

# WPC.EC.26.04.01 – Summary of Parish Council Decisions

Parish Council	WPC.26.02	Noted: That when any other matters for information, to be noted or for inclusion on a future agenda were invited, the following: •Funding (as part of the budgeting process or following identified underspends) of oAdditional defibrillators oReplacement VAS oReplacement Laptop
Parish Council	WPC.26.02.16	Noted: The meeting considered requests for financial support by Wickhambrook Parish Council (previously circulated as report WPC.26.02.07) from organisations and following discussion, agreed the following disbursements: •East Anglian air ambulance :£100.00; •St Edmundsbury Newstalk:£ 75.00 •East Anglian Childrens Hospice:£ 75.00 Resolved: Cllr Lavelle To authorise donations under S.137 to a maximum of £250 to the charitable organisations identified by Councillors from report WPC.26.02.07.
Parish Council	WPC.26.02.14.5	That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council. of the Environmental Impact Assessment Regulations 2017 - Cambridge to Rede Pipeline Scheme The meeting considered this application and having taken into account: 1)The application and additional supporting documents available on West Suffolk's planning portal 2)the following points identified by Cllrs at the meeting, having referred to the objectives (identified in italics below) set out in Wickhambrook Parish Council's Neighbourhood Plan: 2.1.New development should minimise the loss of the best quality agricultural land and its impact on the natural and historic environment as well as being well related to the existing services and facilities in the village centre. Not applicable 2.2.New housing development will reflect Wickhambrook's status as a Local Service Centre within the "Settlement Hierarchy" of West Suffolk and provide a range of types, sizes, prices and tenures that meets the needs of all age groups and incomes. Not applicable 2.3.New housing should be located where it is safely accessible by foot to the village's services and facilities. Not applicable 2.4.Homes should incorporate measures to ensure they are accessible for all needs, incorporate energy saving features and make use of sustainable approaches to building. Not applicable 2.5.A range of employment opportunities in the Parish will be retained and supported where there will not be a detrimental impact on the environment, services and infrastructure. Not applicable 2.6.The rural character of the Parish will be protected and, where possible, enhanced Policy WHB 7 – Protecting Wickhambrook's Landscape Character Need to ensure that all views maintained and re-instated 2.7.Natural habitats will be protected and enhanced. Policy WHB 8 – Biodiversity and Habitats Replacement and improvements of any habitats that they disturb. Hedgerows need to be re-instated and ensure that they are re-established over a period of five years. 2.8.Wickhambrook's built heritage assets will be protected. Policy WHB 10- Buildings and Structures of Local Significance Any works, temporary or permanent, should not adversely impact the built assets of the parish. There are twelve listed buildings within the 500m Study Area, and three heritage asset polygons immediately adjacent to the Red line boundary. Additionally, the following heritage assets are within the 500m Study Area and may be at risk MSF45619; MSF30943 MSF45632 are within 500 meter boundary. 2.9.High-quality and eco-friendly development will reinforce the local character of the village. Not applicable 2.10New development will not have a detrimental impact on the quality of life of existing residents
Parish Council	WPC.26.02.14.4	DC/26/0108/LB - Application for listed building consent Removal of modern lean-to porch and replacement with oak-framed porch Black Horse Farmhouse Ashfield Green Wickhambrook CB8 8UZ No objections
Parish Council	WPC.26.02.14.3	DC/26/0107/HH - Householder planning application Removal of modern lean-to porch and replacement with oak-framed porch Black Horse Farmhouse Ashfield Green Wickhambrook CB8 8UZ No objections
Parish Council	WPC.26.02.14.2	DC/25/1844/LB - Application for listed building consent Internal works to remove rotten/damaged studs, posts, diagonal wall braces and sections of sole plate and replace with Oak timber Brooklyn Cottage Bury Road Wickham Street Wickhambrook CB8 8XJ No objections
Parish Council	WPC.26.02.14.1	DC/25/1844/LB - Application for listed building consent Internal works to remove rotten/damaged studs, posts, diagonal wall braces and sections of sole plate and replace with Oak timber Brooklyn Cottage Bury Road Wickham Street Wickhambrook CB8 8XJ No objections
Parish Council	WPC.26.02.12	12.10Considered a schedule of due payments on a regular basis for the financial year 2026.27 (tabled and circulated as WPC.26.02.06) and Resolved: Cllr Lavelle
Parish Council	WPC.26.02.11.7	The review of income and expenditure against budget and any proposed adjustments to the approved budget (previously circulated as WPC.26.02.05) and take action as appropriate. Resolved: Cllr Lavelle i)To approve transfer of funds between revenue budget lines at Tables i and ii of report WPC.26.02.06. ii)To approve transfer of funds equivalent to the underspends from revenue budget (Appendix A) into the relevant Earmarked Reserves indicated in Appendix B of report WPC.26.02.05 and note net changes to earmarked reserves.
Parish Council	WPC.26.02.11.3	Resolved: That the payments to be made, listed above at 10.2 be authorised. The meeting noted West Suffolk Council's consultation on renewal of their Public Spaces Protection Order (previously circulated as report WPC.26.02.04) and the proposal to ask that the two enclosed Children's Play areas at the Recreation Ground and Bury Road be included in the PSPO for excluded areas.
Parish Council	WPC.26.02.10.16	Resolved: Cllr Lavelle The parish council approve the letter of engagement SALC has provided following appointment as the council's Internal Auditor.
Parish Council	WPC.26.02.10.14	10.13The meeting considered an update on ICT (previously circulated as report WPC.26.02.03) and Resolved: Cllr Lavelle i.Withdraw the currently adopted Social Media Policy; and ii.Adopt the draft IT policy, attached as Appendix A, which includes a successor Social Media Policy. iii.Agree a move to Scribe's full accounting package for the next FY, with the one off fee being paid out of underspend in the current FY, and an adjustment to the budget (£200) through draw down on reserves in the next FY (see report WPC.26.02.05).
Parish Council	WPC.26.02.13	The meeting considered a proposal to renew parish council insurance under a Long Term Agreement (previously circulated as WPC.26.02.02) and Resolved: Cllr Lavelle The Parish Council authorise the clerk to renew insurance with Gallagher Communities at a cost of not more than £1500.00.
Parish Council	WPC.26.02.10.2	Resolved: Cllr Lavelle Remove Linda Smith as signatory to the Council's accounts with Unity Trust Bank
Parish Council	WPC.26.02.10	Resolved: Cllr Lavelle Remove Linda Smith as signatory to the Council's accounts with Unity Trust Bank
Parish Council	WPC.26.02.08	Noted• the existing parish VAS is 9 years old, and although recently serviced, it would be likely to require increased maintenance in the future (for example a replacement LED will cost £111 plus VAT). The meeting asked the clerk to look at options for funding a replacement in the medium term, together with a proposal to replace the VAS laptop (at the April meeting), which does not have sufficient memory for the necessary software and other functions. •The Shared VAS, purchased in 2016, required repairs that were not considered cost effective (£ plus VAT) by Lidgate PC (councillors agreed). The meeting asked the clerk to approach Cllr Bobby Bennett for funding of a new shared VAS, or, as an alternative, to request this under s.106 funding from the proposed new development at Land West of Bunter's Road when that is being considered.
Parish Council	WPC.26.02.07	The meeting considered correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report (previously circulated as report WPC.26.02.01) and, noting that Defibrillators are occasionally offered at discounted prices, asked the clerk to include planning for the purchase
Parish Council	WPC.26.02.04	Resolved: That Mrs Deb Moir be co-opted to the Estates Committee as a non-councillor.
Parish Council	WPC.26.02.03	Resolved: That the Minutes of the Parish Council meeting held on 15th January 2026, as tabled, be agreed as a true record.