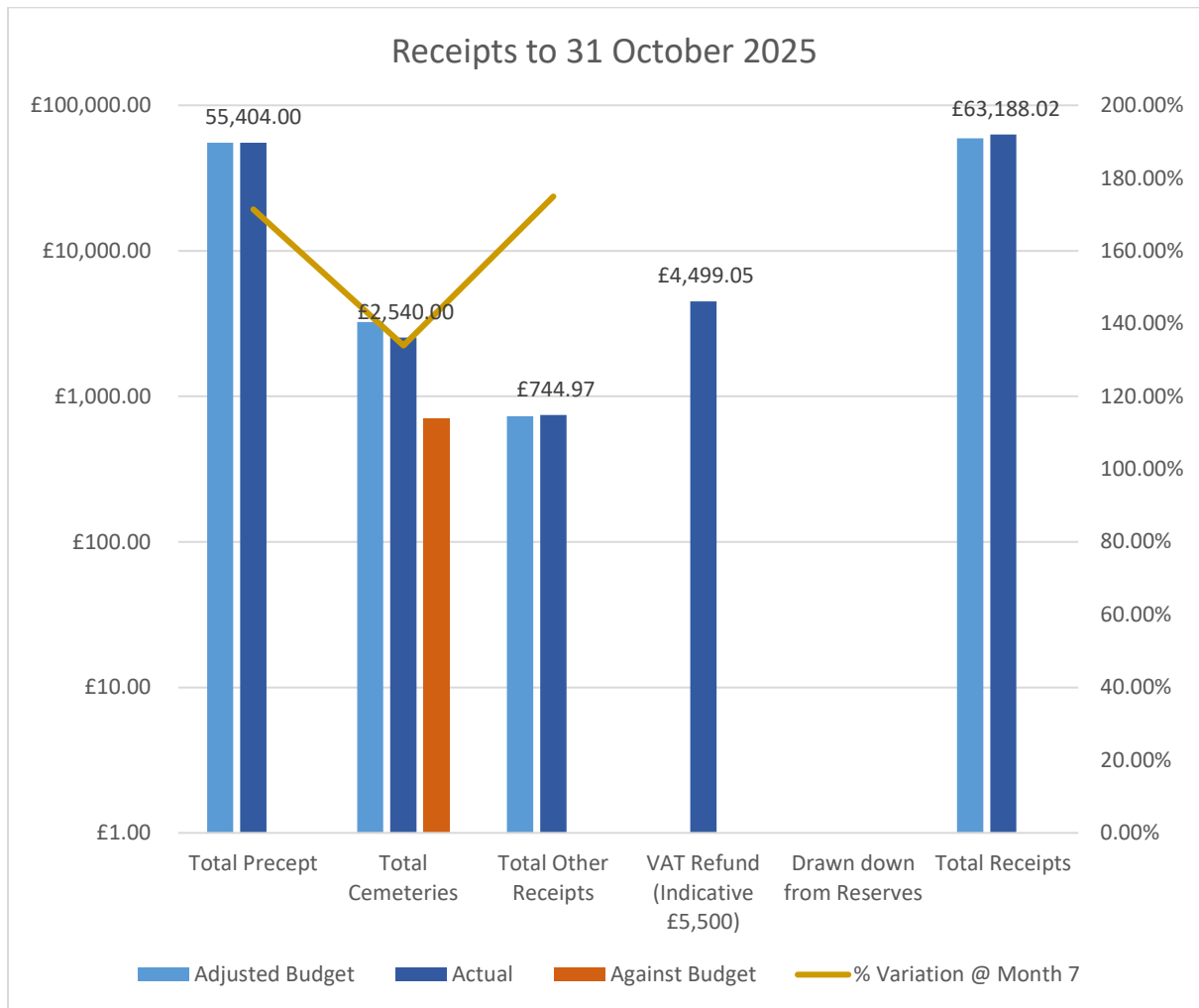


Budget Report to 31 August 2025

Income:



Notes:

Registration of Wayleaves over the past two years has yielded an income this year of £279.87 (this includes a recently applied for Wayleave at Attleton Green).

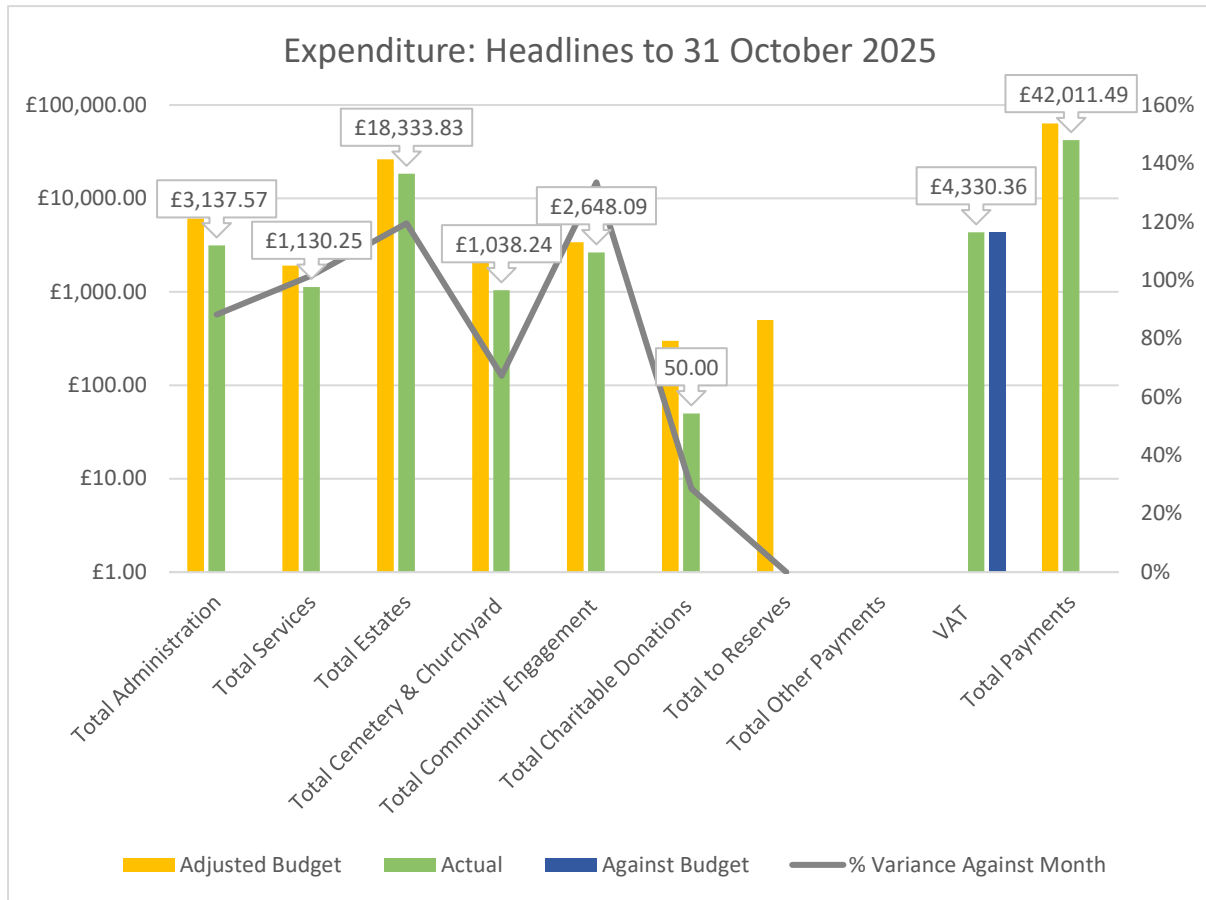
Cemetery receipts are currently above that estimated for the year (up 33% on anticipated receipts at Month 7).

VAT claims are submitted monthly (where the total is above £100), a total of £4499.04 received to 31 October '25.

Interest on Savings is slightly down on anticipated due to reductions in the interest rate this year.

No grants have been applied for to date.

Expenditure:

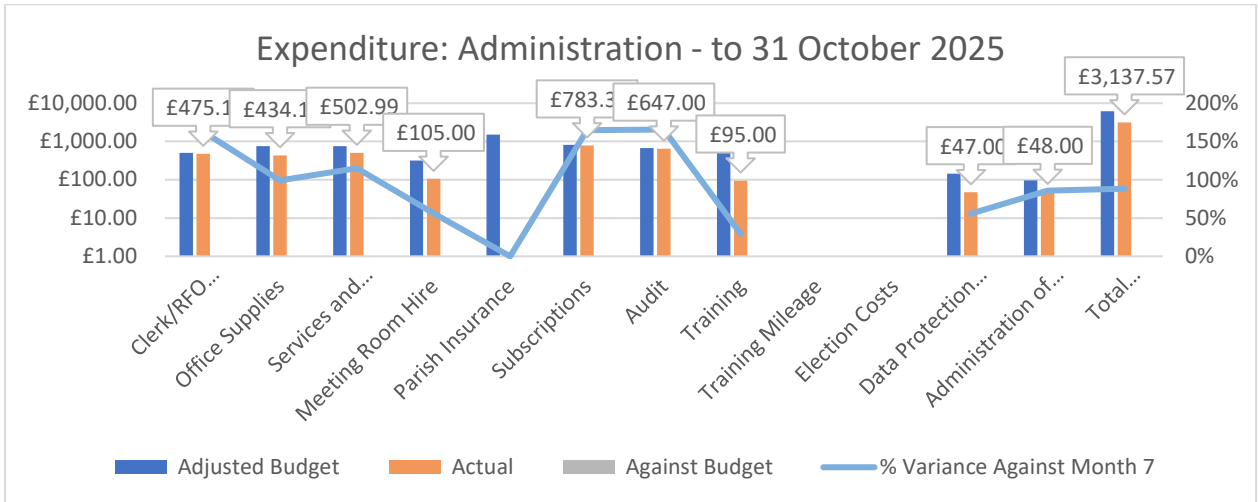


Notes:

- Administration:** The spending profile is skewed towards the first two quarters of the year, when most subscriptions fall due. Staff costs have been recorded separately to align with separate recording under AGAR.
- Services:** Profile is skewed to first half of year when most software subscriptions fall due.
- Estates:** Grounds contract invoicing is now monthly, with the contract running from March to February. This has assisted in invoicing falling in the relevant financial year.
- Donations & Grants:** Expenditure under this heading from donations approved at the last meeting in the financial year (February '26).
- Projects** There has been underspend on the projects lines.

VAT income and expenditure is set as indicative levels and not included in precept calculation or budget lines.

Administration



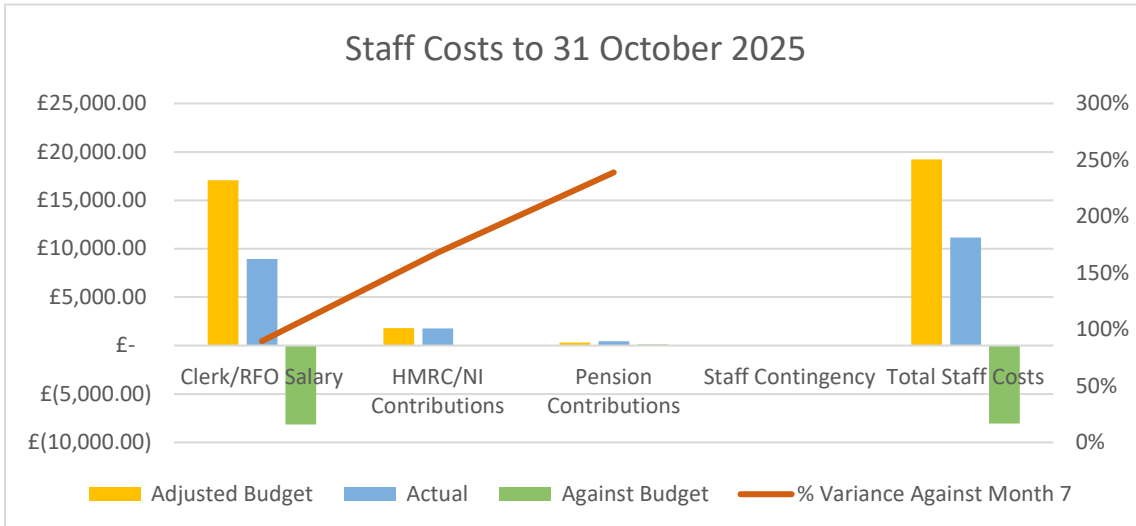
Notes:

Updates to the Asset Register to date have resulted in no additional adjustments to the premium. The recent Re-build Cost Assessment has resulted in no additional premium.

Clerk mileage has been higher this year, in part due to increased cemetery work (mileage for this is calculated when fees and charges are set, but currently cemetery mileage is not recorded separately).

Training budget is currently underspent – the clerk has been making use of the many free webinars available through SALC). Recent Cemetery training will show at month 8.

Staff Costs



Notes

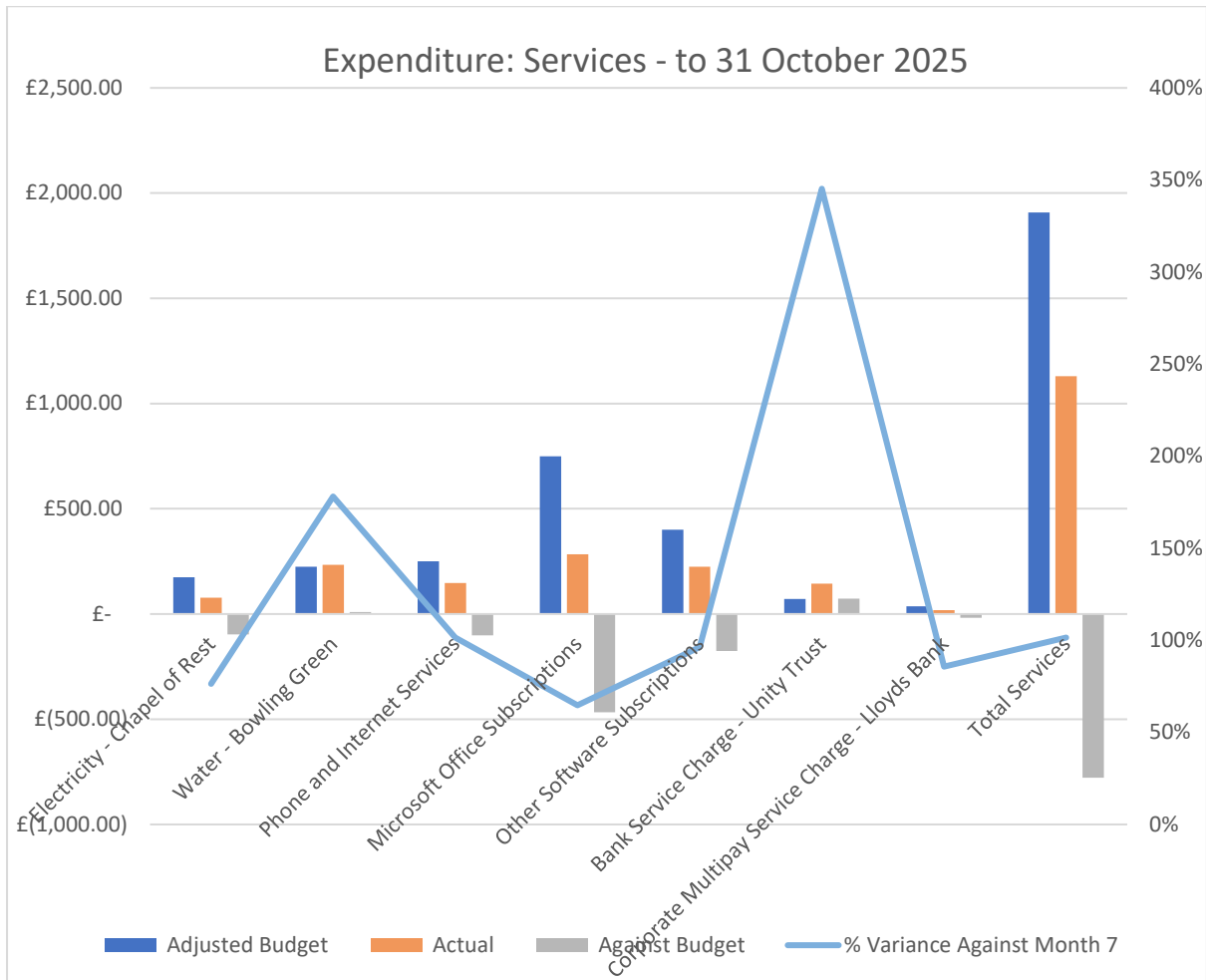
Despite the annual increment and uplift arising from this (which had been budgeted for), there is currently an underspend on salary of approximately 11%. This is offset by the slight overspend on Tax/NI and pension contributions.

This is the result of clerk salary recorded inclusive of deductions for clerk Tax/NI and pension contributions. The Tax/NI and pension contributions budgeted are for Employer contributions. Payments however are recorded against each budget line – an adjustment will be made between the budget lines towards year end.

Current overall staff costs are 99% of budget at month 7.

Hilary Workman
Clerk & RFO
November 2025

Services



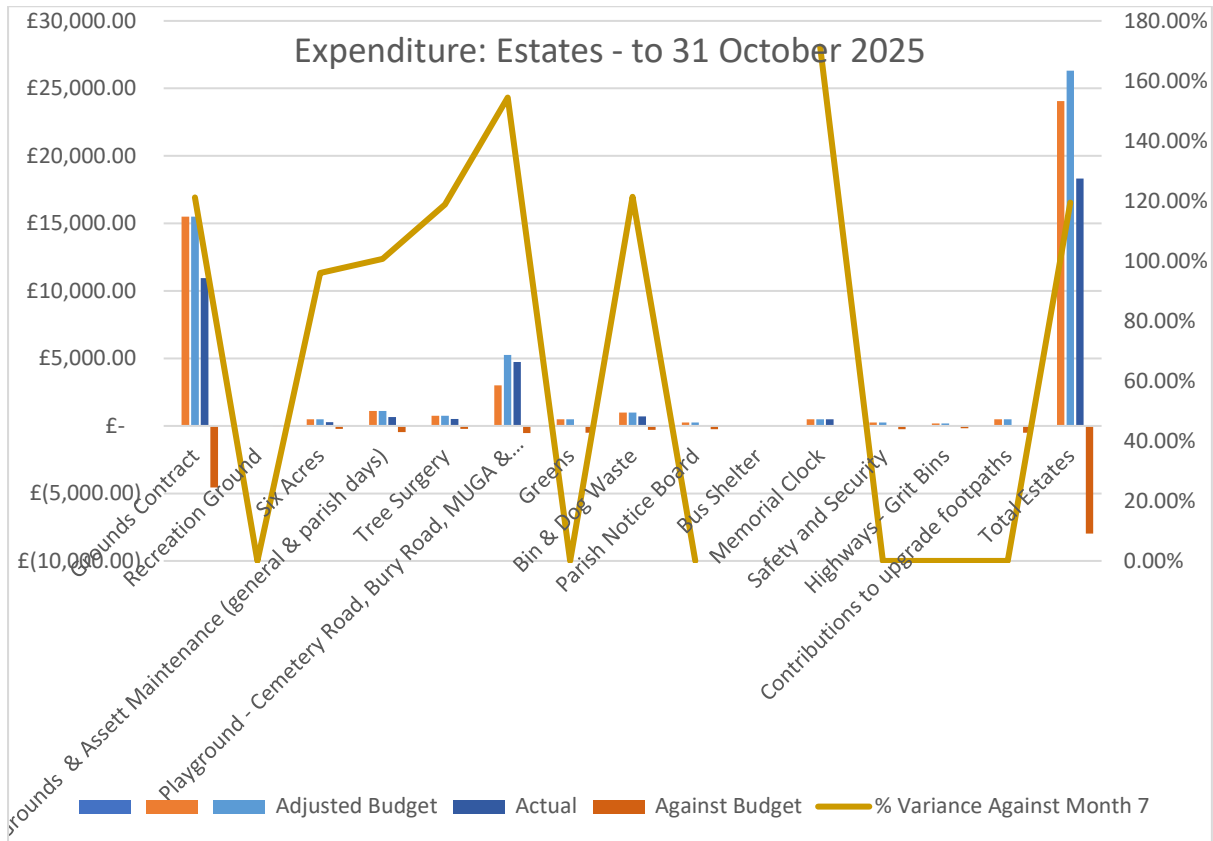
Notes:

The electricity contract has been re-negotiated (the new contract taking effect on 24th September '25) with a move to Smart Energy and a contract with no standing charge, which should substantially reduce electricity costs.

There is currently an overspend on the water for the bowling green. When club fees and charges for Six Acres were reviewed in July, the parish council agreed to add a clause to the agreement for the Bowls Club that, from the FY 2026/27, any overspend against budget for water would be invoiced to the Bowls Club.

It is anticipated however that although there is currently an overspend on the water budget, this will be offset over the next six months as wetter weather sets in. Everflow invoice in advance, which means that, with the regular meter readings provided, there future water consumption is likely to be offset by a credit on the account (at last invoice, the estimated meter reading was 112 against actual meter reading of 75 on 12th September. There is currently a credit on the Everflow account of £76.12 (13/11/25) which is likely to last through to year end.

Estates



Notes

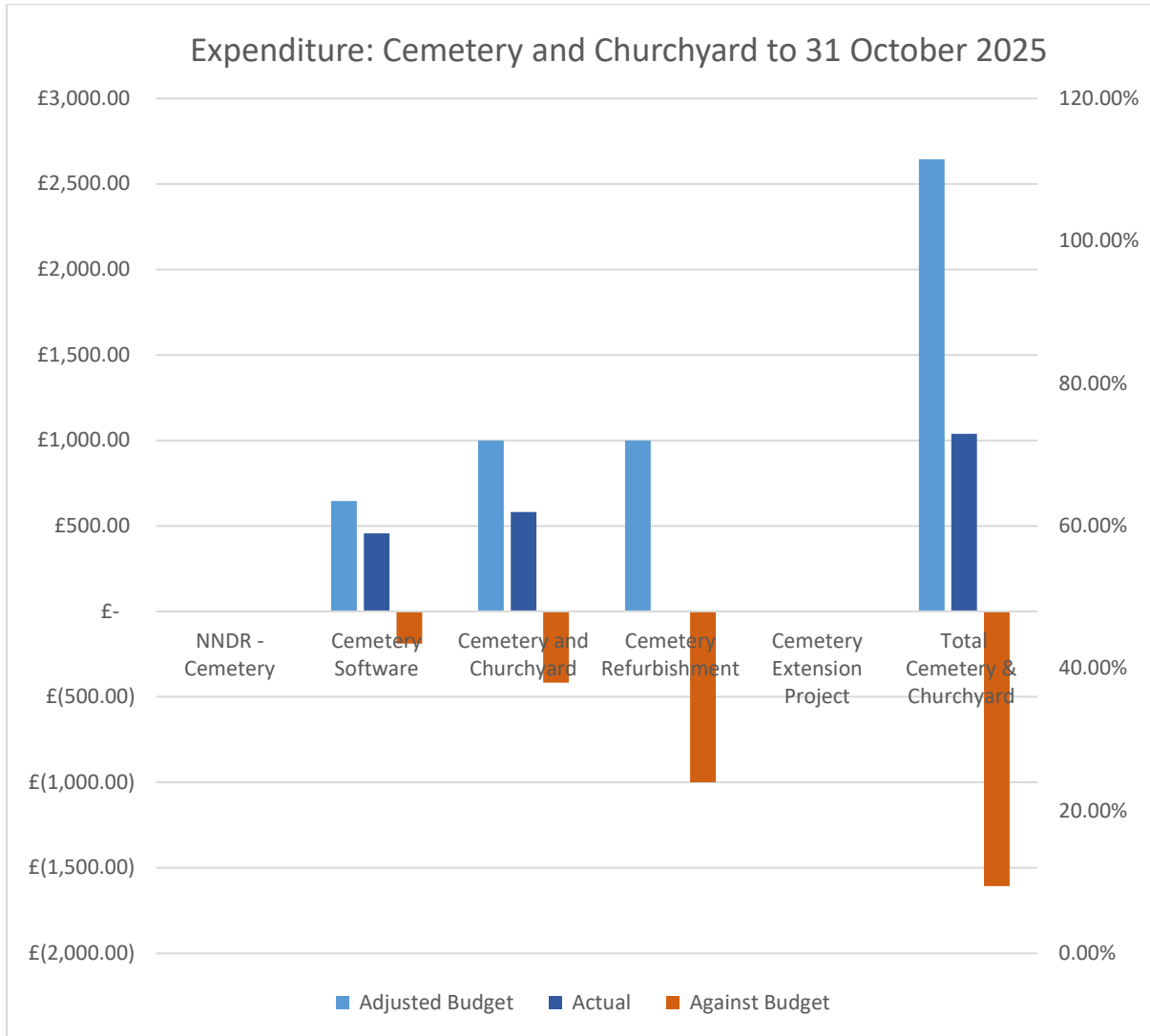
Maintenance spending on play area equipment has been combined across all sites in the 2025-26 budget. Summer work, match funded by West Suffolk Council, has been completed to install at:

- Cemetery Road –
 - new grass matting under the swings
 - rubber mulch under the second gate; and
 - a new cargo net.
- Bury Road – replacement of swing feet with galvanised metal spike feet

The total cost of these works was £4358.81 plus VAT, of which the parish council contributed £2108.81.

Following purchase of incidental items (signage, top soil etc to support volunteer maintenance), £520.78 remains in budget to year end for maintenance which will be allocated at the February meeting.

Cemetery and Churchyard

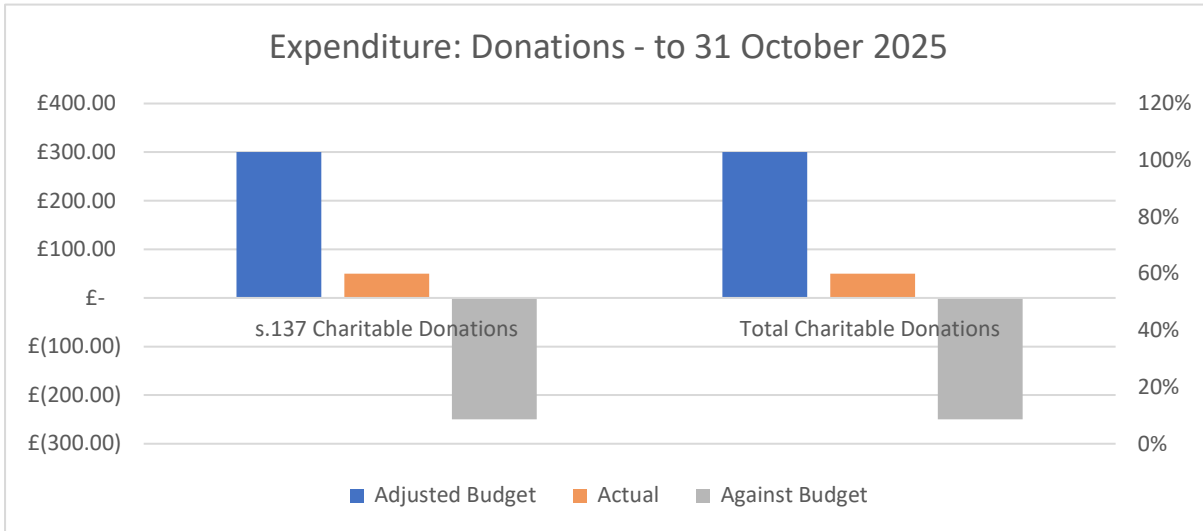


Notes:

No significant variations to date.

The cemetery refurbishment revenue line is unspent and may be used to address future works to memorials where deed holders can not be contacted.

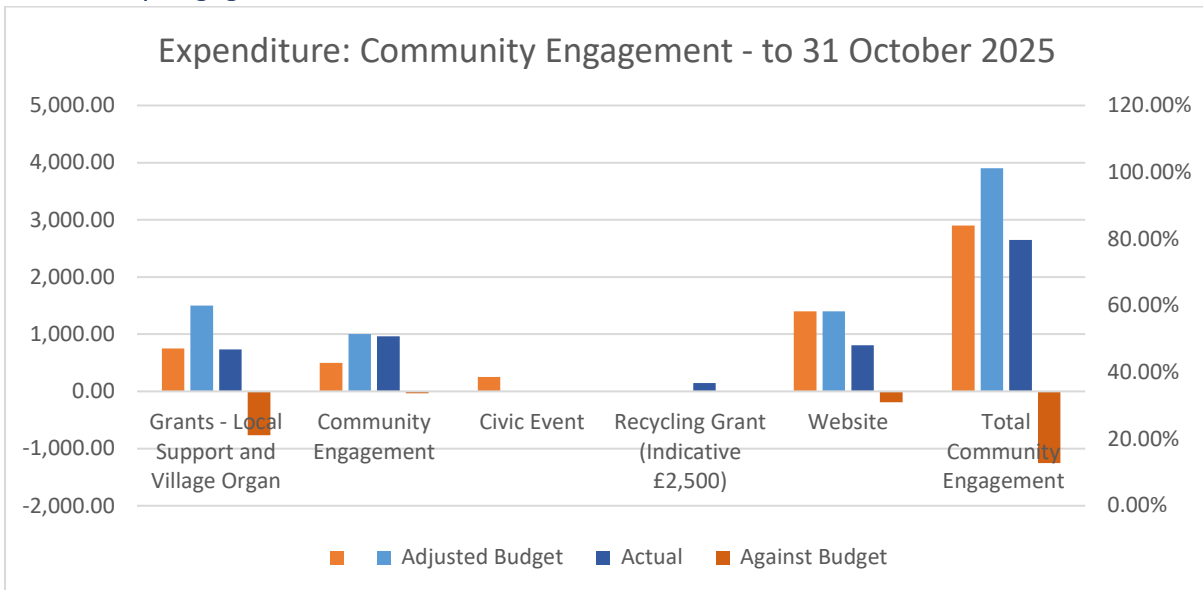
Charitable Donations & Grants



Notes:

Balance of £250 remains for disbursement (to be determined at February meeting).

Community Engagement



Notes:

No significant variations to date.

The recycling grant will draw to a close in 2027 – these funds are transferred direct to the Trustees of the Memorial Social Centre.

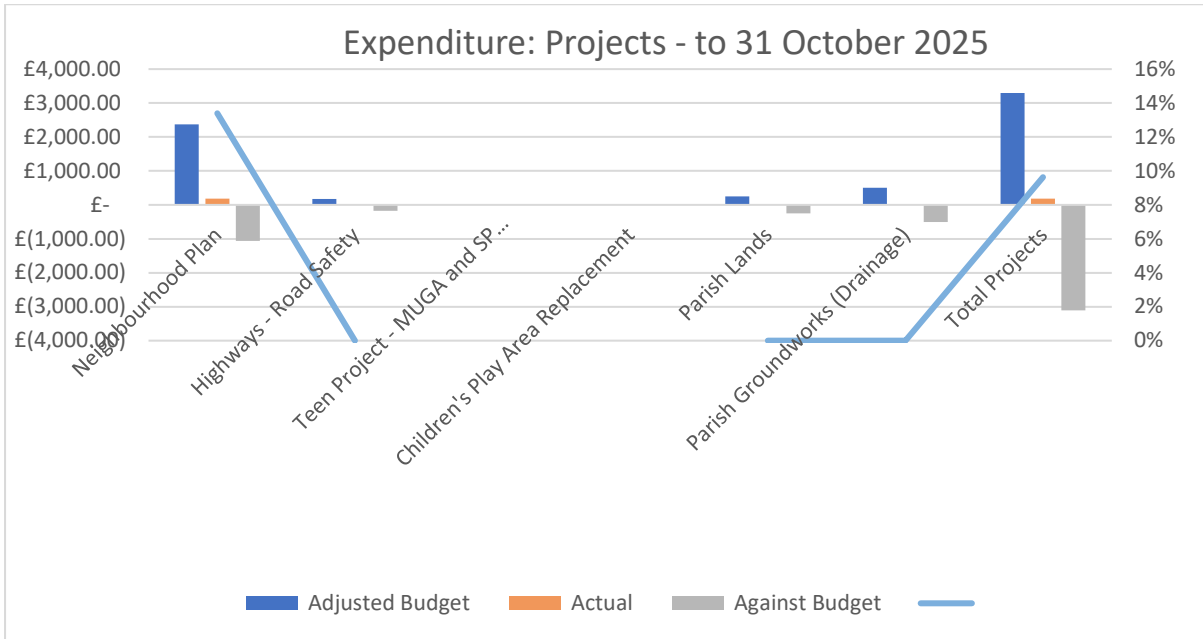
The current arrangements for support of the website draw to a close in December '25, with a move to a .gov.uk website supported by Parish Online. (see final figures from SAAP10 report).

There is an existing overspend on Community engagement arising from:

- An unanticipated refund arising from damage to a tyre at the fete and flower show; and
- Purchase of equipment supporting volunteer activities (£575.81 against a grant of £500 received in the 2024/25 financial year).

Hilary Workman
 Clerk & RFO
 November 2025

Projects



Notes:

Anticipated underspend on Neighbourhood Plan (which received a Yes vote on 13th November and will be made by West Suffolk Council on 16th December is £1000).

Transfer of funds from General to Earmarked Reserves

At October 31, the council's reserves were as below:

			Changes to Reserves from Approved Budget	Transfer Unspent Funds	Movement	Current	
Movement in Earmarked Funds		01 April 2025	Budget				
Staff Contingency	£	1,600.00	£ -		£0.00	£1,600.00	
Training - line deleted	£	-	£ -		£0.00	£0.00	
Data Protection - line deleted	£	-	£ -		£0.00	£0.00	
Elections	£	600.00	£ (500.00)		£-500.00	£1,100.00	
Insurance - line deleted	£	-	£ -		£0.00	£0.00	
Grounds & Asset Maintenance	£	1,650.00	£ -		£0.00	£1,650.00	
Tree Surgery - line deleted	£	-	£ -		£0.00	£0.00	
Cemetery & Churchyard	£	-	£ -		£0.00	£0.00	
Play Equipment Replacement	£	800.00	£ -		£0.00	£800.00	
Play Equipment Maintenance			£ -	£ (2,250.00)	£0.00	£0.00	
Playground Replacement	£	-	£ -		£0.00	£0.00	
Six Acres Development - line deleted			£ -		£0.00	£0.00	
Memorial garden - line deleted	£	-	£ -		£0.00	£0.00	
Legacy - line deleted *	£	-	£ -		£0.00	£0.00	
Day Club - line deleted *	£	-	£ -		£0.00	£0.00	
Neighbourhood Planning	£	-	£ -	£ (1,870.00)	£0.00	£0.00	
Safety & Security matters	£	575.00	£ -		£575.00	£0.00	
Highways	£	750.00	£ -		£-325.00	£1,075.00	
Grants - Local Support & Village Organisations	£	1,855.00	£ -		£0.00	£1,855.00	
Civic Event/Community Engagement	£	-	£ -	£ (500.00)	£0.00	£0.00	
Charitable Donations - line deleted*	£	-	£ -		£0.00	£0.00	
Total			£ (500.00)				
Total Earmarked Reserves	£	7,830.00	£ 8,330.00	£ (4,620.00)	-£250.00	£8,080.00	
Operating Reserve	£	10,975.50				£31,902.03	% Operating Reserve to 60.02%
Total Reserves	£	18,805.50				£ 39,982.03	
* moved to grants & local organisations							

Operating reserve 60.02% (compared to 58.04% at same point in previous year).