 3**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

**Finding 4**

The bushes are showing signs of wear - Monitor for any further deterioration and replace as required

**i** 4 - Very Low Risk

**Item:** Supernova  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 6 - Low Risk

**Item:** Overhead Rotator  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 1

**Finding 1**

The paint is flaking off the metalwork - Rub down and re-paint

**i 8 - Low Risk**

**Item:** Multi Play (Senior)  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 4

**Finding 1**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 2**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 3**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**Finding 4**

Cable tie around post has been cut leaving sharp edges - Remove cable tie

**i 6 - Low Risk**

**Item:** Log Walk  
**Manufacturer:** Miracle Recreation Equipment Company  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 2

**Finding 1**

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**Finding 2**

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

**i** 8 - Low Risk

**Item:** Climbing Frame  
**Manufacturer:** Not Identified  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 5

**Finding 1**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 3**

The connecting lugs are showing signs of wear - Monitor for any further deterioration and repair as required

**Finding 5**

The item has been damaged - Sand down plastic to remove sharp edge

**Finding 2**

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

**Finding 4**

There is surface corrosion / rust present on the item - Consider treating the item

**i** 8 - Low Risk

**Item:** Cable Runway  
**Manufacturer:** Fenland Leisure Products  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1



**Total Findings:** 5

**Finding 1**

We have completed a visual inspection of the suspension links, cable and fixing points from ground level, however it is not possible to fully inspect these areas without either hiring equipment to gain access or removing the cable and suspension and inspecting at ground level. We recommend that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for wear, damage, security or internal rusting; this will help to ensure the continued safe use of the equipment - Inspect in accordance with the manufacturers recommendations

**Finding 2**

The seat connection cannot be inspected without dismantling the seat - Dismantle the seat to inspect the seat connection for wear

**Finding 3**

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

**Finding 4**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 5**

There are a number of redundant staples attached to the equipment - Remove redundant staples

## Findings information

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Sign  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There are projecting bolt thread(s) present

**Action:** Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk (Finding 1)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Easy Gate Ltd

**Risk Level:** L - Low Risk  
**Surface:** Bonded Rubber Mulch



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 1)

**Item:** Fences - Fencing - Timber  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

**Action:** Monitor for any deterioration (rot) and replace as required

**i** 4 - Very Low Risk (Finding 2)

**Item:** Fences - Fencing - Timber  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** Slats damaged

**Action:** Replace damaged slat

**i** 6 - Low Risk (Finding 3)

**Item:** Fences - Fencing - Timber  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Parts of the timber are rough or splintered

**Action:** Remove all rough or sharp edges

**i** 8 - Low Risk (Finding 4)

**Item:** Fences - Fencing - Timber  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are projecting nail ends present

**Action:** Remove and provide more appropriate fixings if required

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Picnic Table  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are projecting bolt thread(s) present

**Action:** Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The foundation is loose

**Action:** Reinstate the foundation

**i** 4 - Very Low Risk (Finding 1)

**Item:** Rocking Equipment - Spring Snail  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 4 - Very Low Risk (Finding 1)

**Item:** Rocking Equipment - Spring Bee  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 8 - Low Risk (Finding 2)

**Item:** Rocking Equipment - Spring Bee  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is or are fixings missing on the item

**Action:** Replace all missing fixings

**i** 8 - Low Risk (Finding 1)

**Item:** Activity Equipment - Stepping Posts  
 Timber  
**Manufacturer:** Playworld Systems (Europe) Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Stepping Posts  
Timber  
**Manufacturer:** Playworld Systems (Europe) Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

**Action:** Monitor for any deterioration (rot) and replace as required

**i** 6 - Low Risk (Finding 3)

**Item:** Activity Equipment - Stepping Posts  
Timber  
**Manufacturer:** Playworld Systems (Europe) Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

**Action:** Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**i** 6 - Low Risk (Finding 1)

**Item:** Other - Embankment Slide  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinststate the surface

**i** 8 - Low Risk (Finding 2)

**Item:** Other - Embankment Slide  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 4 - Very Low Risk (Finding 3)

**Item:** Other - Embankment Slide  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Some timbers are slightly loose in the foundation

**Action:** Monitor for deterioration

**i** 4 - Very Low Risk (Finding 1)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are bolt cap covers missing or damaged on the item

**Action:** Replace missing or damaged bolt cap covers

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 6 - Low Risk (Finding 3)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

**Action:** Monitor for any deterioration (rot) and replace as required

**i** 6 - Low Risk (Finding 4)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

**Action:** Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**i** 8 - Low Risk (Finding 5)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 6)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Parts of the timber are rough or splintered

**Action:** Remove all rough or sharp edges

**i** 6 - Low Risk (Finding 1)

**Item:** Swings - 2 Bay 2 Flat 1 Basket Seat  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has minor damage or wear

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 2)

**Item:** Swings - 2 Bay 2 Flat 1 Basket Seat  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 4 - Very Low Risk (Finding 3)

**Item:** Swings - 2 Bay 2 Flat 1 Basket Seat  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are bolt cap covers missing or damaged on the item

**Action:** Replace missing or damaged bolt cap covers

**i** 4 - Very Low Risk (Finding 4)

**Item:** Swings - 2 Bay 2 Flat 1 Basket Seat  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The bushes are showing signs of wear

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 1)

**Item:** Rotor Play - Overhead Rotator  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Multi Play (Senior)  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 8 - Low Risk (Finding 2)

**Item:** Activity Equipment - Multi Play (Senior)  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 4 - Very Low Risk (Finding 3)

**Item:** Activity Equipment - Multi Play (Senior)  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 4)

**Item:** Activity Equipment - Multi Play (Senior)  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Cable tie around post has been cut leaving sharp edges

**Action:** Remove cable tie

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Log Walk  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

**Action:** Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Log Walk  
**Manufacturer:** Miracle Recreation Equipment Company

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

**Action:** Monitor for any deterioration (rot) and replace as required

**i** 8 - Low Risk (Finding 1)

**Item:** Activity Equipment - Climbing Frame  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Climbing Frame  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The ropes/nets are worn/damaged in places

**Action:** Monitor for any further deterioration and repair or replace as required

**i** 6 - Low Risk (Finding 3)

**Item:** Activity Equipment - Climbing Frame  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The connecting lugs are showing signs of wear

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 4)

**Item:** Activity Equipment - Climbing Frame  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is surface corrosion / rust present on the item

**Action:** Consider treating the item

**i** 6 - Low Risk (Finding 5)

**Item:** Activity Equipment - Climbing Frame  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The item has been damaged

**Action:** Sand down plastic to remove sharp edge

**i** 0 - Risk Assessment not Undertaken (Finding 1)

**Item:** Other - Cable Runway  
**Manufacturer:** Fenland Leisure Products

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** We have completed a visual inspection of the suspension links, cable and fixing points from ground level, however it is not possible to fully inspect these areas without either hiring equipment to gain access or removing the cable and suspension and inspecting at ground level. We recommend that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for wear, damage, security or internal rusting; this will help to ensure the continued safe use of the equipment

**Action:** Inspect in accordance with the manufacturers recommendations

**i** 0 - Risk Assessment not Undertaken (Finding 2)

**Item:** Other - Cable Runway  
**Manufacturer:** Fenland Leisure Products

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** The seat connection cannot be inspected without dismantling the seat

**Action:** Dismantle the seat to inspect the seat connection for wear

**i** 6 - Low Risk (Finding 3)

**Item:** Other - Cable Runway  
**Manufacturer:** Fenland Leisure Products

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

**Action:** Monitor for any deterioration (rot) and replace as required

**i** 8 - Low Risk (Finding 4)

**Item:** Other - Cable Runway  
**Manufacturer:** Fenland Leisure Products

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 5)

**Item:** Other - Cable Runway  
**Manufacturer:** Fenland Leisure Products

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are a number of redundant staples attached to the equipment **Action:** Remove redundant staples

**Appendix C**

1.7. In addition, the council shall:

- determine and regularly review the bank mandate for all council bank accounts;
- authorise any grant or single commitment in excess of £5,000;

**5.1. Members and officers are responsible for obtaining value for money at all times.**

Any officer procuring goods, services or works should ensure, as far as practicable, that the best available terms are obtained, usually by obtaining prices from several suppliers.

5.2. The RFO should verify the lawful nature of any proposed purchase before it is made and in the case of new or infrequent purchases, should ensure that the legal power being used is reported to the meeting at which the order is authorised and also recorded in the minutes.

5.8. For contracts greater than [£3,000] excluding VAT the Clerk [or RFO] shall seek at least [3] fixed-price quotes;

5.12. The requirement to obtain competitive prices in these regulations need not apply to contracts that relate to items (i) to (iv) below: i. specialist services, such as legal professionals acting in disputes;

- ii. repairs to, or parts for, existing machinery or equipment;
- iii. works, goods or services that constitute an extension of an existing contract;
- iv. goods or services that are only available from one supplier or are sold at a fixed price.

5.15. Individual purchases within an agreed budget for that type of expenditure may be authorised by:

- [the Clerk], under delegated authority, for any items below [£500] excluding VAT.
- the Clerk, in consultation with the Chair of the Council {or Chair of the appropriate committee}, for any items below [£1,000] excluding VAT.
- a duly delegated committee of the council for all items of expenditure within their delegated budgets for items under [£5,000] excluding VAT