

West Suffolk Council Consultation on Planning Validation Requirements.

West Suffolk Council are now consulting on the Local Validation Requirements. The aim of this is to check that they have covered everything that they should and to seek feedback on the requirements. The consultation will run to 5pm on Friday 19 December 2025 and can be found

at www.westsuffolk.gov.uk/Council/Consultations/wsc-local-validation-list-consultation-november-2025.cfm

What is the local validation list?

The West Suffolk Council local validation requirements (planning applications and listed building consent), known as the 'local validation list', sets out the information that West Suffolk Council requires to be submitted before a planning application can be validated. It also provides guidance on the detail and scope of that information, which will depend on the scale and nature of the proposal.

Validation is the process undertaken by the council to check that new planning applications are complete and include all relevant supporting information. Validation is concerned only with whether applications have been correctly made. It is not concerned with whether proposals are acceptable in planning terms.

Why is the council updating its local validation list?

West Suffolk Council's current validation requirements are being reviewed to reflect changes in planning legislation, policy, and guidance.

The review of the local validation list will:

- provide certainty to applicants about the type and extent of information required as part of their application at the earliest possible stage
- ensure consistency in registering and validating applications submitted to West Suffolk Council
- ensure the council has all the information it needs to determine applications in a considered and timely manner.

These requirements are a checklist for developers and other applicants who are preparing a planning application for submission. The list details the matters that will need to be considered and submitted with their planning application. Where an application does not meet the relevant requirements, the council can make it invalid. This halts progress until the outstanding matters are addressed by the applicant.

Anybody seeking pre-application advice or visiting West Suffolk Council's webpages for information about submitting an application, is guided through the Local Validation Requirements which are relevant to the location, type and scale of development.

Following the adoption of the West Suffolk Local Plan, they have reviewed their requirements to ensure they are aligned with the delivery of the new plan policies.

Inspection of documents

[West Suffolk Council Draft local validation requirements \(planning applications and listed building consent\)](#)

Action:

Councillors are asked to identify any comments they wish the parish council to make in respect of this consultation.