

WPC.25.09.01 – Summary of Correspondence

From	Summary	Action to date	Action Agreed
SALC	<p>News Bulletins: Assertion 10 in 2025 Practitioners Guide MHCLG Survey – Neighbourhood Governance Quiz the PCC and Chief Constable Suffolk Community Awards 2025 Clerks Unplugged – Budgeting made simple NALC Website Sustainable Communities Action Day Local Stop Smoking Group Vacancy bulletins Employment Corner – Why every council needs an HR Ctte Advice on overtime</p> <p>NALC Corporate Peer Challenge Martyn’s Law – Terrorism (Protection of Premises) Act 2025 & webinar Data Compliance and Assertion 10 Training – Writing Grant Applications & Sourcing Funding 14th Edition Arnold Baker on Local Council Administration Have your say on county council’s budget Urgent Dental Care Service NALC nominations for 2025 governance elections open Super forum – 2nd December @ 7pm & update Legal Bulletin- lending money, purchasing gifts, remote meetings Well minds booklet Clerks Unplugged – Safeguarding Recruiting auditors</p>	<p>Circulated:</p> <p>Account created</p> <p>Booked onto this webinar – gave feedback that it was not particularly helpful and targeting recruitment inaccurate</p> <p>Flagged to MSC</p> <p>booked</p> <p>Website Website</p> <p>Website registered</p>	
Royal British Legion	Remembrance Period	Wreath and attendance through local RBL	

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Local Resident	Byeway 31 – request for progress report	Acknowledged and updated – chased PRow officer again. Raised again with SC Cllr Bobby Bennett	
Anglian Water	Bexwell to Bury St Edmunds Pipeline Project – pipelaying now complete, moving to re-instatement		
Suffolk County Council	Local Nature Recovery Strategy	Noted	
Electrical Safety First	Info re electrical safety grant		
Keep the Heat	Thermal imaging project	Advised pc delaying to 2027	
West Suffolk Council Parks	Grass Cutting schedules	Links to this are posted to the website	
Scribe	Most recent updates		
Local Resident	Planning Query	Acknowledged and signposts	
Local Resident	Road Damage from City Fibre	Acknowledged and signposts Subsequent response from SCC – Does not meet intervention criteria – original resident advised	
London Heats (2)	Defibrillator Scheme	Noted	
Wei Medical (2)	Request for feedback	No action	
Local Resident	Thermal Imaging Survey	Update that next planned survey 2027	
RBL	Wreath and Remembrance – nomination by pc	Replied with explanation	
Bright HR	Prospective		
West Suffolk Council Democracy	Electoral Register Request	Completed and returned	
Adobe	Secondary payment method		
Local Resident & PCC	Tradecraft no longer running	Acknowledged and source info updated	
West Suffolk Council	Planning appeal	Noted	
Everflow	Prospective re waste management		
West Suffolk Council Parks	Land at Clopton Green (previous query at September meeting)	Replied with current information which pc has from land registry	
Mdsign	Notice re ending support of Wickhambrook Website	See extra-ordinary meeting minute WPC.EO.25.11.08 and report WPC.25.11.08	
Love Business	Prospective – Broadband prices		

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Gov.uk -	Confirmation of VAT claim		
West Suffolk Council Families and Communities	Financial inclusion service	Web update	
BT Open Reach	Wayleave claim for Attleton Green	Disputed original findings, accepted revised offer	
Suffolk County Council Devolution, LGR & NSIPs	Webinar on Suffolk Business Case	Requested recording as outside working hours	
Love Business	Prospective – energy update		
West Suffolk Council Parks	Monthly play area reports	Checked and circulated Challenged where images and elements of reports had not been updated	
SLCC	Statement	Payment scheduled	
West Suffolk Council Democratic Services	Postal Vote Re-application	To post to website	
Suffolk County Council	Town and Parish Councils re LGR – slides		
Sovereign	Prospective – play areas		
West Suffolk Council	Planning appeal		
West Suffolk Council Families and Communities	West Suffolk Parish and Town Forum	Cllr L Smith attended	
West Suffolk Council	Christmas Bin Changes	Item for website	
Treasurer – MSC	Re October cuts on Recreation Ground	Liaised with grounds contractor and updated MSC	
Village Recorder	Query re parish council information	Updated to show as Village Recorder but not lay member	
Wickhambrook Primary Academy	Re Remembrance – Year Six Attendance	Acknowledged and advised RBL	
All Saints PCC	Chimes of Memorial Clock not working – and subsequent e-mails	Chimes only working on and off post summer service – awaiting further update	
West Suffolk Council Civic	Civic Carol Services	Circulated – Cllrs A & K Grimes to attend	
McAfee	Install link for renewed virus guard	Circulated	

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West Suffolk Council	Consultation on proposed changes to West Suffolk Local Council Tax Reduction Scheme (LCTRS)	Requested extension to 1 December (from 25 November)	
West Suffolk Council	Parish Liaison Meeting – Notes	Circulated	
Unity Trust Bank	Changes to Payer details	Checked and noted	
Suffolk Community Foundation	October news		
Police and Crime Commissioner	Reminder about Online meeting and updates		
RBL	Prospective – Remembrance Flag		
Local Resident	Query re signage at Wickhambrook stores	Acknowledged and signposted	
Makemesomethingspecial.com	Prospective – parish noticeboards and garden benches		
West Suffolk Council Families and Communities	Preventing Homelessness	Website	
West Suffolk Council	Small Electrical Recycling	Website	
Local Resident	Stevensons Bus No 14 – No Show	Acknowledged and website item	
Gov.uk	VATrefund Claim		
Babergh DC	Informal Consultation – FP1 Diversion – advice that the alternative proposed by pc not viable due to land ownership and topography issues		
Business	Enquiry re Food Van Pitch at MSC	Acknowledged and signposted to MSC	
Clare PC	Enquiry re graffiti artist	Acknowledged with advice of previous street art project 2023	
All Saints PCC	Thanks for work to noticeboard at All Saints		
Additionally 391 General unsolicited e-mails since 20/09/2025			