

## Wickhambrook Parish Council

### Minutes

Of an Extraordinary Meeting of the Parish Council held on Thursday 3<sup>rd</sup> July 2025

**Present:** A Grimes, K Grimes, M Lavelle (Chair), T Turner  
Hilary Workman, Clerk;

- EO.25.07.01 **Noted:** apologies for absence to approve or note:
- Cllr Mel Karunaratne – personal commitment - approved
  - WS Cllr Sarah Pugh - noted
  - L Smith – did not attend
- EO.25.07.02 **Noted:** That when invited, there were
- 2.1 No Members' Declarations of Local Non-Pecuniary Interests, Disclosable Pecuniary Interest and/or Other Registerable Interests in subsequent Agenda items
  - 2.2 No declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
  - 2.3 No requests for dispensations
  - 2.4 No additions and/or deletions to the Council's Register of Interests.
- EO.25.07.03 **Noted:** Public Forum – (**Open Session**)<sup>1</sup>.18:17  
That when comments or questions on any Agenda item or matter of concern were invited, there being no members of the public present the session was closed.
- EO.25.07.04 **Noted:** Reports from Representatives of the Council on External bodies, Ward Members and other external bodies as appropriate.
- 4.1 Cllr Mrs Bobby Bennett, Suffolk County Council (previously circulated)
  - 4.2 Cllr Mrs Sarah Pugh, West Suffolk Council
- EO.25.07.05 **Noted:**  
The meeting considered and determined responses to the planning applications listed below as notified by West Suffolk Council for comment.
- 5.1 **DC/25.0508/LB** –Application for Listed Buildings Consent  
Replacement front door  
**Ashfield Green Cottage Ashfield Green Wickhambrook CB8 8UZ**  
**No objections**
  - 5.2 **DC/25/0874/HH - Householder planning application and DC/25/0875/LB – Application for Listed Building Consent**
    - a. swimming pool and terrace to rear of dwelling
    - b. partial demolition of existing outbuilding**Clopton Hall Giffords Lane Wickhambrook CB8 8PQ5.3**  
**No objections**  
**Resolved**  
**That the Clerk make known the Council's comments on planning applications above to the Corporate Manager, Growth & Sustainable Planning at West Suffolk Council.**

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<sup>1</sup> The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

**Signed:** M P Lavelle

**Dated:** 31/07/2025

EO.25.07.06 **Noted:**

The meeting considered an update on preparation of the Wickhambrook Neighbourhood Plan (previously circulated as **WPC.EO.25.07.01**) and oral advice from Cllr Turner, as set out below that:

- Further to the delegation to Cllr Turner and the Clerk, a response to a request for clarification from the Independent Examiner had been drafted by our planning consultant, Places4People had been agreed and submitted. The response again reiterated the parish council's stance that, with respect to Policy WHB2 – Land West of Bunters Road, it does not support more than 40 dwellings on this site. It is acknowledged that the Examiner is likely to say that the Neighbourhood Plan will need to reflect WS Local Plan which states "around".
- Following the publication of the Independent Examiner's report, the parish council would need to resolve whether to proceed to referendum or withdraw the Neighbourhood Plan. Following this decision, everything would be out of the hands of the parish council.
- During the pre-referendum period (six weeks) the parish council will be restricted to the types of publicity it can engage in. It would not be able to promote a "Yes" vote, but may encourage people to vote.
- A draft community engagement plan had been prepared by the Clerk – Appendix C to the report and councillors were invited to identify any additional actions in the project communication plan.
- Cllr Grimes kindly offered to support the stand at the Fete and Flower show on Saturday 12<sup>th</sup> July.

EO.25.07.07 **Noted:** That when any other matters for information, to be noted or for inclusion on a future agenda were invited, the following:

- Advertising banners at Bury Road Play Park – the meeting asked the clerk to respond to the request advising that the parish council would not support banners at this location due to existing concerns about road safety (specifically speed of vehicles on the A143 and the risk that any banners would be likely to be a distraction to drivers)
- Preparation of an interactive planning response document incorporating the Neighbourhood Plan planning policies
- Road Safety report to Suffolk County Council requesting a reduction in the speed limit at A143 Wickham Street and Bury Road
- Alternative parking options at Wickhambrook Primary Academy

EO.25.07.08 **Noted:** that the scheduled date for the next meeting is Thursday 31<sup>st</sup> July beginning at 7:00pm at Pavilion, Wickhambrook Memorial Social Centre.EO.25.07.09 **Noted:** Close of meeting - 18:36pm