

Wickhambrook Parish Council – Estates Committee

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an ordinary meeting of the Wickhambrook Parish Council Estates Committee on Thursday 5th November at **7:00pm** in the Pavilion, Wickhambrook Memorial Social Centre

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

- 26.11.01 Apologies for absence to be noted or approved:
- Cllr Grimes – Personal Commitment
 - Cllr Mike Lavelle – Business commitment
 - Mrs Mary Jolland – Personal commitment
- 26.11.02 To receive any Members' Declarations of Disclosable Pecuniary Interest or Other Registerable Interests in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 26.11.03 **Proposal:**
That the Minutes of the Estates Committee meeting held on 3rd September 2026, as tabled, be agreed as a true record
- 26.11.04** Public Forum – (**Open Session**)¹.
To receive comment or question on any Agenda item or matter of concern from those members of the public present
- 26.11.05 To note the following correspondence received to this meeting not dealt with as an Agenda item or in the Clerk's report:
- Advice from Suffolk County Council – Footpath 10 – See **Briefing Note 1**
 - Paddle Courts – **Briefing Note 2**
 - Prospective – repairs and repairs of car parks, footpaths, driveways
 - SCC – FP22 – They have contacted the landowner re reported issue.
 - Local Resident – Overgrown Hedges to rear of Thorns Close
 - Defib Supplies – Outdoor Cabinets £1080 plus VAT
- 26.11.06 To note decisions of the Parish Council at its July meetings (tabled and circulated as [WPC.EC.26.11.01](#))
- 26.11.07 To receive and discuss any report to this meeting from Portfolio Holders or other agencies and to take action as appropriate.
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|-------|-------------------------------|-------------------------|
| 7.1 | Parish Assets (defibrillator) | Cllr A Grimes |
| 7.2 | Environment & Sustainability | Mrs M Jolland |
| 7.3 | Footpaths officer report | Mr R. Medley |
| 7.4 | Tree Warden's report | Mrs Deb Moir |
| 7.5 | Youth Facilities | Cllr Karunaratne |
| 7.5.1 | Main Playground | |
| 7.5.2 | Teen Project and Games Area | |

¹ The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

Hilary Workman, Clerk & RFO to the Council

3 Farriers Close, Great Barton, Bury St Edmunds, IP31 2FP;

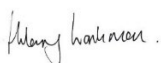
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	7.5.3	Zip Wire	
	7.5.4	Bury Road Playground	Cllr K Grimes
7.6		Six Acres	Cllr M Lavelle
7.7		Cemetery and Churchyard Safety Reports	Cllr A Grimes
7.8		Village Greens Report	Mrs Deb Moir

- 26.11.08 To receive any report from the Parish Clerk and to take action as appropriate.
- 8.1 To note an update on current Estates Issues (tabled and circulated as [WPC.EC.26.11.02](#)) and take action as appropriate.
- 8.2 To note that the two new parish noticeboards and bin for the children's play area have now been installed by R H Landscapes.
- 8.3 To note that work scheduled for the November volunteer morning to included tidying of the Cemetery in advance of Remembrance Sunday.
- 8.4 Following a suggestion raised at July's Full Council Meeting, the Clerk contacted the Highways Community Liaison Officer for advice on appropriate planting of Nunnery Green which would also contribute as a Sustainable Drainage System (SuDS), no response to date.
- 8.5 The clerk has written to the former football clubs requesting an indication of their preferred option with respect to the shipping container located at Six Acres, no response to date.
- 8.6 To note a purchase order for works to clear the ditch to the back of the Bowling Green has been issued, and a date for works to commence is awaited.
- 8.7 To note that a purchase order for work to a table top tomb at All Saints Churchyard has been issued to Kevin Green, and work has been completed.
- 8.8 To note that the business requesting to use Six Acres as a departure point for hot air balloon has not yet indicated whether they wish to pursue this.
- 26.11.09 To consider a review of fees, charges and Cemetery Regulations (tabled and circulated as [WPC.EC.25.11.03](#)) and take action as appropriate.
- 26.11.10 To note an update on play area inspections (tabled and circulated as [WPC.EC.26.11.04](#)) and take action as appropriate.
- 26.11.11 To consider a review of Estates Committee 3 year plan and a draft budget for the next financial year (tabled and circulated as [WPC.EC.25.11.05](#)) and take action as appropriate.
- 26.11.12 Planting of new trees to support wildlife adjacent to the path leading to Chapel of Rest
- 26.11.14 Any other Council business for information, to be noted or for inclusion on a future agenda.
- Pond at Attleton Green
 - Civicly Asset Management
 - Service Level Agreement – All Saints Churchyard
 - Planting of new trees to support wildlife in the Old Cemetery
- 26.11.15 To note the scheduled date for the next meeting is 4th February 2027 in the Pavilion, Wickhambrook Memorial Social Centre
- 26.11.16 Close of meeting.

Published & posted 30th October 2026



Hilary Workman
Clerk & RFO to the Council