

# **WICKHAMBROOK PARISH COUNCIL**

## **SUMMONS TO COUNCILLORS**

You are hereby summoned to attend an Ordinary Meeting of the Council on

**Thursday 31<sup>st</sup> July 2025 @ 7:00pm**

In: Pavilion Room, Wickhambrook Memorial Social Centre  
for the transaction of the business on the agenda below.

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### **MEMBERS OF THE PUBLIC**

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

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### **AGENDA**

- 25.07.01 Apologies for absence to be noted or approved:
- 25.07.02 2.1 To receive any Members' Declarations of Disclosable Pecuniary Interest and/or other  
2.2 To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25  
2.3 To receive requests for dispensations  
2.4 To note any additions and/or deletions to the Council's Register of Interests.
- 25.07.03 3.1 Proposal:**  
**That the Minutes of the Parish Council meeting held on 29<sup>th</sup> May 2025, and an Extraordinary meeting held on 3<sup>rd</sup> July 2025, as tabled, be agreed as a true record.**
- 25.07.04 To receive any reports from Representatives of the Council on External bodies, Ward Members and other external bodies as appropriate.  
4.1 Cllr Mrs Bobby Bennett, Suffolk County Council (previously circulated)  
4.2 Cllr Mrs Sarah Pugh, West Suffolk Council  
4.3 Mr Julian Wilson - Wickhambrook United Charities (previously circulated)
- 25.07.05 Public Forum – (**Open Session**)<sup>1</sup>.  
To receive comment or question on any Agenda item or matter of concern from those members of the public present
- 25.07.06 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report (tabled and circulated as report **WPC.25.07.01**) and take action as appropriate.
- 25.07.07 To receive and discuss any reports and requests to this meeting relating to Councillors' Portfolios** and take action as appropriate.
- 7.1 **Highways/VAS reporting** Cllr Kevin Grimes  
7.2 **Emergency Planning** Cllr Mike Lavelle  
7.3 **Neighbourhood Plan Working Group** Cllr Tracey Turner  
To consider an update on preparation of the Neighbourhood Plan (tabled and circulated as **WPC.25.07.02**) and take action as appropriate  
**Proposal: Cllr Turner**  
**The parish council delegate to the clerk, in consultation with Cllr Tracey Turner and its appointed planning consultant, Places4People, authority to:**  
i. **agree that the Submission Plan proceed to referendum subject to the incorporation of changes required by the Independent Examiner in their published report, and**  
ii. **prepare the referendum plan which incorporates those required changes and other updates to be agreed with West Suffolk Council.**

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<sup>1</sup> The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

- 7.4 **Road Safety Working Group** Cllr Mel Karunaratne  
To consider an update on preparation of the Neighbourhood Plan (tabled and circulated as **WPC.25.07.03**) and take action as appropriate
- 7.5 **Cemetery Records Project** Cllr Andrea Grimes
- 7.6 **SALC & Social Media** Cllr Linda Smith (previously circulated)

25.07.08 To note decisions of Estates Committee on 3<sup>rd</sup> July 2025

Agenda Item	Decision
EC.25.07.13	Noted: The meeting considered an update to Memorial Furniture across the parish estate (previously circulated as WPC.EC.25.07.06) and identified no changes to the current policy for Memorials and Commemorative furniture. The meeting did note, however, that it may be favourable to move the bench currently sited in the wild life area out of the long grass and into the porch of the Chapel of Rest
EC.25.07.12	Noted: The meeting considered an update to works to maintain parish play equipment (previously circulated as WPC.C.25.07.05) and identified no additional actions.
EC.25.07.11	Noted: The meeting considered a review of the Grounds Specification for the next financial year 2026/27 (previously circulated as WPC.EC.25.07.04). No changes were proposed by the meeting but Cllr Turner reported that some additional messaging may be necessary at Nunnery Green, where some residents were cutting into the wildlife areas immediately in front of their properties.
EC.25.07.10	Noted: The meeting considered a proposal for replacement of posts at Coltsfoot Green (tabled and circulated as WPC.EC.25.07.03) and asked the clerk to canvass for further quotes.
EC.25.07.8.6	8.6The storage unit situated on the hardstanding adjacent to the Bowls Club was the property of the former football club. This was what the ground rent charge had been for. The meeting asked the clerk that, in the event that the football club agreed to another football club making use of the storage unit, that team should be charged the ground rent.
EC.25.07.06	25.07.06 Noted: The following correspondence received to this meeting not dealt with as an Agenda item or in the Clerk's report: 6.1Wickhambrook Outdoor Bowls Club – confirmation that they had been watering the Bowling Green with the drier weather. The meeting asked the clerk to advertise the Bowling Green on the website as available use by other clubs. 6.2Wickhambrook All Saints PCC – two further issues with the Memorial Clock had recently been reported to Haward Horological which had caused the clock to be stopped. The meeting asked the clerk to investigate whether an alternative horologist might be approached for an opinion on the viability bringing the Memorial Clock back into use. 6.3Local resident with an interest in biodiversity and wild flowers had recently offered assistance with identification of wild plants and insect life and messaging to residents. The meeting noted that there is a vacancy for a further lay member on the committee and asked the clerk to speak with Mary Jolland, whose portfolio covers environment and sustainability, about how the portfolios might complement one another.
EC.25.07.04	Resolved: That the Minutes of the Estates Committee meeting held on 3rd April 2025, as tabled, be agreed as a true record

25.07.09 To receive and discuss any report to this meeting from the Clerk and to take action as appropriate.

- 9.1 Documents required for the 2024-2025 audit have been submitted to external auditors, PKF Littlejohn LLP, the period for public inspection having closed.
- 9.2 VAT Claims for the months of May and June have been submitted in the sums of £1061.80 and £787.15 (both received).
- 9.3 The interim inspection of diary noted trees undertaken by Acacia Tree Services identified no work required to parish trees this year.
- 9.4 West Suffolk Council's Thriving Communities funding round for 2026-27 has opened for applications (closing date 26<sup>th</sup> September). This is not open to the parish council, but will be posted on the website for community groups, charities and social enterprise organisations.
- 9.5 Works to replace the feet of the swing set at Bury Road and Cargo Net at Cemetery Road Play Areas had been completed by Online Playgrounds, and further work to replace grass matting at Cemetery Road Play area, and install a new rubber mulch at the top gate was completed in June. The total invoiced cost was £4358.81 plus VAT (split between a grant from WS Capital Communities £2250 and the balance contributed by Wickhambrook Parish Council).
- 9.6 To note a proposal to purchase additional signage for the childrens play areas (tabled and circulated as **WPC.25.07.04**) and take appropriate action.  
**Proposal: Cllr Lavelle**  
**To authorise the cost of additional signage for the two children's play areas, to ensure clear messaging that dogs are not permitted, at a cost of not more than £100 plus VAT**
- 9.7 The Financial Services Compensation Scheme (FSCS) protects eligible customers deposits up to a maximum of £85,000 if a bank, building society, or credit union fails and is unable to meet its financial obligations. Eligibility and turnover has been submitted to Unity Trust Bank to confirm automatic eligibility to FSCS protection.
- 9.8 Tri-annual re-declaration of compliance to the Pensions Regulator has been completed (30<sup>th</sup> June 2025).
- 9.9 The clerk has chased PROW team again with respect to Byeway 31 improvements without success.

25.07.10 10.1 To note the following income received

Voucher	Date	Ref.	Description	Type	Supplier / customer	Supplier ref.	Account name	Total
1369	16/06/2025		Refund on non receipt of 2 x 5Pi	Receipt	Amazon EU Sarl	203-5374764-1685121	Miscellaneous Receipts	£ 77.90
1370	18/06/2025		VAT refund from HMRC	Receipt			VAT Repayments	£ 1,061.80
1382	25/06/2025	Memorial WC/NEW/	Memorial WC/NEW/91D	Receipt	Abbey Memorials	Memorial WC/NEW/91D	Memorials	£ 190.00
1388	09/07/2025	Memorial WC/NEW/	Memorial WC/NEW/M317/8	Receipt	Hanchets	INV 14	Memorials	£ 135.00
1392	21/07/2025	WC/NEW/368P	PGR4.444	Receipt	Cemetery Receipts Individuals	PGR4.444#17	Exclusive Right of Burial	£ 310.00
1395	30/06/2025	Correction again	Correction against dup v1375	Receipt	Amazon EU Sarl	WS Locality Budget - 5pc	Miscellaneous Receipts	£ 77.90
1399	17/07/2025	WC/New/91D	Interment WC/NEW/91D	Receipt	Fulcher	WC/NEW/91D	Interments	£ 220.00
1404	21/07/2025		VAT refund from HMRC	Receipt			VAT Repayments	£ 787.15
1394	30/06/2025		Q1 Interest	Receipt	Unity Trust Bank	Credit Interest	Bank Interest	£ 46.81
								<b>£ 2,205.46</b>

10.2 To authorise the payments to be made as listed below:

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1403	01/08/2025	WPC.25.07.102.2	Play Equipment Spray Paint Blue	Halfords	Play Equipment Paint	Play Area Maintenance	£ 21.98
1405	01/08/2025	WPC.25.07.10.2	Cler Mileage Quarter 1	Hilary Workman	Mileage Q1	Clerk/RFO Mileage and Subsistance	£ 66.24
1406	01/08/2025	WPC.25.07.10.2	Clerk Homeworking Q1	Hilary Workman	Homeworking Q1	Clerk/RFO Mileage and Subsistance	£ 78.00

**10.3 Proposal:**

**That the payments to be made, listed above at 11.2 be authorised.**

10.4 To note the following payments previously authorised.

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1275	30/05/2025		Website - renewal of domain name	Mdsign	#2581	Website	£ 26.40
1276	30/05/2025	WPC.25.02.11 LOD	Website Updates Dec &#039;24	Mdsign	#2570	Website	£ 225.00
1277	30/05/2025	WPC.25.02.11 LOD	Administration of payroll servic	Suffolk Assn. of Local Councils	#29746	Administration of Payroll and Pension	£ 57.60
1339	31/05/2025	25.02.11.2 DD	Bank Service Charge April&#0	Unity Trust Bank	080	Bank Service Charge - Unity Trust	£ 6.00
1340	30/06/2025	25.02.11.2 DD	Bank Service Charge May&#039	Unity Trust Bank	081	Bank Service Charge - Unity Trust	£ 6.00
1354	05/06/2025	25.04.15i	VJ80 Day Grant	Wickhambrook Local History Society		Grants/Local Support and Village Organisations	£ 492.60
1355	16/06/2025	25.02.11.2 DD	Clerk Mobile Invoice period to 1	3 Business Services, Hutchison 3G UK Ltd	985101303049	Phone and Internet Services	£ 22.00
1356	10/06/2025	25.02.11.2 DD	Electricity 21/04/2025 - 27/05/2	British Gas	#11246148	Electricity - Chapel of Rest	£ 16.29
1358	30/06/2025	WPC.25.01.17	Grounds Contract May Cuts	R.H. Landscapes & Maintenance Services Ltd	#003648	Grounds Contract	£ 1,717.44
1359	05/06/2025	25.02.10 LODP	Meeting Room Hire 29 May &#0	Wickhambrook Memorial Social Centre	#1701	Meeting Room Hire	£ 20.00
1360	31/07/2025	25.02.10 LODP	Website Updates March &#039;	Mdsign	#2623	Website	£ 225.00
1362	16/06/2025	25.02.11.2 DD	Adobe Pro 22.05.2025 - 21.06.202	Adobe Systems Software Ireland Ltd	#IEN2025026443094	Other Software Subscriptions	£ 19.97
1363	16/06/2025	25.02.11.2 DD	June&#039;25 Corporate Multi	Lloyds Bank PLC	Corporate Multipay 06	Corporate Multipay Service Charge	£ 3.00
1364	12/06/2025	WPC.EC.25.02.09	Cemetery Road Grass Matting &amp;	Sovereign	#0000147605	Play Area Maintenance	£ 1,404.01
1365	16/07/2025	25.02.11.2 DD	Microsoft Basic 07/05/2025 - 06/	Microsoft Ireland Operations Ltd	#E1100W11XO	Microsoft Office Subscriptions	£ 52.92
1366	12/06/2025	WPC.EC.24.09.12	Works to Chapel of Rest Roof	Nick Jolland Builder		Cemetery and Churchyard	£ 420.00
1368	16/06/2025		WS Locality Budget - 5 PC set of	Amazon EU S.a.r.l UK Branch	203-5374764-1685121	Services and Supplies	£ 77.90
1371	26/06/2025	25.02.10 LODP	Clerk Salary period 3	Hilary Workman	Salary Period 3 2025.26	Clerk/RFO Salary	£ 1,242.12
1372	26/06/2025	25.02.10 LODP	TaxNI Period 3 2025.26 Contribu	HMRC	Tax/NI Period 3 2025.26	HMRC/NI Contributions	£ 264.94
1373	25/06/2025	25.02.10 LODP	Pension Contributions Period 3 2	NEST Pensions	Pension Contributions Pe	Pension Contributions	£ 61.28
1374	08/07/2025	25.02.11.2 DD	Electricity 27/05/2025 - 22/06/2	British Gas	#11542137	Electricity - Chapel of Rest	£ 11.50
1376	01/07/2025	25.02.10 LODP	krb-dg15 Economy Dispenser Dog	JRB Enterprise Ltd	#28548	Bin and Dog Waste Collection	£ 99.54
1381	22/06/2025	25.02.11.2 DD	Adobe Pro 22.06.2025 - 21.07.202	Adobe Systems Software Ireland Ltd	IEN2025032553315	Other Software Subscriptions	£ 19.97
1383	31/07/2025	25.02.11.2 DD	Bank Service Charge June&#03	Unity Trust Bank	Bank Service Charge Stat	Bank Service Charge - Unity Trust	£ 6.00
1384	30/07/2025	WPC.24.11.15	Grounds Contract June Cuts	R.H. Landscapes & Maintenance Services Ltd	#003684	Grounds Contract	£ 1,633.92
1385	16/07/2025	25.02.11.2 DD	July&#039;25 Corporate Multi	Lloyds Bank PLC	Corporate Multipay 03	Corporate Multipay Service Charge	£ 3.00
1386	07/07/2025	25.02.11.2 DD	Microsoft Basic 07/06/2025 - 06/	Microsoft Ireland Operations Ltd	#E0100WS3RM	Microsoft Office Subscriptions	£ 41.94
1387	10/07/2025	WPC.25.04.7.3i	Posters and Print for Fete &	Kall Kwik Bury St Edmunds	#102268	Neighbourhood Plan	£ 120.00
1390	15/07/2025	WPC.25.04.9.5.ii	ICT Call out	Macs & PC's	#46268	Services and Supplies	£ 60.00
1391	22/07/2025	25.02.11.2 DD	Water - Bowling Green 13/08/2025	Everflow	#4500155	Water - Bowling Green	£ 59.10
1398	31/07/2025	WPC.EC.25.04.12	Parish Day - Installation of Sec	R.H. Landscapes & Maintenance Services Ltd	#003734	Grounds Maintenance (General)	£ 775.20
1400	31/07/2025	25.02.10 LODP	Clerk Salary period 4	Hilary Workman	Salary Period 4 2025.26	Clerk/RFO Salary	£ 1,242.12
1401	31/07/2025	25.02.10 LODP	TaxNI Period 4 2025.26 Contribu	HMRC	Tax/NI Period 4 2025.26	HMRC/NI Contributions	£ 264.94
1402	31/07/2025	25.02.10 LODP	Pension Contributions Period 4	NEST Pensions	Pension Period 4 2025.26	Pension Contributions	£ 61.28

10.5 The following expenditure under delegated authority:

- i. For any items below £500 excluding VAT<sup>2</sup>

Voucher	Date	Ref.	Description	Supplier / customer	Supplier ref.	Account name	Total
1341	16/06/2025	Clerk Delegation	WS Locality Budget - Outdoor Cle	UK Skill Line Ltd	#GB500G680XKVV1	Community Engagement	£ 17.99
1342	16/06/2025	Clerk Delegation	WS Locality Budget - Garden Knee	Denny Enterprises	#GB50435XRELIJ1	Community Engagement	£ 17.97
1343	16/06/2025	Clerk Delegation	WS Locality Budget - Trolley/wh	DOMU Brands Ltd	#GB507MB10ADFLI	Community Engagement	£ 69.99
1344	16/06/2025	Clerk Delegation	WS Locality Budget - Push Brooms	Shanghaiuojihetuozuojinchukouyouxiangongsi	#ds-aeu-inv-gb-2025-2263	Community Engagement	£ 33.98
1345	16/06/2025	Clerk Delegation	WS Locality Budget - Garden Tool	xiamenchenggeimaoyiyouxiangongsi	#ds-aeu-inv-gb-2025-2263	Community Engagement	£ 37.98
1346	16/06/2025	Clerk Delegation	WS Locality Budget - Leaf Grabbe	Amazon EU S.a.r.l UK Branch	GB53918YAAEUI	Community Engagement	£ 21.98
1347	16/06/2025	Clerk Delegation	WS Locality Budget - Garden Bags	JEEBEE TRADERS LTD	#GB5004382D9YZI	Community Engagement	£ 14.98
1348	16/06/2025	Clerk Delegation	WS Locality Budget - Kryaton Sou	Shenzhenshi kailadun jiaiyuonpin youxiangongsi	#DS-AEU-INV-GB-2025-2263	Community Engagement	£ 35.96
1349	16/06/2025	Clerk Delegation	WS Locality Budget - Rolling Car	Storm Trading Group Ltd	#GB504P8023UP91	Community Engagement	£ 66.98
1350	16/06/2025	Clerk Delegation	WS Locality Budget - 3 PC Shear	AR MINIMARKET LTD	#GB5002Z89NA9JI	Community Engagement	£ 18.45
1351	16/06/2025	Clerk Delegation	WS Locality Budget - Maxi Nautre	MHP TRADING LTD	#GB50138H4VQ2I1	Community Engagement	£ 41.94
1352	16/06/2025	Clerk Delegation	Estates - Fence Post Spikes	Fixings Direct Ltd	#GB500g7ux8ou3i	Community Engagement	£ 33.99
1357	16/06/2025	Clerk Delegation	Office Stationery - paper, hole	Ryman Limited		Office Supplies	£ 26.22
1367	16/06/2025	Clerk Delegation	Rebuild Cost Assessment of Chape	RebuildCostAssessment.com		Cemetery and Churchyard	£ 199.75
1375	16/06/2025	Clerk Delegation	WS Locality Budget - 5 PC set of	Amazon EU S.a.r.l UK Branch		Community Engagement	£ 77.90
1377	16/07/2025	Clerk Delegation	Seco AED Sign 150 x 200mm self a	Amazon EU S.a.r.l UK Branch	#gb54qd8ajaeui	Services and Supplies	£ 10.47
1378	16/07/2025	Clerk Delegation	Seco AED Sign 150 x 200mm self a	Amazon EU S.a.r.l UK Branch	#gb54QQRFGAEUI	Services and Supplies	£ 5.24
1379	16/07/2025	Clerk Delegation	Green Marking Flags	shenzhenhaoxiwangluokejijiyuoxiangongsi	#DS-AEU-INV-GB-2025-3331	Services and Supplies	£ 15.24
1389	15/07/2025	Clerk Delegation	Refund cost of tyres damaged at	Payment	Trevor Alexander	Community Engagement	£ 268.50
1393	01/07/2025	Clerk Delegation	Plaque for VE & VJ 80 Me	Engraving Studios Ltd	GB5009F6886C5I	Six Acres	£ 16.90
1396	16/08/2025	Clerk Delegation	Land Registry Search - CB8 8UN (	HM Land Registry	CB8 8UN	Services and Supplies	£ 14.00
1397	16/08/2025	Clerk Delegation	Land Registry Search - Land at A	HM Land Registry	Land at Attleton Green	Services and Supplies	£ 14.00

10.6 To note the current account balances and reconciliation to 2<sup>nd</sup> July 2025 and the Chairman's confirmation that they are supported by relevant bank balances.

10.7 To note the Chair's review of the internal control statement (tabled and circulated as **WPC.25.07.05**) and any proposed actions arising from this.

**25.07.11** To note the review of income and expenditure against budget and any proposed adjustments to the approved budget (tabled and circulated as **WPC.25.07.06**) and take action as appropriate.

<sup>2</sup> Financial Reg 5.15

- 25.07.12 To note Planning results as notified by West Suffolk summarised below
- 12.1 **DC/25/0771/LB** - Application for listed building consent  
a. installation of first floor en-suite  
b. first floor window to west elevations  
c. replacement ground floor window to west elevation  
**The Old Vicarage Church Road Wickhambrook Newmarket Suffolk CB8 8XH**  
**WSC:** Application Granted      **WPC:** No Objections (Min. 25.05.23.4)
- 12.2 **DC/25/0768/HH** - Householder planning application  
a. installation of first floor en-suite  
b. first floor window to west elevations  
b. replacement ground floor window to west elevation  
**The Old Vicarage Church Road Wickhambrook Newmarket Suffolk CB8 8XH**  
**WSC:** Application Granted      **WPC:** No Objections (Min. 25.05.23.4)
- 12.3 **DC/25/0642/HH** - Householder planning application  
detached cart lodge and detached outbuilding incorporating annexe and garden room  
**Mokefield Baxters Green Wickhambrook Newmarket Suffolk CB8 8UY**  
**WSC:** Application Granted      **WPC:** No Objections (Min. 25.05.23.3)
- 12.4 **DC/25/0621/HH** - Householder planning application  
conservatory to rear of dwelling  
**Cutbush Cottage 2 Cutbush Thorns Corner Wickhambrook Suffolk CB8 8XN**  
**WSC:** Application Granted      **WPC:** No Objections (Min. 25.05.23.2)
- 12.5 **DC/25/0598/FUL** - Planning application  
single storey outbuilding with PV array to form art studio  
**Crows Farm Malting End Wickhambrook Suffolk CB8 8QA**  
**WSC:** Application Granted      **WPC:** No Objections (Min. 25.04.17.3)
- 12.6 **DC/25/0528/HH** - Householder planning application  
single storey front extension including balcony to first floor and associated external alterations  
**Bonnetts Cottage Attleton Green Wickhambrook Suffolk CB8 8YA**  
**WSC:** Application Refused      **WPC:** No Objections (Min. 25.05.23.1)
- 12.7 **DC/24/1755/FUL** - Planning application  
a. change of use of land to garden land  
b. one tennis court with associated fencing  
**Easterwood House Baxters Green Wickhambrook Suffolk CB8 8UY**  
**WSC:** Application Granted      **WPC:** No Objections (Min. 25.01.14.4)
- 12.8 **DC/24/1743/LB** - Application for listed building consent  
a. single storey rear and side extension (following demolition of existing single storey rear extension)  
b. repair works  
**East Cottage Attleton Green Wickhambrook Suffolk CB8 8YA**  
**WSC:** Application Refused      **WPC:** Objection (Min. 25.01.14.3)
- 12.9 **DC/24/1811/VAR** - Planning application  
variation of condition 2 of DC/20/2079/LB to allow the use of revised drawings  
**East Cottage Attleton Green Wickhambrook Newmarket Suffolk CB8 8YA**  
**WSC:** Application Refused      **WPC:** Objection (Min. 25.01.14.3)
- 12.10 **DC/24/1742/VAR** - Planning application - variation of condition 2 of DC/20/2078/HH to allow the use of revised drawings  
**East Cottage Attleton Green Wickhambrook Suffolk CB8 8YA**  
**WSC:** Application Refused      **WPC:** Objection (Min. 25.01.14.3)
- 25.07.13 To note Planning applications notified by West Suffolk Council for comment
- 13.1 **DC/25/0823/FUL** - Planning application  
change of use of storage barn (Use Class B8) to two dwellings (Use Class C3)  
**Aldersfield Place Farm Ashfield Green Wickhambrook Suffolk CB8 8UZ**  
**See Planning Report WPC/25/05/DC0823**
- 13.2 **DC/25/0911/FUL** – Planning Application  
Ground mounted solar panel array  
**Farley Green Farm, Farley Green Farmhouse, Farley Green,**  
Not in parish but notified to Parish Council.

- 13.3 DC/25/0965/FUL** - Planning application
- one self build/custom dwelling with detached outbuilding for office and store (following demolition of existing buildings)
  - landscaping and associated works
  - improvements to existing vehicular access

**Golden Farm Farley Green Wickhambrook Suffolk**

**See Planning Report WPC/25/05/DC0965**

- 13.4 DC/25/1122/FUL** - Planning application

all weather riding manege

**Moat Farm Farley Green Wickhambrook Suffolk CB8 8PX**

**See Planning Report WPC/25/05/DC1122**

**Proposal: Cllr Turner**

**That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council.**

- 25.07.14 Any other Planning matters for information, to be noted or for inclusion on a future agenda.  
To consider a proposal to adopt the use of a pro-forma to support the recording of decisions on planning applications and their reasons (tabled and circulated as **WPC.25.07.07**) and take action as appropriate.
- 25.07.15 To note a review of the grounds specification for the next financial year 2026/27 (previously circulated as **WPC.25.07.08**) agreed by the Estates Committee at its meeting on 3rd July and take appropriate action.
- 25.07.16 To note a review of the charges for Clubs' use of Six Acres (tabled and circulated as **WPC.25.07.09**) and take action as appropriate.  
**Proposal: Cllr Lavelle**  
**That the parish council include a clause in the sports agreement for the bowls club making provision for the parish council to invoice the cost of any water charged by the supplier over and above that set in its approved budget at year end.**
- 25.07.19 To Any other matters for information, to be noted or for inclusion on a future agenda:
- Budget priorities for the financial year 2026-27
  - Procurement policy
  - Reduction of Speed limit at A143 Wickham Street
  - Byeway 31
- 25.07.20 To confirm that the scheduled date for the next meeting is Thursday 25th September beginning at 7:00pm at the Pavilion, Wickhambrook Memorial Social Centre.
- 25.07.21 Close of meeting.

**Published & posted 25<sup>th</sup> July 2025**



**Hilary Workman**  
**Clerk & RFO to the Council**