

Wickhambrook Parish Council

Minutes

Of an Ordinary Meeting of the Parish Council held on Thursday 27 November 2025

- Present:** A Grimes, K Grimes, M Karunaratne, M Lavelle (Chair), L Smith, T Turner
Hilary Workman, Clerk; Robert Cash (Wickhambrook Outdoor Bowls Club)
- 25.11.01 **Noted:** That when apologies for absence to be noted or approved were invited, the following:
- Cllr Mike Lavelle – Bereavement
- Cllr Tracey Turner as vice-chair was appointed to preside at the meeting (SO 10(a)v)
- 25.11.02 **Noted:** That when invited, there were no
- 2.1 Members' Declarations of Disclosable Pecuniary Interest and/or other Registerable Interest
 - 2.2 Declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
 - 2.3 Requests for dispensations
 - 2.4 Additions and/or deletions to the Council's Register of Interests
- 25.11.03 **3.1 Resolved:**
That the Minutes of the Parish Council meeting held on 25th September, and Extraordinary meeting held on 6th November 2025, as tabled, be agreed as a true record.
- 25.11.04 **Noted:** Reports from Representatives of the Council on External bodies, Ward Members and other external bodies as appropriate.
- 4.1 Cllr Mrs Bobby Bennett, Suffolk County Council
 - 4.2 [Cllr Mrs Sarah Pugh, West Suffolk Council](#) (previously circulated)
- Cllr Pugh further advised that:
- She had recently met with Tim Passmore (Police and Crime Commissioner for Suffolk) and raised recent concerns brought to her attention about –
 - a suspicious white van seen in the parish, specifically that residents don't know how best to report such information, and noting that there are only four officers in the West Suffolk rural team. Tim Passmore had asked to be informed about any issues residents may have, as without this he could not take action.
- The meeting asked the clerk to publish contact information for the P&CC on the parish website
- Brockley PC had advised here that about speeding enforcement not being made available – the issue is about communication with the police
 - Rural south watch is a very good forum for disseminating information – will note any issues reported
 - 101 meant to be used for non-emergency situations – she had been advised Suffolk Constabulary log and use this intelligence
 - A14 is the only major infrastructure where national police are not in attendance – PCC can't get central government to put them under national police and this has the effect of draining Suffolk Police resources
 - Suffolk police force 3rd best performing with small debt and some assets
 - The government has recently advised all Police and Crime Commissioners that this role is being dissolved.
- Planning
 - The hybrid application in respect of Bunters Road had recently been validated and was out for consultation (Extraordinary meeting on 9th December. She was aware of concerns about the Junction onto Bunters Road which she considered needed redesign. In respect of s.106, the developers do need to be very specific about what they are offering. West

Signed: Tracey Turner

Dated: 15/01/2026

Suffolk council has a policy of requiring 40% affordable homes on allocated development sites.

- The planning department had confirmed that a submitted petition counts as only one representation.
- West Suffolk Council was consulting on revised validation requirements for application, placing the onus on applicants to provide all necessary information with their applications in future.

25.11.05 **Noted:** Public Forum – (**Open Session**)¹. 19:04pm.

That when comments or questions on any Agenda item or matter of concern were invited, the following:

Mr Robert Cash of Wickhambrook Outdoor Bowls Club advised that:

- At the club's most recent AGM 7 members attended
- The treasurer and secretary having resigned, this left only five members, non of whom took up formal roles within the club
- The members considered that the club was sadly no longer viable and a decision had been taken to close the club, it not having been able to boost membership over past year despite engagement with the school and other clubs in the village
- The club's insurance expired in February.
- The club has some assets, including a cylinder and rotary (requiring maintenance) mower, scarifier, lawn and sand spreader (all necessary equipment for maintaining the green. Additionally, the club has a set of six bows for children.
- Whilst the green was not in use he anticipated that it would require cutting three to four times a year.
- Ideally the club would like the equipment to be stored in the Chapel of Rest, it being secure.

The meeting asked the clerk to investigate the best option for storing/taking on the equipment of the Outdoor Bowls Club.

Session closed 19:11pm

25.11.06 **Noted:** The meeting considered correspondence not dealt with as an Agenda item or in the Clerk's report (previously circulated as report [WPC.25.11.01](#)) and identified no additional actions.

25.11.07 **Noted:** The meeting considered reports and requests to this meeting relating to Councillors' Portfolios as summarised below:

7.1 **Highways/VAS reporting**

Cllr Kevin Grimes

An oral update that:

- work with VAS recording and reporting was going well. Data had most recently been collected from Ashfield Green (Bury bound), recording one vehicle travelling at 60mph, and ten at over 55mph on the last report in the middle of the day.
- The VAS were currently sited at Boyden End and Shop Hill (by the school)
- There had been some battery issues with the shared VAS which would need to be resolved
- Suffolk Constabulary had advised that they are unable to accept VAS data but that they do collect through their own SDR cameras

The meeting asked the clerk to write to Tim Passmore asking why Suffolk Constabulary would not accept VAS data as a basis for enforcement, and to request that the ANPR cameras are again sited in the parish.

7.2 **Emergency Planning**

Cllr Mike Lavelle

The clerk reported that recent information circulated from West Suffolk Council on Surviving cold winter weather would be added to the website

¹ The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

7.3 Neighbourhood Plan Working Group Cllr Tracey Turner

The meeting noted that the recent Referendum on the Wickhambrook Neighbourhood plan had resulted in a Yes Vote (82%) and considered an update (previously circulated as [WPC.25.11.02](#)), offering its congratulations to Cllr Tracey Turner and the Neighbourhood Plan Working Group volunteers for all the work that had resulted in a "Yes" referendum result

7.4 Road Safety Working Group Cllr Mel Karunaratne

The meeting considered an update on Road Safety and the preparation of the formal report to Suffolk County Council requesting a reduction in the speed limit at A143 Wickham Street (previously circulated as [WPC.25.11.03](#)) and advice from Cllr Karunaratne that:

- Community Speedwatch had completed its last session for November. It would take a break for the rest of the year and commence again in January.
- On Tuesday (2nd December) he would be hosting the Speedwatch group to chat through how it had gone, suggestions for any changes, stats back from Speedwatch and as a thank you to the volunteers.

The meeting asked the clerk to update the report to Suffolk County Council to include images of the A143 from the footpaths and Giffords Lane and update the 1st paragraph of the report to emphasise the need to improve safety.

7.5 Cemetery Records Project Cllr Andrea Grimes

An oral update to advise that she had plotted out most of south side of old cemetery, it being slow work but getting there.

7.6 SALC & Social Media Cllr Linda Smith

An oral update that she had recently attended the West Suffolk Parish and Town Council Forum, which had advised that:

- a major project was underway responding to recent government changes to recycling. As of June '26 all residences would have to sort waste across 5 bins, with food waste bin collected weekly. Engagement with communities would be in two phases, initially to parish and town councils, and subsequently through leafletting and social media to residents. West Suffolk Council was talking to producers to reduce food waste

19:35 WS Cllr Sarah Pugh arrived

- Planning training sessions were to be offered to help town and parish councillors to s.106 planning obligations (including infrastructure and affordable housing) as many reported that the planning system can be difficult to understand
- Rural south watch – this is a valuable resource for residents, a recent example being the response to concerns about a white van reported in the parish.

Sarah's report

Agreed under SO 10(a)vi, to consider Ward Member Report from WS Cllr Sarah Pugh at this point. (Minuted at 25.11.4.2)

WS Cllr Sarah Pugh left the meeting**25.11.08 Noted: Decisions of Estates Committee on 6th November 2025**

Estates Committee	25.11.12	The meeting considered a review of Estates Committee 3 year plan and a draft budget for the next financial year (previously circulated as WPC.25.11.02) and the meeting considered a review of fees, charges and Cemetery Regulations (previously circulated as WPC.25.11.03) and, noting that the clerk would review again to take account of new learning from the recent cemetery training course, agreed that these be referred on to the parish council's November meeting for approval.
Estates Committee	EC.25.11.10	Resolved:
Estates Committee	EC.25.11.04	That the Minutes of the Estates Committee meeting held on 4th September 2025, as tabled, be agreed as a true record

25.11.09 Noted: Clerk's report

- 9.1 VAT Claims for the months of September and October had been submitted in the sums of £456.97 (received) and £469.43.
- 9.2 The meeting considered the recent consultations from government on Local Government Reorganisation (previously circulated as [WPC.25.11.04](#)) and agreed to consider this matter at the Extraordinary meeting to take place on 9th December.

Signed: Tracey Turner

Dated: 15/01/2026

- 9.3 A Festive Warm Winter Wednesday would be held on 10th December at the WI Hall, Cemetery Road. A further 6 Warm Winter Wednesdays have been planned throughout January and February (commencing on 21st January for six weeks), and it was hoped that West Suffolk Families and Communities team would provide some additional financial support for this.
- 9.4 The clerk had chased PROW team again with respect to Byeway 31 improvements without success.
- 9.5 Wayleave applied for in respect of Fibre Broadband cabling under Attleton Green had been approved and paid (£167.85).
- 9.6 West Suffolk Council had asked if they might move the drop down bin currently sited adjacent to the Children's Play area to just inside the entrance to the Recreation Ground (on right when entering) for improved access and collection. The meeting agreed their preference that the bin remain in its current position.
- 9.7 Wickhambrook Memorial Social Centre Trustees had indicated that they would be amenable to West Suffolk paying the recycling credits directly to them if this could be arranged with West Suffolk. This would result in a minor reduction in workload for the clerk and simplify budgeting. The meeting agreed with the proposal and asked the clerk to write to West Suffolk Council requesting the change.

25.11.10 Noted:

10.1 The following income received

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1484	17/10/2025		VAT refund from HMRC			VAT Repayments	456.97
1485	20/10/2025	1003460024022920	Wayleave - FibreBroadband - Attl	Openreach		Wayleaves	167.85
1499	30/10/2025	WC/NEW/P637	WC/NEW/P637	H. J. Paintin Ltd	#21	Interments	220.00
1501	20/11/2025		Recycling Income Q1 & 2	West Suffolk Council	WSC Recycling Credits	Recycling Income	949.43
1500	18/11/2025		VAT refund from HMRC			VAT Repayments	469.43
							2,263.68

10.2 Payments to be made as listed below:

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1466	01/10/2025	Clerk Delegation	Topsoil for grass matting (refund to C	Chedburgh Plant Centre Ltd	Receipt for refund to CI	Play Area Maintenance	£ 27.50
1468	08/12/2025	25.11.10.2	Clerk Professional Development -	Suffolk Assn. of Local Councils	#30637	Training	£ 43.20
1502	28/11/2025	wpc.25.11.10.2	Recycling Income Q1 & 2	Wickhambrook Memorial Social Centre	WSC Recycling Credits	Recycling Grant to MSC	£ 949.43

10.3 Resolved

That the payments to be made, listed above at 10.2 be authorised.

10.4 The following payments previously authorised.

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1458	25/09/2025	25.02.10 LODP	Clerk Salary period 6	Hilary Workman	Salary Period 6 2025.26	Clerk/RFO Salary	£ 1,242.12
1459	07/10/2025	25.02.10 LODP	TaxNI Period 6 2025.26 Contribu	HMRC	Tax/NI Period 6 2025.26	HMRC/NI Contributions	£ 264.94
1460	07/10/2025	25.02.10 LODP	Pension Contributions Period 6	NEST Pensions	Pension Contributions Pe	Pension Contributions	£ 61.28
1462	26/09/2025	25.02.10 LODP	krb-dg15 Economy Dispenser Dog	JRB Enterprise Ltd	#28890	Bin and Dog Waste Collection	£ 30.18
1463	02/10/2025	25.02.10 LODP	MSC Room Hire - September Meetin	Wickhambrook Memorial Social Centre	#1737	Meeting Room Hire	£ 40.00
1464	28/11/2025	25.02.10 LODP	Administration of payroll servic	Suffolk Assn. of Local Councils	#30618	Administration of Payroll and Pension	£ 57.60
1465	30/10/2025	25.02.10 LODP	September Cuts	R.H. Landscapes & Maintenance Services L	#003899	Grounds Contract	£ 1,964.16
1467	06/10/2025	25.02.11.2 DD	Microsoft Basic 05/10/2025 - 04/	Microsoft Ireland Operations Ltd	G116848376	Microsoft Office Subscriptions	£ 46.37
1469	30/10/2025	25.02.10 LODP	Clerk Salary period 7	Hilary Workman	Salary Period 7 2025.26	Clerk/RFO Salary	£ 1,490.78
1470	07/11/2025	25.02.10 LODP	TaxNI Period 7 2025.26 Contribu	HMRC	Tax/NI Period 7 2025.26	HMRC/NI Contributions	£ 422.26
1471	24/10/2025	25.02.10 LODP	Pension Contributions Period 7	NEST Pensions	Pension Contributions Pe	Pension Contributions	£ 86.89
1472	14/10/2025	WPC.25.09.19	Remembrance Wreath	Royal British Legion	EJE41	Charitable Donations	£ 50.00
1473	31/10/2025	25.02.11.2 DD	Bank Service Charge Sept	Unity Trust Bank	#085	Bank Service Charge - Unity Trust	£ 6.00
1474	02/10/2025	25.02.11.2 DD	Oct'25 Corporate Multip	Lloyds Bank PLC	Corporate Multipay 07	Corporate Multipay Service Charge	£ 3.00
1475	02/10/2025	25.02.11.2 DD	Adobe Pro 22.09.2025 - 29.10.202	Adobe Systems Software Ireland Ltd	IEN202505092015	Other Software Subscriptions	£ 19.97
1481	15/10/2025	WPC.25.09.21	Repair and Service to Memorial C	PCC OF WICKHAMBROOK		Memorial Clock	£ 500.00
1482	17/11/2025	25.02.11.2 DD	Clerk Mobile to 15/10/2025	3 Business Services, Hutchison 3G UK Ltd	#985101303054	Phone and Internet Services	£ 22.00
1483	14/11/2025	25.04.7.3i	Delivery of Postcards	Shirley Draper - Delivery		Neighbourhood Plan	£ 100.00
1486	13/11/2025	WPC.25.04.7.3i	Neighbourhood Plan support and p	Places4People	#544	Neighbourhood Plan	£ 1,231.20
1487	14/11/2025	25.02.10 LODP	krb-dg15 Economy Dispenser Dog	JRB Enterprise Ltd	#28994	Bin and Dog Waste Collection	£ 30.18
1488	16/10/2025	25.02.11.2 DD	Clerk Mobile to 15/10/2025	3 Business Services, Hutchison 3G UK Ltd	#985101303054	Phone and Internet Services	£ 22.00
1490	22/10/2025	25.02.11.2 DD	Adobe Pro 22.10.2025 - 21.11.202	Adobe Systems Software Ireland Ltd	#IEN2025057163317	Other Software Subscriptions	£ 19.97
1491	22/10/2025	WPC.EC.25.09.11.	Safety Signs ROSPA	SafetySigns4Less	#4616887	Play Area Maintenance	£ 101.04
1492	07/11/2025	25.02.11.2 DD	Electricity 22/06/2025 - 24/09/2	British Gas	#12783819	Electricity - Chapel of Rest	£ 14.03
1496	03/11/2025	25.02.11.2 DD	Nov'25 Corporate Multip	Lloyds Bank PLC	Corporate Multipay 08	Corporate Multipay Service Charge	£ 6.00
1497	16/11/2025	25.02.11.2 DD	Microsoft Basic 05/11/2025 - 04/	Microsoft Ireland Operations Ltd	G122257580	Microsoft Office Subscriptions	£ 46.37
1498	30/11/2025	25.02.11.2 DD	Bank Service Charge Oct'	Unity Trust Bank	Bank Service Charge Stat	Bank Service Charge - Unity Trust	£ 6.00
1503	24/11/2025	WPC.EC.25.09.11	T10 Chestnut remove x3 limbs	Suffolk Tree Surgery & Landscape	#1536	Tree Surgery	£ 170.00
1504	16/11/2025	25.02.11.2 DD	Clerk Mobile to 15/11/2025	3 Business Services, Hutchison 3G UK Ltd	#985101303055	Phone and Internet Services	£ 22.00

Signed: Tracey Turner

Dated: 15/01/2026

- 10.5 The following expenditure under delegated authority:
i. For any items below £500 excluding VAT

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1447	16/10/2025	Clerk Delegation	Seco AED Sign 300 x 200mm self a	KPCN Display Ltd	GB502MSIBP43VI	Services and Supplies	£ 10.77
1448	16/10/2025	Clerk Delegation	Defib inspection record cards	Shenzhenhi kailadun jiajuyongpin youxiangongsi	GB502MSIBP43VI	Services and Supplies	£ 10.98
1477	16/10/2025	Clerk Delegation	Stakes for brash hedge	Origin Suregreen Ltd	#GB501Y3AAJ1451	Cemetery and Churchyard	£ 28.95
1478	16/10/2025	Clerk Delegation	Binder for Cemetery Stakes	Tidmas Townsend Ltd	#GB500S0KRS6WZI	Cemetery and Churchyard	£ 49.99
1493	16/11/2025	Clerk Delegation	CU Medical Systems IPAD SP1 & amp	Defibshop/Imperative Training Ltd	#1000294894	Safety and Security	£ 95.94
1494	16/11/2025	Clerk Delegation	McAfee LiveSafe Unlimited devic	McAfee	#CS3761277131	Data Protection Legislation	£ 119.99

- 10.6 The current account balances and reconciliation to [30th September](#) and [31 October](#) and the Chairman's confirmation that they were supported by relevant bank balances.

25.11.11 **Noted:**

The meeting considered the review of income and expenditure against budget and any proposed adjustments to the approved budget (previously circulated as [WPC.25.11.05](#)) and identified no further actions.

25.11.12 **Noted:** Planning results as notified by West Suffolk summarised below

- 12.1 [DCON\(B\)/24/1727](#) - Application to discharge condition 8 (doors) of application DC/24/1727/LB
Persephone Meeting Green Wickhambrook Suffolk CB8 8XS
WSC: Condition(s) Part Discharged **WPC:** Not Consulted
- 12.2 [DC/25/1321/TPO](#) - TPO 504(2010) tree preservation order one oak (marked on plan, T1 on order) crown lift to four metres above ground level
41 Nunnery Green Wickhambrook Suffolk CB8 8XT
WSC: Application approved **WPC:** Recommendation of Tree officer supported (CD)
- 12.3 [DC/25/1346/FUL](#) - Planning application change of use of agricultural building to self-build dwelling (Class C3)
Farley Green House Farley Green Wickhambrook Newmarket Suffolk CB8 8PX
WSC: Application approved **WPC:** Support (Min. 25.09.13.3)
- 12.4 [DC/25/1383/TCA](#) - Trees in a conservation area notification one ash (marked on plan) fell
The Old Vicarage Church Road Wickhambrook Newmarket Suffolk CB8 8XH
WSC: No Objection **WPC:** No Objection (Min. 25.09.13.5)
- 12.5 [DC/25/1399/HH](#) - Householder planning application
a) car port with attached annexe including weatherboarding
b) first floor rear extension
c) weatherboarding to south bay
d) reconstruction of chimneys
e) replacement white painted timber windows with blue painted timber windows
f) demolition of existing garage
Boyden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX
WSC: Application approved **WPC:** No Objection (Min. 25.09.13.6)
- 12.6 [DCON\(A\)/25/1399](#) Application to discharge condition 3 (bat mitigation class licence) of DC/25/1399/HH
Boyden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX
WSC: Application approved **WPC:** Not Consulted.
- 12.7 [DC/25/1400/LB](#) - Application for listed building consent
a) first floor rear extension,
b) removal of cement-based render,
c) reinstatement and repainting of lime rendered walls,
d) weatherboarding to south-bay
e) stabilisation of north east elevation wall structure,
f) removal and redress top layer of thatch with flashing to chimneys and roof junctions in lead,

Signed: Tracey Turner

Dated: 15/01/2026

- g) reconstruction of chimneys,
- h) renovation of existing outbuildings,
- i) removal of existing doors for stripping, redecoration & reinstatement,
- j) replacement white painted timber windows with blue painted timber windows
- k) removal of concrete ground floor and modern hoggin and reinstate ground floors in limecrete,
- l) relocate centrally placed doorway and insertion of oak post below axial beam
- m. demolition of existing garage

Boyden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX

WSC: Application approved **WPC:** No Objection (Min. 25.09.13.6)

- 12.8 [DC/25/1410/TPO](#) - TPO 504(2010) tree preservation order
one willow (marked on plan, T3 on order) pollard to four metres above ground level
43 Nunnery Green Wickhambrook Suffolk CB8 8XT

WSC: Approve application **WPC:** No Objection (Min. 25.09.13.8)

- 12.9 [DC/25/1438/HH](#) - Householder planning application
detached garage

Laurel Cottage Malting End Wickhambrook Suffolk CB8 8XG

WSC: Application Approved **WPC:** No Objection (Min. 25.09.13.8)

- 12.10 [DC/25/1443/HPA](#) - Householder prior approval
single storey rear extension which extends beyond the rear wall of the original house
by 4 metres with a height of 3.6 metres and a height of 2.4 metres to the eaves

7 Nunnery Green Wickhambrook Suffolk CB8 8XT

WSC: Not Required **WPC:** Not Consulted

25.11.13 **Noted:** That there were no current Planning applications notified by West Suffolk Council

25.11.14 **Noted:** Other Planning matters for information, to be noted or for inclusion on a future agenda:

1. The meeting considered West Suffolk Council's consultation on Local Validation Requirements (previously circulated as [WPC.25.11.06](#)) and had no comments to make.
2. Application [DC/25/1736/HYB](#) – Scheduled for consideration at an Extraordinary Meeting Tuesday 9th December @6:30pm

25.11.15 Noted:

The meeting considered quotes submitted in respect of grounds contracts for the next financial year (2026/2027), previously circulated as [WPC.25.11.07](#) and, having agreed to appoint R H Landscapes and Maintenance as its contractor

Resolved: Cllr Karunaratne

That the Clerk draw up a contract for groundworks for the financial year 2026/27 as determined by the meeting following their consideration of quotes for the specification and areas identified in Appendices to report WPC.25.11.06.

25.11.16 Noted:

The meeting considered the proposal put forwards by the Estates Committee (previously circulated as [WPC.24.11.08](#)) to adopt revised Cemetery Fees and Charges as set out at Table 2 and draft regulations set out at Appendix A.

With the following amendments to the regulations agreed:

Regulations 57 & 58 be combined to read:

57. Within the Cremated Remains area (New, Northside) memorials shall consist of a tablet not exceeding 620 mm x 620 mm (2' x 2'), either set flush to the level of the grass, or, where installed as a tablet (wedge or book), not exceeding 2" in height – the remaining regulations to be re-numbered; and

Amend 66 to read:

66. The parish council's preference is for natural floral and foliage tributes, which are less likely to cause harm to wildlife in the cemetery. Floral Tributes, whether natural, silk or artificial, may be removed without notice where they have died, deteriorated, faded or become detached from the memorial.

Signed: Tracey Turner

Dated: 15/01/2026

Resolved: Cllr A Grimes

- i) **The parish council adopt the proposed regulations (taking into account any revisions agreed at the meeting) set out at Appendix C of report WPC.25.11.08)**
- ii) **The parish council adopt the proposed fees and charges (taking into account any revisions agreed at the meeting) set out at Table 2 of report WPC.25.11.08) with effect from 1st April 2026.**

25.11.17 Noted:

The meeting considered an update on SAAAP Assertion 10 (previously circulated as [WPC.25.11.09](#)) and

Resolved: Cllr Lavelle**Authorise:**

- a. **The cost of wordsense security licence (£150 plus VAT)**
- b. **The provision of e-mail services (full e-mail accounts through wickhambrook.org) by Mdsign at a cost of £55 plus VAT per annum in the current financial year with a commitment to fund until 2028.**

25.11.18 Noted:

The meeting discussed draft 3 Year Plan and Draft Budget for 2026/27 (previously circulated as [WPC.25.11.10](#)) and, noting the clerk's update that a recent SALC forum for clerks had advised that parish council's make provision for the likely impacts of Local Government Reorganisation (which could include devolved services to parish councils with associated costs) through an increase in their Precept, asked the clerk to take this into account when preparing the budget for the January meeting.

25.11.19 Noted:

The meeting approved dates for the Parish Council Ordinary Meetings, Annual Meeting, Annual Parish Meeting and Estates Committee meetings for the next year (2026), as set out below:

Ordinary Meetings of the Parish Council (@ 7:00pm):

Thursday 15th January
 Thursday 19th February (note change from 26th February)
 Thursday 23rd April (at 6:00pm)
 Thursday 30th July
 Thursday 24th September
 Thursday 26th November

Annual Parish Council Meeting – Thursday 28th May @ 7:00pm

Annual Parish Meeting - Thursday 23rd April @ 7:30pm

Estates Committee Meetings (at 7:00pm):

Thursday 5th February
 Thursday 9th April (note change from 2nd April)
 Thursday 2nd July
 Thursday 3rd September
 Thursday 5th November

Ordinary Meeting of Parish Council – Thursday 14th January 2027 @ 7:00pm

25.11.20 Noted: That when any other matters for information, to be noted or for inclusion on a future agenda were invited, the following:

- Staffing committee
- Procurement and IT policies
- Planning Committee
- Community actions in neighbourhood plan

25.11.21 Noted: That the scheduled date for the next meeting is Thursday 15th January beginning at 7:00pm at the Pavilion, Wickhambrook Memorial Social Centre (with an Extraordinary meeting scheduled for Tuesday 9th December 6:30pm)**25.11.22 Noted:** Close of meeting. 20:20pm

Signed: Tracey Turner

Dated: 15/01/2026