

# **WICKHAMBROOK PARISH COUNCIL**

## **SUMMONS TO COUNCILLORS**

You are hereby summoned to attend an Ordinary Meeting of the Council on

**Thursday 25<sup>th</sup> September 2025 @ 7:00pm**

In: Pavilion Room, Wickhambrook Memorial Social Centre  
for the transaction of the business on the agenda below.

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### **MEMBERS OF THE PUBLIC**

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

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### **AGENDA**

- 25.09.01 Apologies for absence to be noted or approved:
- Cllr Mel Karunaratne – Business Commitment
  - Cllr Tracey Turner – Business Commitment
- 25.09.02 2.1 To receive any Members' Declarations of Disclosable Pecuniary Interest and/or other  
2.2 To receive declarations of lobbying for planning matters on the agenda their  
nature, including gifts of hospitality exceeding £25  
2.3 To receive requests for dispensations  
2.4 To note any additions and/or deletions to the Council's Register of Interests.
- 25.09.03 3.1 Proposal:  
That the Minutes of the Parish Council meeting held on 31<sup>st</sup> July  
2025, as tabled, be agreed as a true record.**
- 25.09.04 To receive any reports from Representatives of the Council on External bodies, Ward Members and  
other external bodies as appropriate.  
4.1 Cllr Mrs Bobby Bennett, Suffolk County Council (previously circulated)  
4.2 Cllr Mrs Sarah Pugh, West Suffolk Council
- 25.09.05 Public Forum – (**Open Session**)<sup>1</sup>.  
To receive comment or question on any Agenda item or matter of concern from those members of  
the public present
- 25.09.06 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's  
report (tabled and circulated as report **WPC.25.09.01**) and take action as appropriate.
- 25.09.07 To receive and discuss any reports and requests to this meeting relating to Councillors'  
Portfolios** and take action as appropriate.
- 7.1 **Highways/VAS reporting** Cllr Kevin Grimes  
7.2 **Emergency Planning** Cllr Mike Lavelle  
7.3 **Neighbourhood Plan Working Group** Cllr Tracey Turner  
To consider an update on preparation of the Neighbourhood Plan (tabled and circulated  
as **WPC.25.09.02**) and take action as appropriate  
7.4 **Road Safety Working Group** Cllr Mel Karunaratne  
To consider an update on preparation of the Neighbourhood Plan (tabled and circulated  
as **WPC.25.09.03**) and take action as appropriate  
7.5 **Cemetery Records Project** Cllr Andrea Grimes  
7.6 **SALC & Social Media** Cllr Linda Smith

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<sup>1</sup> The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

25.09.08 To note decisions of Estates Committee on 4<sup>th</sup> September 2025

EC.25.09.13	Noted: The meeting considered a proposal to develop a wildlife area at Six Acres (previously circulated as WPC.EC.25.09.06) submitted by Wickhambrook WI. Cllr Lavelle reported that the WI would be seeking further advice from Suffolk Wildlife Trust at their October meeting and that they were keen to engage with Wickhambrook Primary Academy, who are situated adjacent to the proposed area. The meeting agreed the issues identified in the report which would need to be addressed before the parish council formally considers the proposal, and the voiced concern as to whether the parish council would have the resources (financial and time) to continue to support the area in its proposed form should any community group involvement wane in the medium to long term.
EC.25.09.12	Noted: The meeting considered a review of the Grounds Specification for the next financial year 2026/27 (previously circulated as WPC.EC.25.09.05) and, accepting that cuts with collection of arisings (as recommended by Suffolk Wildlife Trust in their report) for the wildlife areas may result in an additional cost, agreed that the proposed adjustments should be recommended to the parish council at its next meeting.
EC.25.09.11	Resolved The Estates Committee authorise the cost of: i. updated signage for the play parks at not more than £150.00 plus VAT; and ii. work to Tree T10 to lift the canopy at not more than £170.00
EC.25.09.09.1	The meeting considered an update on current Estates Issues (previously circulated as WPC.EC.25.09.02) and, noting that the clerk had now received written confirmation from our insurers that the installation of either • a rim automatic deadlock conforming to or superior to BS3621; or • a mortice deadlock conforming to or superior to BS3621; to the final exit door would meet their requirements, the meeting agreed to Withdraw Proposal: Cllr Karunaratne To authorise cost of replacement door for Chapel of Rest at not more than £2049.99.00 plus VAT (installed). And asked the clerk to get quotes for the installation of mortice locks to BS 3621. The meeting further noted that the Fire Door should be checked to ensure that its mechanism is fully working.
EC.25.09.03	Resolved: That the Minutes of the Estates Committee meeting held on 3rd July 2025, as tabled, be agreed as a true record

25.09.09 To receive and discuss any report to this meeting from the Clerk and to take action as appropriate.

- 9.1 To note the External Auditors' Limited Assurance Review and certificate 2023/24 (tabled and circulated as **WPC.21.09.04**), that in their opinion  
*Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*  
*The AGAR was not accurately completed before submission for review. Section 2, Box 2 for the prior year is incorrect due to a typographical error and should read £42,739.*  
and that the Council has complied with the Accounts and Audit Regulations 2015 in the publication of a Notice of Conclusion of Audit.
- 9.2 VAT Claims for the months of July and August have been submitted in the sums of £509.32 and £448.81 (both received).
- 9.3 The clerk has chased PROW team again with respect to Byeway 31 improvements without success.
- 9.4 The clerk has completed an expression of interest for the Warmer Homes thermal imaging project to take place next spring.
- 9.5 Wayleave has been applied for in respect of Fibre Broadband cabling under Attleton Green.
- 9.6 Agreements for Six Acres and the Chapel of Rest have been signed and returned to the Parish Council, with one fee outstanding. Wickhambrook Tennis and Bowls Club have requested that the parish council consider including it on the parish insurance in future years.
- 9.7 Wickhambrook Outdoor Bowls Club has responded to the parish council's notice of inclusion of a clause in the sports agreement from 2026-27 making provision for the parish council to invoice the cost of any water charged by the supplier over and above that set in its approved budget at year end (Min. 25.07.16 refers), imposing an upper limit on the parish council's contribution to water costs. They have requested details of water costs and over the past two years, which have been supplied as part of a full summary of the in-kind support provided by the parish council to the club.

**25.09.10** 10.1 To note the following income received

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1411	29/07/2025	Cemetery #18	Exclusive grant number - PG2.409	Bereaved Family		Exclusive Right of Burial	£ 65.00
1432	19/08/2025		VAT refund from HMRC			VAT Repayments	£ 509.32
1455	16/09/2025	Sports Agreement	Sports Agreement Ground Rent	Wickhambrook Tennis Club	WPC 25.01 WTC	Ground Rents	£ 35.00
1456	16/09/2025	Sports Agreement	Sports Agreement Ground Rent	Wickhambrook Outdoor Bowls Club	WPC 25.02 WOBC	Ground Rents	£ 35.00
1454	09/09/2025		VAT refund from HMRC			VAT Repayments	£ 448.81
							£ 1,093.13

10.2 To authorise the payments to be made as listed below:

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1444	26/09/2025	25.09.10.2	Camlock	D J Evans Group	1689400	Play Area Maintenance	£ 9.36
1451	26/09/2025	25.09.10.2	Clerk Professional Membership SL	SLCC	#MEM255609-1	Subscriptions and Memberships	£ 190.00
1452	26/09/2025	25.09.10.2	Q2 2025.26 Homeworking	Hilary Workman	Q2 Homeworking	Clerk/RFO Mileage and Subsistance	£ 78.00
1453	26/09/2025	25.09.10.2	Q2 2025.26 Mileage	Hilary Workman	Q2 Mileage & Sub	Clerk/RFO Mileage and Subsistance	£ 85.14
1457	26/09/2025	25.09.10.2	External Auditor Fee	PKF Littlejohn LLP	#SB20251784	Audit	378.00

10.3 Proposal:

**That the payments to be made, listed above at 11.2 be authorised.**

10.4 To note the following payments previously authorised.

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1403	01/08/2025	WPC.25.07.102.2	Play Equipment Spray Paint Blue	Halfords	Play Equipment Paint	Play Area Maintenance	£ 21.98
1405	01/08/2025	WPC.25.07.10.2	Cler Mileage Quarter 1	Hilary Workman	Mileage Q1	Clerk/RFO Mileage and Subsistance	£ 66.24
1406	01/08/2025	WPC.25.07.10.2	Clerk Homeworking Q1	Hilary Workman	Homeworking Q1	Clerk/RFO Mileage and Subsistance	£ 78.00
1407	15/08/2025	25.02.11.2 DD	Clerk Mobile Invoice period to 1	3 Business Services, Hutchison 3G UK Ltd	#985101303051	Phone and Internet Services	£ 22.00
1408	29/09/2025	25.09.10.2	Coach Screws zincl plated	B & Q	Refund to Cllr K Grimes	Play Area Maintenance	£ 7.40
1410	09/08/2025	25.02.11.2 DD	Electricity 22/06/2025 - 26/07/2	British Gas	#11860651	Electricity - Chapel of Rest	£ 15.16
1412	30/08/2025	25.02.10 LODP	Grounds Contract July Cuts	R.H. Landscapes & Maintenance Services L	#003743	Grounds Contract	£ 2,576.16
1413	21/08/2025	25.02.11.2 DD	Water - Bowling Green 13/09/2025	Everflow	#4595524	Water - Bowling Green	£ 172.74
1414	15/08/2025	25.02.10 LODP	Meeting Room Hire July	Wickhambrook Memorial Social Centre	#1719	Meeting Room Hire	£ 20.00
1415	04/08/2025	25.02.11.2 DD	August&#039;25 Corporate Mul	Lloyds Bank PLC		Corporate Multipay Service Charge	£ 3.00
1416	29/09/2025	25.09.10.2	Expenses - volunteer refreshment	Wickhambrook Stores	August Volunteer Snacks	Services and Supplies	£ 3.19
1417	06/08/2025	25.02.11.2 DD	Microsoft Basic 05/08/2025 - 04/	Microsoft Ireland Operations Ltd	#G105380141	Microsoft Office Subscriptions	£ 46.37
1418	31/08/2025	25.02.11.2 DD	Bank Service Charge July&#03	Unity Trust Bank	083	Bank Service Charge - Unity Trust	£ 6.00
1420	08/09/2025	25.02.10 LODP	TaxNI Period 5 2025.26 Contribu	HMRC	Tax/NI Period 5 2025.26	HMRC/NI Contributions	£ 264.94
1421	28/08/2025	25.02.10 LODP	Clerk Salary period 5	Hilary Workman	Salary Period 5 2025.26	HMRC/NI Contributions	£ 1,242.12
1422	28/08/2025	25.02.11.2 DD	Pension Contributions Period 5	NEST Pensions	Pension Period 5 2025.26	Pension Contributions	£ 61.28
1430	18/09/2025	WPC.EC.25.07.9.6	No Dogs Allowed signs	SafetySigns4Less	#4537530	Play Area Maintenance	£ 61.20
1431	15/09/2025	25.02.11.2 DD	Clerk Mobile to 15/08/2025	3 Business Services, Hutchison 3G UK Ltd	#985101303052	Phone and Internet Services	£ 23.66
1435	18/09/2025	25.04.7.3i	Disposable coffee cups for commu	Monopack	#GB50118FV4JANI	Neighbourhood Plan	£ 12.98
1437	28/09/2025	25.02.10 LODP	August Cuts	R.H. Landscapes & Maintenance Services L	#003802	Grounds Contract	£ 1,814.16
1438	28/09/2025	25.02.10 LODP	Refreshments for NP Drop in Day	Aldi Stores		Neighbourhood Plan	£ 15.30
1439	30/09/2025	25.02.10 DD	Bank Service Charge August&#	Unity Trust Bank	084	Bank Service Charge - Unity Trust	£ 6.00
1440	30/09/2025	25.09.10.2	Parish Online - Mapping Software	Geoxhere Ltd	#42UF076-009	Bank Service Charge - Unity Trust	£ 120.00
1441	18/09/2025	25.02.11.2 DD	September&#039;25 Corporate	Lloyds Bank PLC		Corporate Multipay Service Charge	£ 3.00
1442	05/09/2025	25.02.10 LODP	MSC Room Hire - NP Drop In Day	Wickhambrook Memorial Social Centre	#1729	Neighbourhood Plan	£ 50.00
1443	18/09/2025	25.02.11.2 DD	Adobe Pro 22.08.2025 - 29.08.202	Adobe Systems Software Ireland Ltd	#EN2025044755413	Other Software Subscriptions	£ 19.97
1445	06/09/2025	25.02.11.2 DD	Microsoft Basic 05/09/2025 - 04/	Microsoft Ireland Operations Ltd	#G111168978	Microsoft Office Subscriptions	£ 46.37
1446	15/09/2025	Min. Ref 25.04.1	Stand at Farmers Market - Commun	Martin Smith - Wickhambrook Farmer's Market		Neighbourhood Plan	£ 10.00
1449	22/09/2025	25.02.11.2 DD	Water - Bowling Green 13/10/2025	Everflow	#4690845	Water - Bowling Green	£ 1.82

10.5 The following expenditure under delegated authority:

i. For any items below £500 excluding VAT<sup>2</sup>

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1423	18/09/2025	Clerk Delegation	WS Locality Budget - Dustpan&#	Midlands Tech Ltd	#GB500UNJ0MF2BI	Community Engagement	£ 13.99
1424	18/09/2025	Clerk Delegation	WS Locality Budget - Garden Hedg	DGI UK Group Ltd	#GB5039bgmdu0ji	Community Engagement	£ 19.99
1425	18/09/2025	Clerk Delegation	WS Locality Budget - 10 pcs pain	Shades Colour Centre	#GB5018M94PM4JI	Community Engagement	£ 3.04
1426	18/09/2025	Clerk Delegation	WS Locality Budget - 5 PC set of	Easy Shopping 4 Home Ltd	#GB5091DFVWXWLI	Community Engagement	£ 39.95
1427	18/09/2025	Clerk Delegation	WS Locality Budget - Woodstain &	Amazon EU S.a.r.l UK Branch	#GB565BUI8AEUI	Community Engagement	£ 11.02
1428	18/09/2025	Clerk Delegation	WS Locality Budget - Pruning Saw	DOMU Brands Ltd	#GB50F9EF0ADFLI	Community Engagement	£ 12.99
1429	18/09/2025	Clerk Delegation	WS Locality Budget - Portable Co	Amazon EU S.a.r.l UK Branch	#DS-AEU-INV-GB-2025-4343	Community Engagement	£ 99.99
1433	18/09/2025	Clerk Delegation	Copy paper	Ryman Limited		Office Supplies	£ 11.98

10.6 To note the current account balances and reconciliation to 2<sup>nd</sup> July 2025 and the Chairman's confirmation that they are supported by relevant bank balances.

10.7 To note the Chair's review of the internal control statement (tabled and circulated as **WPC.25.09.05**) and any proposed actions arising from this.

25.09.11 To note the review of income and expenditure against budget and any proposed adjustments to the approved budget (tabled and circulated as **WPC.25.09.06**) and take action as appropriate.

25.09.12 To note Planning results as notified by West Suffolk summarised below

12.1 **DC/24/1424/FUL** - Full planning application

single storey building consisting of store, workshop, office, garage and cart lodge

**Easterwood House Baxters Green Wickhambrook Suffolk CB8 8UY**

**WSC:** Application Granted **WPC:** Support (EO.24.11.5.2)

12.2 **DC/25/0508/LB** - Application for listed buildings consent replacement front door

**Ashfield Green Cottage Ashfield Green Wickhambrook Suffolk CB8 8UZ**

**WSC:** Application Granted **WPC:** No Objections (WPC.EO.25.07.05.1)

<sup>2</sup> Financial Reg 5.15

- 12.3 **DC/25/0521/HH** - Householder planning application  
single storey side extension and detached garage  
**Gaines Hall Attleton Green Wickhambrook Suffolk CB8 8YA**  
WSC: Application Refused                      **WPC:** No Objections (Min. 25.04.17.2)
- DC/25/0522/LB** - Application for listed building consent  
single storey side extension and detached garage  
**Gaines Hall Attleton Green Wickhambrook Suffolk CB8 8YA**  
**WSC:** Application Refused                      **WPC:** No Objections (Min. 25.04.17.2)
- 12.4 **DCON(A)/25/0771** - Application to discharge condition 4 (window details) of  
DC/25/0771/LB  
**The Old Vicarage Church Road Wickhambrook Newmarket Suffolk CB8 8XH**  
**WSC:** Application Granted                      **WPC:** Not consulted
- 12.5 **DC/25/0823/FUL** - Planning application  
change of use of storage barn (Use Class B8) to two dwellings (Use Class C3)  
**Aldersfield Place Farm Ashfield Green Wickhambrook Suffolk CB8 8UZ**  
**WSC:** Application Refused                      **WPC:** Unanimous Support (Min. 25.07.13.1)
- 12.6 **DC/25/0874/HH** - Householder planning application  
a. swimming pool and terrace to rear of dwelling  
b. partial demolition of existing outbuilding  
**Clopton Hall Giffords Lane Wickhambrook Suffolk CB8 8PQ**  
**WSC:** Application Granted                      **WPC:** No Objections (Min. WPC.EO.25.07.05.2)
- DC/25/0875/LB** - Application for listed building consent  
a. swimming pool and terrace to rear of dwelling  
b. partial demolition of existing outbuilding  
**Clopton Hall Giffords Lane Wickhambrook Suffolk CB8 8PQ**  
**WSC:** Application Granted                      **WPC:** No objections (Min. WPC.EO.25.07.05.2)
- 12.7 **DC/25/0965/FUL** - Planning application  
a. one self-build/custom dwelling with detached outbuilding for office and store (following  
demolition of existing buildings)  
b. landscaping and associated works c. improvements to existing vehicular access  
**Golden Farm Farley Green Wickhambrook Suffolk**  
**WSC:** Application Refused                      **WPC:** Supported (Min. 25.07.13.3)
- 25.09.13 To note Planning applications notified by West Suffolk Council for comment
- 13.1 [DC/25/1047/FUL](#) – Planning application**  
One self build dwelling with detached garage  
**Land North Of Melford House Attleton Green Wickhambrook Suffolk**  
**See Planning Report WPC/25/07/DC/25/1047**
- 13.2 [DC/25/1321/TPO](#) - TPO 504(2010) tree preservation order**  
one oak (marked on plan, T1 on order) overall crown reduction by two metres, crown lift to  
1.5 metres above garage roof  
**41 Nunnery Green Wickhambrook Suffolk CB8 8XT**
- 13.3 [DC/25/1346/FUL](#) - Planning application**  
change of use of agricultural building to self-build dwelling  
**Farley Green House Farley Green Wickhambrook Newmarket Suffolk CB8 8PX**  
**See Planning Report WPC/25/07/DC/25/1346**
- 13.4 [DC/25/1363/FUL](#) - Planning application**  
a. one self build dwelling and cart lodge  
b. associated access  
**Tile Hall Farley Green Wickhambrook Suffolk CB8 8PX**  
**See Planning Report WPC/25/07/DC/25/1363**
- 13.5 [DC/25/1383/TCA](#) - Trees in a conservation area notification**  
one ash (marked on plan) fell  
**The Old Vicarage Church Road Wickhambrook Newmarket Suffolk CB8 8XH**

**13.6** [DC/25/1399/HH](#) -Householder planning application

- a. car port with attached annexe
- b. first floor rear extension
- c. weatherboarding to south-east elevation and existing outbuilding
- d. reconstruction of chimneys
- e. replacement white painted timber windows with blue painted timber windows
- f. demolition of existing garage

Boyden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX

[DC/25/1400/LB](#) - Application for listed building consent

- a. a.first floor rear extension,
- b. b.removal of cement-based render,
- c. c.repainting of rendered walls,
- d. d.weatherboarding to south-east elevation and existing outbuilding
- e. e.stabilisation of north east elevation wall,
- f. f.removal and redress top layer of thatch with flashing to chimneys and roof junctions in lead,
- g. g.reconstruction of chimneys,
- h. h.renovation of existing outbuildings,
- i. i.car port with attached annexe,
- j. j.removal of existing doors for stripping and redecoration,
- k. k.replacement white painted timber windows with blue painted timber windows
- l. l.removal of concrete ground floor and modern hoggin and reinstate group floors,
- m. m.relocate centrally placed doorway and insertion of oak post below axial beam
- n. n.demolition of existing garage

**Boyden Paddock Bunters Road Wickhambrook Suffolk CB8 8XX**

**13.7** [DC/25/1410/TPO](#) - TPO 504(2010) tree preservation order

one willow (marked on plan) pollard to four metres above ground level

43 Nunnery Green Wickhambrook Suffolk CB8 8XT

**13.8** [DC/25/1438/HH](#) - Householder planning application

detached garage

**Laurel Cottage Malting End Wickhambrook Suffolk CB8 8XG**

**13.09 Proposal: Cllr Turner**

**That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council.**

- 25.09.14 Any other Planning matters for information, to be noted or for inclusion on a future agenda.
- 14.1 **DCON(B)/24/1727** - Application to discharge condition 8 (doors) of application DC/24/1727/LB  
**Persephone Meeting Green Wickhambrook Suffolk CB8 8XS**
- 14.2 [DC/25/1443/HPA](#) Householder prior approval  
single storey rear extension which extends beyond the rear wall of the original house by 5.5 metres with a maximum height of four metres and a height of 2.5 metres to the eaves  
**7 Nunnery Green Wickhambrook Suffolk CB8 8XT**  
WSC has not consulted the parish council on these applications
- 25.09.15 To note a review of the grounds specification for the next financial year 2026/27 (tabled and circulated as **WPC.25.09.07**) agreed by the Estates Committee at its meeting on 4<sup>th</sup> September and take appropriate action.
- 25.09.16 To consider implications of SAAAP Assertion 10 (tabled and circulated as **WPC.25.09.08**) and take action as appropriate.
- 25.09.17 To consider any revisions to the 3 year plan and any known project and/or revenue costs in preparation of draft budget for financial year 2025.26 (tabled and circulated as **WPC.25.09.09**) and take action as appropriate.
- 25.09.18 To note Chair's report with respect to Clerk's salary and the approval of annual pay award for 2025/26 (tabled and circulated as **Chair's Report**) and take action as appropriate.

- 25.09.19** To nominate a councillor, lay member or resident of the parish to lay the wreath at the Remembrance Day Ceremony at Wickhambrook Cemetery on Sunday 9<sup>th</sup> November, and  
**Proposal: Cllr Lavelle**  
**That a donation of £50 be made to Royal British Legion for the Remembrance Day Wreath**
- 25.09.20** To consider requests for financial support by Wickhambrook Parish Council (tabled & circulated as report **WPC.25.09.10**) from Connecting Communities and take appropriate action.  
**Proposal: Cllr Lavelle**  
**To authorise a donation under S.137 to a maximum of £100 to Connecting Communities.**
- 25.09.21 To consider an application for a grant towards the cost of maintaining the Memorial Clock and reinstating the chimes (tabled and circulated as **WPC.25.09.11**) and take action as appropriate.  
**Proposal: Cllr Lavelle**  
**The parish council authorise a grant to Wickhambrook All Saints PCC as contribution to the maintenance and repair of the Memorial Clock of not more than £500.**
- 25.09.22 Any other matters for information, to be noted or for inclusion on a future agenda:
- Budget priorities for the financial year 2026-27
  - Cemetery Regulations, Fees and Charges
  - IT Policy
  - Procurement policy
  - Reduction of Speed limit at A143 Wickham Street
  - WI Proposal for Foraging and Wildlife Area at Six Acres
- 25.09.23 To confirm that the scheduled date for the next meeting is Thursday 27<sup>th</sup> November beginning at 7:00pm at the Pavilion, Wickhambrook Memorial Social Centre.
- 25.09.24 Close of meeting.

**Published & posted 19<sup>th</sup> September 2025**



**Hilary Workman**  
**Clerk & RFO to the Council**