

WPC.EC.25.11.01: Parish Council Decisions

		<p>Noted: That when any other matters for information, to be noted or for inclusion on a future agenda, the following:</p> <ul style="list-style-type: none"> <li>•Budget priorities for the financial year 2026-27</li> <li>•Cemetery Regulations, Fees and Charges</li> <li>•IT Policy</li> <li>•Procurement policy</li> <li>•Reduction of Speed limit at A143 Wickham Street</li> <li>•W1 Proposal for Foraging and Wildlife Area at Six Acres (Extra-ordinary on 8th November)</li> </ul>
Parish Council	09.22	<p>Noted:</p> <p>The meeting considered an application for a grant towards the cost of maintaining the Memorial Clock and reinstating the chimes (previously circulated as WPC.25.09.11) and, having noted the comments Cllrs A and K Grimes that in their conversations with residents, very few were aware of the Memorials in the parish, and asked the clerk to add a page to the website dedicated to Wickhambrook Memorials</p> <p>Resolved</p> <p>The parish council authorise a grant to Wickhambrook All Saints PCC as contribution to the maintenance and repair of the Memorial Clock of not more than £500.</p> <p>The meeting further asked the clerk to write to All Saints PCC advising them of the correct approach, as confirmed by SALC, to resolving payments on maintenance of the clock, as set out in the report and summarised below:</p> <ul style="list-style-type: none"> <li>•the PCC may instruct their preferred hrologist, and then apply to the parish council for one grant in each financial year towards the cost of maintenance (which may not always be for the full amount on the invoice). The parish council, if a grant application were to be approved, would then transfer the approved funds to the PCC who would be responsible for payment of the invoice in full.</li> <li>•Alternatively, on identifying the work required, the PCC would need to obtain three quotes, and any work required instructed in consultation and with the approval of the parish council. The supplier may then invoice the parish council directly for payment.</li> </ul>
Parish Council	25.09.21	<p>Noted:</p> <p>The meeting considered a request for financial support by Wickhambrook Parish Council (previously circulated as report WPC.25.09.10) from Connecting Communities and, having asked the clerk to include this request with any others to be considered at its February '26 meeting, Cllr Lavelle withdrew the proposal.</p> <p>To authorise a donation under S.137 to a maximum of £100 to Connecting Communities.</p> <p>Proposal Withdrawn</p>
Parish Council	25.09.20	<p>Noted:</p> <p>The meeting asked the clerk to again invite Year 6 of Wickhambrook Primary Academy to lay the wreath at the Remembrance Day Ceremony at Wickhambrook Cemetery on Sunday 9th November, and</p> <p>Resolved</p> <p>That a donation of £50 be made to Royal British Legion for the Remembrance Day Wreath</p>
Parish Council	25.09.19	<p>Noted:</p> <p>The meeting noted the Chair's report with respect to Clerk's salary and the approval of annual pay award for 2025/26 (previously circulated as Chair's Report).</p>
Parish Council	25.09.18	<p>Noted:</p> <p>The meeting considered revisions to the 3 year plan and any known project and/or revenue costs in preparation of draft budget for financial year 2025.26 (previously circulated as WPC.25.09.09) and identified no changes</p>
Parish Council	25.09.17	<p>Noted:</p> <p>The meeting considered implications of SAAAP Assertion 10 (previously circulated as WPC.25.09.08) and having noted that when considering proposals at an Extra-ordinary November meeting value for money should take into account local knowledge and any impact on officer time, agreed that in order to ensure that the parish council is able to meet the requirements of SAAAP Assertion 10 in advance of the 2025/26 audit, the parish council:</p> <ol style="list-style-type: none"> <li>1. Amend the timescale to move to a gov.uk website which meets Web Content Accessibility Guidelines 2.2 AA and the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (where applicable) in the current financial year;</li> <li>2. Make any necessary adjustments to the current budget at a November meeting to meet any additional costs to bring this about;</li> <li>3. Consider any quotes from existing and alternative suppliers at that same November meeting and identify a website host in accordance with its financial regulations which takes account of direct costs and officer time;</li> <li>4. Consider and adopt a revised IT Policy at its November meeting</li> </ol>
Parish Council	25.09.16	<p>The meeting considered a further review of the grounds specification for the next financial year 2026/27 (previously circulated as WPC.25.09.07) agreed by the Estates Committee at its meeting on 4th September and having identified no further changes, agreed the specification as the basis on which new quotes would be invited for the 2026/27 season.</p> <p>Resolved</p>
Parish Council	25.09.15	<p>That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth &amp; Sustainable Planning at West Suffolk Council.</p>
Parish Council	25.09.13.9	<p>13.SDC/25/1438/H4 - Householder planning application detached garage</p> <p>Laurel Cottage Matting End Wickhambrook Suffolk CB8 8XG</p> <p>No objection</p>
Parish Council	25.09.13.8	<p>DC/25/1410/TPO - TPO 504(2010) tree preservation order one willow (marked on plan) pollard to four metres above ground level</p> <p>43 Nunery Green Wickhambrook Suffolk CB8 8XT</p> <p>No objection</p>
Parish Council	25.09.13.7	<p>13.SDC/25/1309/H4 - Householder planning application</p> <p>a. car port with attached annexe</p> <p>b. first floor rear extension</p> <p>c. weatherboarding to south-east elevation and existing outbuilding</p> <p>d. reconstruction of chimneys</p> <p>e. replacement white painted timber windows with blue painted timber windows</p> <p>f. demolition of existing garage</p> <p>Byden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX</p> <p>DC/25/1400/LB - Application for listed building consent</p> <p>a. a first floor rear extension,</p> <p>b. b. removal of cement-based render,</p> <p>c. c. repainting of rendered walls,</p> <p>d. d. weatherboarding to south-east elevation and existing outbuilding</p> <p>e. e. stabilisation of north east elevation wall,</p> <p>f. f. removal and redress top layer of thatch with flashing to chimneys and roof junctions in lead,</p> <p>g. g. reconstruction of chimneys,</p> <p>h. h. renovation of existing outbuildings,</p> <p>i. i. car port with attached annexe,</p> <p>j. j. removal of existing doors for stripping and redecoration,</p> <p>k. k. replacement white painted timber windows with blue painted timber windows</p> <p>l. l. removal of concrete ground floor and modern hoggin and reinstate group floors,</p> <p>m. m. relocate centrally placed doorway and insertion of oak post below axial beam</p> <p>n. n. demolition of existing garage</p> <p>Byden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX</p> <p>No objection</p>
Parish Council	25.09.13.6	<p>DC/25/1383/TCA - Trees in a conservation area notification</p>
Parish Council	25.09.13.5	<p>DC/25/1363/FUL - Planning application</p> <p>a. one self build dwelling and cart lodge</p> <p>b. associated access</p> <p>Tile Hall Farley Green Wickhambrook Suffolk CB8 8PX</p> <p>The meeting considered the application, its supporting documents and previously circulated Planning Report WPC/25/09/DC/25/1363 and taking into account:</p> <ul style="list-style-type: none"> <li>•The application</li> <li>•Planning Report</li> <li>•West Suffolk's grant of Prior Approval (DC/23/1496/PSQPA)</li> <li>•That the design of the barn conversion remains the same as the Approved Class Q proposal, valid until November 2026</li> </ul> <p>Determined to make no comment.</p>
Parish Council	25.09.13.4	<p>13.SDC/25/1346/FUL - Planning application</p>
Parish Council	25.09.13.3	<p>13.SDC/25/1321/TPO - TPO 504(2010) tree preservation order one oak (marked on plan, T1 on order) overall crown reduction by two metres, crown lift to 1.5 metres above garage roof</p> <p>41 Nunery Green Wickhambrook Suffolk CB8 8XT</p> <p>No objection</p>
Parish Council	25.09.13.2	<p>One self build dwelling with detached garage</p> <p>Land North Of Melford House Attleton Green Wickhambrook Suffolk</p> <p>The meeting considered this application and having taken into account:</p> <ol style="list-style-type: none"> <li>1) The application and additional supporting documents available on West Suffolk's planning portal</li> <li>2) A briefing paper (WPC/25/09/DC/25/1047) prepared by the clerk</li> <li>3) The concerns raised about the proposed development proposal expressed by neighbouring residents (who had additionally submitted an objection on the planning portal) at Public Forum and Minuted under 25.09.05</li> <li>4) The following points identified by Cllrs at the meeting, having referred to the objectives (identified in italics below) set out in Wickhambrook Parish Council's Referendum Neighbourhood Plan (for which West Suffolk Council has confirmed that under Planning guidance, as a plan awaiting referendum, can be given significant weight in decision-making):</li> </ol> <ol style="list-style-type: none"> <li>4.1. <i>New development should minimise the loss of the best quality agricultural land and its impact on the natural and historic environment as well as being well related to the existing services and facilities in the village centre.</i> The proposed development is a new build on agricultural land to the north of Melford House, Attleton Green, and is likely to have an impact on the natural environment. The proposal is not well related to the existing services and facilities in the village centre.</li> <li>4.2. <i>New housing development will reflect Wickhambrook's status as a Local Service Centre within the 'Settlement Hierarchy' of West Suffolk and provide a range of types, sizes, prices and tenures that meets the needs of all age groups and incomes.</i> The proposed development identifies one property outside the settlement boundary of Wickhambrook and separate from the hamlet community of Attleton Green, being located to the north of Melford House.</li> <li>4.3. <i>New housing should be located where it is safely accessible by foot to the village's services and facilities.</i> The development is to the north of Attleton Green – it is not safely accessible by foot to the village services, the only available footpath running to the north of the village centre on Bunters Road with no crossing point to access a safe footway into the village centre.</li> <li>4.4. <i>Homes should incorporate measures to ensure they are accessible for all needs, incorporate energy saving features and make use of sustainable approaches to building.</i> No comment made</li> <li>4.5. <i>A range of employment opportunities in the Parish will be retained and supported where there will not be a detrimental impact on the environment, services and infrastructure.</i> Not applicable.</li> <li>4.6. <i>The rural character of the Parish will be protected and, where possible, enhanced</i> The proposed development is out of character with the Green, built of materials (buff stone) not used in the rest of the Green.</li> <li>4.7. <i>Natural habitats will be protected and enhanced.</i></li> <li>4.8. <i>The proposed development is on agricultural land and would displace natural habitats</i></li> <li>4.8. <i>Wickhambrook's built heritage assets will be protected.</i></li> </ol> <p>Resolved:</p> <p>That the payments to be made, listed above at 11.2 be authorised.</p>
Parish Council	25.09.13.1	<p>Noted: Road Safety Working Group Cllr Mel Karunaratne</p> <p>The meeting considered an update Road Safety (previously circulated as WPC.25.09.03) and noted an update from Cllr Karunaratne that: ...</p> <p>With respect to the draft report to Suffolk County Council Highways prepared by the clerk on behalf of the Parish Council, requesting a reduction in the speed limit on the A143 at Wickham Street, the meeting agreed the draft and identified the following additional points for inclusion:</p> <ul style="list-style-type: none"> <li>• That there is no signage indicating where residents crossing to footpaths, bus stops or play areas</li> <li>• That the vegetation around signage is not cut back by Highways, reducing visibility for road users</li> <li>• That ideally, additional responses to the highways survey should be encouraged (if hard copies could be delivered by councillors before the start of the pre-referendum period (anticipated 6th October).</li> </ul> <p>Neighbourhood Plan Working Group Cllr Tracey Turner</p> <p>The meeting considered an update on preparation of the Neighbourhood Plan (previously circulated as WPC.25.09.02) and extended its thanks to Cllr Tracey Turner and the Neighbourhood Plan Working Group for their dedication and the extensive and detailed work they had undertaken over the past few years which had resulted in bringing the plan to Referendum.</p>
Parish Council	25.09.7.3	<p>Resolved: That the Minutes of the Parish Council meeting held on 31st July 2025, as tabled, be agreed as a true record.</p>
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